

AGENDA
AIRPORTS COMMISSION -- SAN BERNARDINO COUNTY

February 17, 2022, 10:00 A.M.

Visitors are requested to make comments or ask questions only on those items not identified in the agenda.

There is a 3-minute time limit per visitor

1. Call To Order – Chairman Ray M. Marquez

Larry Asmus, Valley At Large	_____
Jim Bagley, Desert at Large	_____
Dillon Lesovsky, First District	_____
Christine Canepa, Second District,	_____
William Smith, Third District	_____
Ray M. Marquez, Fourth District, Chair	_____
Mark Alvarez, Fifth District, Vice Chair	_____

2. Pledge of Allegiance

3. Report on Posting of the Agenda

4. Awards, Guest Introductions and Announcements

5. Action Item: Approval of Commission Meeting Minutes

Motion:

Second:

6. Commissioner's Reports/Comments

7. Public Comments

8. Information Item: Chino Airport Traffic Circulation / Right of Way Dedications.

Presented by James E. Jenkins

9. Information Item: Department of Airports Video.

Presented by Tammy Gann

10. Presentations

10. Director's Reports

- **Tab 1 Capital Improvement Program:** Maureen A. Snelgrove, Assistant Director
- **Tab 2 Board of Supervisors Activity:** James E. Jenkins, Director
- **Tab 3 Real Estate:** Lorraine Davila, Real Property Agent II
- **Tab 4 Finance:** Assistant Director Snelgrove
- **Tab 5 Monthly Staff Reports:** Assistant Director Snelgrove
- **Tab 6 CNO Operations:** Director Jenkins
- **Tab 7 Other Business**

11. **Time and Date of Next Meeting:** 10:00 a.m., March 17, 2022.

12. Adjournment

IF ASSISTIVE LISTENING DEVICES OR OTHER AUXILIARY AIDS OR SERVICES ARE NEEDED IN ORDER TO PARTICIPATE IN THE PUBLIC MEETING REQUESTS SHOULD BE MADE THROUGH THE SAN BERNARDINO COUNTY DEPARTMENT OF AIRPORTS AT LEAST THREE (3) BUSINESS DAYS PRIOR TO THE MEETING. THE DEPARTMENT OF AIRPORTS TELEPHONE NUMBER IS (909) 387-8810 AND THE OFFICE IS LOCATED AT 777 EAST RIALTO AVENUE, SAN BERNARDINO, CA 92415-0831.



Interoffice Memo

DATE: February 16, 2022

PHONE: 909 387-8810

FROM: JAMES E. JENKINS
Director of Airports

MAIL CODE: 0831

TO: AIRPORT COMMISSIONERS

SUBJECT: BOARD OF SUPERVISORS ACTIVITY – JANUARY 25 – FEBRUARY 8, 2022

APPROVED BOARD AGENDA ITEMS

Board Date	Agenda Item No.	Subject	Recommendation
1/25/22	57	Approve Short-Term Real Estate Leases	Approve short-term real estate leases for the Department of Airports.
2/8/22	66	Approve Airport Rescue Grant Agreements for Multiple Airports	Approve Rescue Grant Agreements with the FAA to accept \$103,000 in grant funding for operational costs at Barstow-Daggett Airport in the amount of \$22,000; Chino Airport in the amount of \$59,000 and Twentynine Airport in the amount of \$22,000. Approve Airport Rescue Grant Agreement with the FAA to accept \$32,000 in grant funding for operation costs at CSA 60 – Apple Valley Airport.
	67	Approve Short-Term Real Estate Leases	Approve short-term real estate leases for the Department of Airports.

INTEROFFICE MEMO



DATE: February 17, 2022

PHONE: 387-8810

FROM: JAMES E. JENKINS, Director
Department of Airports

MAIL CODE: 0831

TO: AIRPORT COMMISSIONERS

SUBJECT: PROPERTY LEASING ACTIVITY

The following is a summary of current property leasing activity.

