

AGENDA
AIRPORTS COMMISSION -- SAN BERNARDINO COUNTY

January 20, 2022, 10:00 A.M.

Electronically via Zoom

Please e-mail all questions and comments to: Outreach@airports.sbcounty.gov

Visitors are requested to make comments or ask questions only on those items not identified in the agenda.

There is a 3-minute time limit per visitor

<https://zoom.us>

Join Zoom Meeting

<https://us06web.zoom.us/j/82572647770?pwd=S2ZvUkZmQjRkK2s4VWpSemluamRsdz09>

Meeting ID: 825 7264 7770

Passcode: 998161

One tap mobile

+16699006833 US (San Jose)

1. Call To Order – *Chairman Christine Canepa*

Larry Asmus, Valley At Large

Jim Bagley, Desert at Large

Dillon Lesovsky, First District

Christine Canepa, Second District, Chair

William Smith, Third District

Ray M. Marquez, Fourth District, Vice Chair

Mark Alvarez, Fifth District

2. Pledge of Allegiance

3. Report on Posting of the Agenda

4. Awards, Guest Introductions and Announcements

5. Action Item: Approval of Commission Meeting Minutes, December 2, 2021.

Motion:

Second:

6. **Commissioner's Reports/Comments**

7. **Public Comments**

8. **Information Item:** Chino Airport Traffic Circulation / Right of Way Dedications.

9. **Information Item:** Department of Airports Video

10. **Director's Reports**

- **Tab 1 Capital Improvement Program**
- **Tab 2 Board of Supervisors Activity**
- **Tab 3 Real Estate**
- **Tab 4 Finance**
- **Tab 5 Monthly Reports**
- **Tab 6 CNO Operations**
- **Tab 7 Other Business**

11. **Time and Date of Next Meeting:** 10:00 a.m., February 17, 2022.

12. **Adjournment**

IF ASSISTIVE LISTENING DEVICES OR OTHER AUXILIARY AIDS OR SERVICES ARE NEEDED IN ORDER TO PARTICIPATE IN THE PUBLIC MEETING REQUESTS SHOULD BE MADE THROUGH THE SAN BERNARDINO COUNTY DEPARTMENT OF AIRPORTS AT LEAST THREE (3) BUSINESS DAYS PRIOR TO THE MEETING. THE DEPARTMENT OF AIRPORTS TELEPHONE NUMBER IS (909) 387-8810 AND THE OFFICE IS LOCATED AT 777 EAST RIALTO AVENUE, SAN BERNARDINO, CA 92415-0831.

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING
December 2, 2021.**

The meeting of the San Bernardino County Airports Commission was called to order at 10:00 a.m. by Commissioner Jim Bagley. Meeting location: Twentynine Palms Airport: 78569 Twentynine Palms Hwy, Twentynine Palms, Ca 92277.

Commission Members Present:

Larry Asmus, Valley at Large
Jim Bagley, Desert at Large
William Smith, Third District
Ray Marquez, Fourth District, Vice Chair
Mark Alvarez, Fifth District

Commission Members Absent:

Dillan Lesovsky, First District
Christine Canepa, Second District, Chair

Staff Present:

James E. Jenkins, Director
Maureen A. Snelgrove, Assistant Director
Nicole Leyden, Secretary
Tammy Gann, Communications Officer
Alfonso Romo, Maintenance Supervisor
Jared Green, Maintenance Worker I
Eduardo Trujillo, Operations Tech I
Agnes Cheng, Deputy County Counsel
Lorraine Davila, Real Property Agent II

Department of Airports
Department of Airports
Department of Airports
Department of Airports
Department of Airports
Department of Airports
Department of Airports
County Counsel
Real Estate Services

Public Participation:

None

Pledge of Allegiance

Led by Commissioner Bagley.

Report on Posting of Agenda:

Mr. Jenkins stated that the agenda had been posted as required.

Awards, Guest Introductions and Announcements:

Commissioners and guests introduced themselves.

Ms. Snelgrove announced that Department Staff Analyst II, Erin Johnson has accepted a promotional opportunity with the Department of Behavioral Health and will be departing December 14th. Airport Planner, Adrianna Ortiz has also accepted a promotional opportunity and will be departing January 14th.

Action Item - Approval of Commission Meeting Minutes, October 21, 2021

Moved by Commissioner Smith seconded by Commissioner Asmus. The item passed unanimously to approve the commission meeting minutes from October 21, 2021.

Action Item – Nominations and Election of Airports Commission Chairman for 2022

Moved by Commissioner Asmus, seconded by Commissioner Alvarez to nominate Commissioner Ray Marquez for Chairman. Ayes – 5, Nays – 0, Absent – 2. All commissioners present voted in favor.

Action Item – Nominations and Election of Airports Commission Vice Chairman for 2022

Moved by Commissioner Smith, seconded by Commissioner Asmus to nominate Commissioner Mark Alvarez for Chairman. Ayes – 5, Nays – 0, Absent – 2. All commissioners present voted in favor.

Action Item – Review and Approval of 2022 Airports Commission Meeting Calendar

Moved by Commissioner Asmus, seconded by Commissioner Alvarez to approve the commission meeting schedule for 2022 with noted changes. Ayes – 5, Nays – 0, Absent – 2. All commissioners present voted in favor.

Commissioner Reports/Comments

Commissioner Asmus expressed his appreciation for the Commission Meetings being scheduled at the various airport locations for the year 2022.

Commissioners Alvarez and Smith stated that they prefer to meet in person if possible, rather than meeting electronically.

Commissioner Bagley welcomed everyone to Twentynine Palms Airport. He stated that the airport is underutilized but is a very valuable asset. He believes everything should be done to enhance its sustainability. He believes that it is good for the commissioners to physically be present and to take tours of the airports to see the issues on the ground.

He also shared that meeting in person is important because public engagement is essential to the mission of the Airport Commission.

Mr. Jenkins added that the Department will continue to offer hybridized meetings in the locations where the infrastructure allows us to do so. This will allow the public and commissioners the ability to participate via electronically when they are unable to attend in person.

Public Comments

None

Information Item: Chino Airport Traffic Circulation / Right of Way Dedications.

Mr. Jenkins gave a brief update. The City of Ontario and Chino are undertaking developments around Chino Airport and there are right of way dedications which they both require. Chino engaged outside consultants to map the perimeter of Chino Airport to ensure and identify the City's needs for municipal improvements, such as sidewalks, roadway widenings, street lighting, and curbs and gutters. The Department is awaiting the report from the City of Chino with this information, but due to setbacks with funding and staffing the City has been delayed in providing it. The City is providing the Department weekly updates regarding contractual obligations that the City has undertaken for the improvements that are taking place on Kimball Avenue. These include a stormwater conveyance structure that the City is now responsible to install on behalf of the County. This was an agreement which was approved by the Board of Supervisors in which the County will pay the City to do. This is based on the fact that they are already undertaking a large level of improvements on Kimball Avenue. This will be completed in about two months.

Related to the right of way corridor for Merrill Avenue, the City of Ontario is installing several signalized intersections. They require the property dedications on the south side of Merrill Avenue so that these four-way intersections can be built. The City of Chino will be the beneficiary of the dedications on behalf of the City of Ontario. There are four developments along Merrill Avenue between Hwy 83 and Carpenter that are currently being built. This will be a truck thoroughfare for all the truck traffic and developments, as most of the area is commercial industrial warehousing along Merrill Avenue.

Information Item: Department of Airports Video

Ms. Gann gave a brief update. The segment for Baker Airport is complete and some of the video footage for Twentynine Palms has been done. Ms. Gann stated that she is trying to complete a segment for one airport per month. She would like to have Barstow-Daggett's video footage

completed next and she is hopeful that in March or April she will be wrapping up the remaining airports.