No.	Airport	Tenant	Location	Square Foot	Monthly Rent/ Cost Per Square Foot	Status
1	CNO-1121	Flo's Airport Care	Bldg. A-315 Rms 4, 6, 7A, 7B, 8	4,168 sq ft (retail) 400 sq ft (office)	TBD	Pending SOP release.
2	CNO-0781	Experimental Aircraft Association, Ch 92	Bldg. A-435	946 sq ft (office)	N/A	Contract will be resent to County Counsel for tentative March 1, 2022 renewal.
3	CNO-1091	Fox Nurseries	Parcel E-310	10 acres or approximately 435,600 sq ft of unimproved land	TBD	RESD will draft and proceed with tentative BOSM 5/10/22.
4	CNO-2239	Military Aircraft Restoration Corporation	Dome Hangar 4 (A-435)	6,000 sq ft	\$1,500.00	SOP released on 1/5/22.
5	CNO-0358	Santiago Communities, Inc.	Hangars A-385 & A-390	8,000 sq ft (A-385 hangar) 8,000 sq ft (A-390 hangar) 8,000 sq ft ramp space	\$6,313.00	SCI was the awardee of SOP Hangars A-385 & A-390. RESD will draft and proceed with tentative BOSM 5/20/22.
6	CNO-02-1082	A-240 Partners, LLC	Portion of Parcel A-240	Approximately 12,760 sq ft (A-240 hangar)	\$6,000.00	Sublease drafted with Leading Edge Avionics, Inc. Rescheduled for 3/29/2022 and commencement on 4/1/2022.
7	CNO-3179	M.I. Air Corporation	The western portion of Hangar A-230 (Dome Hangar No. 1)	10,00 sq ft of hangar space, 3,602 sq ft of office space, and 945 sq ft of shop space	\$3,200.00	Pending County Counsel direction.
8	CNO	Threshold Technologies, Inc.	Hangar No. 2 (F-340)	44,060 sq ft of hangar space (\$13,820.00), 7,098 sq ft of shop space (\$1,433.00), and 1,062 sq ft of office space (\$895.00)	Total monthly rent: \$16,148.00	RESD wil draft and proceed with tentative BOSM 5/10/22.

No.	Airport	Tenant	Location	Square Foot	Monthly Rent/ Cost Per Square Foot	Status
9	TNP	Vacant	Hangar 1	2,700 sq ft	\$1,215.00	SOP released on 1/5/22.
10	APV-1603	Chalk 2, Inc	Hangar A-250	Approximately 13,200 sq ft of hangar space	\$3,000.00	SOP tentatively scheduled for release in February 2022.
11	CNO-1142	McBride's RV Storage, LLC	Approx. 1.3 acres adajcant to 15709 Euclid Avenue	Approximately 56,628 square feet of ground area	N/A	RESD spoke with tenant and informed this lease renewal would be in June 2022. RESD will begin working on draft in late April.

OTHERS:

Airports and RESD anticipate the following:

- Barstow-Daggett Airport - LOI received by a developer for a a rail and truck served storage and transload terminal. Pending Airport and RESD committee response.
- Chino Airport – Building B-340 pending Airports & RESD Committee review.
- Chino Airport – Building A-490 pending County Counsel review.



Interoffice Memo

DATE: February 17, 2022

PHONE: 387-8810

A handwritten signature in blue ink, reading "Maureen A. Snelgrove".

FROM: **MAUREEN A. SNELGROVE**, Assistant Director
Department of Airports

TO: **JAMES E. JENKINS**, Director
Department of Airports

SUBJECT: **MONTHLY REPORT**

COVID-19 UPDATE

- All customer service windows have returned to regular service.
- Indoor masking for employees was lifted Tuesday, February 15, 2022.

ADMIN

- Three candidates were selected for CNO Operations Tech I. Background pending.
- Interviews are in place for Staff Analyst II and CNO General Services Worker II.
- Preparation for FY 22/23 Budget is underway.
- FAA monthly meeting expanded to include all airports

CHINO

- CNO Branding and Beatification – focus shift to perimeter fence improvements.
- Hangar Inspections underway.

DESERT AIRPORTS

- Caltrans 5010 Inspection conducted at Baker 2/1/22.
- Caltrans 5010 Inspection for Needles is scheduled for 2/17/2022.
- TNP Asphalt patching underway on Taxiway Alpha.
- TNP - Painting of Runway 17/35 is complete.

APPLE VALLEY

- CalTrans 5010 Inspection conducted on 2/1/2022.