Director's Reports

Capital Improvements

- Chino
 - Taxiway M Improvements – completed.
- Apple Valley
 - Exterior painting project – to be completed next week. Exterior lighting and signage to be completed next.

Board of Supervisors Activity

- Easement granted to Frontier Communications in Twentynine Palms which will help with Wi-Fi at the airport.
- Amended contract with Tetra-Tech for services related to Chino Airport Groundwater Remediation Project for the Chino Plume.
- Other routine items related to development around the airports.

Real Estate

- Sublease drafted with Leading Edge Avionics, Inc.
- SOP process ended for Hangars A-385 & A-390, currently leased by Santiago Communities. Financial analysis to be completed and a recommendation will be made.
- Analysis completed for Fair Market Value for Hangar 1 at Twentynine Palms Airport. Moving forward with SOP.

Financial Report

Ms. Snelgrove shared that The Department is currently at 42% of the fiscal year. Department expenditures are at 30% and revenue is at 38%. This is slightly below where the Department would typically be at this time of the year, which partially due to Covid deferrals. Apple Valley is on track for this time of year. We have been informed by the Assessor's Office that the Department will receive an increase in CSA 60 tax revenue for December/January payment. For the balance of the airports, expenditures are at 70% due to major projects which were addressed for health and safety purposes. Revenue is on target and is at 38%. All fees are being reviewed based on the new appraisals received for Apple Valley and Chino Airport. The proposed fee ordinance will be completed next week and it is anticipated that hangar fees be increased in the next fiscal year.

Mr. Jenkins added that the Department had some major projects this year which puts us out of balance in terms of expenditures. In early 2021 there were several air conditioners which failed and were funded by monies from the Operations budget. This money will be replenished with funds from the Department Reserves in the first quarter budget adjustment. Due to some of these unanticipated expenditures the Department will be rebalancing some accounts in the upcoming budget adjustment cycle.

Monthly Report

Assistant Director

- **Admin**

- Positions for Chino Airport Manager and Apple Valley Manager - Five candidates have been interviewed and eight more will be interviewed next week. A second interview, and possibly a third, will be conducted for the two candidates selected.
 - Position for General Service Worker – list expected in two weeks.
 - Position for Operations Tech – test to be administered with a list to follow in January.
 - Staff participated – SWAAAE Education Session Part 163.
- **Chino Airport**
 - New Air Traffic Control Tower Manager – meeting planned.
 - Chino Beautification and Branding – continued.
 - Chino Remediation Meetings – continued.
 - SOP Evaluations – continued
 - Fiscal Year 2022 ACIP (Airports Capital Improvement Plan) package to FAA – submitted.

Chino Airport Operations

Through October Chino operational count is at 164,000. It is anticipated that the count will be between 190,000 and 200,000 by the end of the year. This will be higher than it was in 2020 as traffic numbers are quickly rising. Chino is becoming very busy recovering from Covid reductions and the operational numbers are expected to escalate.

Mr. Jenkins explained that the Department is in the process of acquiring a subscription service which is ADS-B based information that will track air traffic count information for the outlying airports. He is hoping to have it prior to the next fiscal year. Traffic count information is important for state and federal grants and for measuring the utilization of an airfield.

Other Business

None

Date, Time and Place of Next Meeting

The next meeting will be held on Thursday, January 20, 2022 at 10:00 a.m. at Department of Airports, 777 E. Rialto Avenue, San Bernardino, Ca 92415.

Adjournment: Meeting was adjourned by Commissioner Bagley at 11:21 a.m.

Respectfully submitted,

Jim Bagley
Airports Commission

James E. Jenkins, Director
Department of Airports

Nicole Leyden, Secretary
Department of Airports



Interoffice Memo

DATE: January 18, 2022

PHONE: 909 387-8810

FROM: **JAMES E. JENKINS**
Director of Airports

MAIL CODE: 0831

TO: **AIRPORT COMMISSIONERS**

SUBJECT: **BOARD OF SUPERVISORS ACTIVITY – DECEMBER 2, 2021 – JANUARY 20, 2022**

APPROVED BOARD AGENDA ITEMS			
Board Date	Agenda Item No.	Subject	Recommendation
12/7/21	73	Approve Short-Term Real Estate Leases	Approve short-term real estate leases for the Department of Airports.
12/14/21	30	Approve sublease with Chino Airport B-210	Approve sublease with Chino Airport B-210 as sublandlord, and J&T, LLC, as subtenant for sublease of a port of Parcel B-210 comprising Hangar E of approximately 7,333 square feet.

INTEROFFICE MEMO



DATE: January 20, 2022
FROM: JAMES E. JENKINS, Director
 Department of Airports
TO: AIRPORT COMMISSIONERS

PHONE: 387-8810
MAIL CODE: 0831

SUBJECT: PROPERTY LEASING ACTIVITY

The following is a summary of current property leasing activity.

No.	Airport	Tenant	Location	Square Foot	Monthly Rent/ Cost Per Square Foot	Status
1	CNO-1121	Flo's Airport Care	Bldg. A-315 Rms 4, 6, 7A, 7B, 8	4,168 sq ft (retail) 400 sq ft (office)	TBD	Pending SOP release.
2	CNO-0781	Experimental Aircraft Association, Ch 92	Bldg. A-435	946 sq ft (office)	N/A	Contract to be revised and resent to County Counsel.
3	CNO-1091	Fox Nurseries	Parcel E-310	10 acres or approximately 435,600 sq ft of unimproved land	TBD	RESD wil draft and proceed with tentative BOSM 5/10/22.
4	CNO-2239	Military Aircraft Restoration Corporation	Dome Hangar 4 (A-435)	6,000 sq ft	\$1,500.00	SOP released on 1/5/22.
5	CNO-0358	Santiago Communities, Inc.	Hangars A-385 & A-390	8,000 sq ft (A-385 hangar) 8,000 sq ft (A-390 hangar) 8,000 sq ft ramp space	\$6,313.00	Awardee to be announced at Airport Commission meeting this Thursday, January 20 th , 2022.
6	CNO-02-1082	A-240 Partners, LLC	Portion of Parcel A-240	Approximately 12,760 sq ft (A-240 hangar)	\$6,000.00	Sublease drafted with Leading Edge Avionics, Inc. Scheduled for 3/1/2022 BOSM and commencement on 3/1/2022.
7	CNO-3179	M.I. Air Corporation	The western portion of Hangar A-230 (Dome Hangar No. 1)	10,00 sq ft of hangar space, 3,602 sq ft of office space, and 945 sq ft of shop space	\$3,200.00	Pending County Counsel direction.
8	CNO	Threshold Technologies, Inc.	Hangar No. 2 (F-340)	44,060 sq ft of hangar space (\$13,820.00), 7,098 sq ft of shop space (\$1,433.00), and 1,062 sq ft of office space (\$895.00)	Total monthly rent: \$16,148.00	RESD wil draft and proceed with tentative BOSM 5/10/22.

No.	Airport	Tenant	Location	Square Foot	Monthly Rent/ Cost Per Square Foot	Status
9	TNP	Vacant	Hangar 1	2,700 sq ft	\$1,215.00	SOP released on 1/5/22.
10	APV-1603	Chalk 2, Inc	Hangar A-250	Approximately 13,200 sq ft of hangar space	\$3,000.00	SOP tentatively scheduled for release in February 2022.

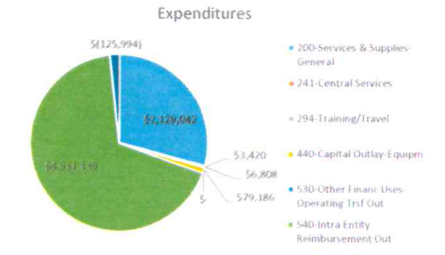
OTHERS:

Airports and RESD anticipate the following:

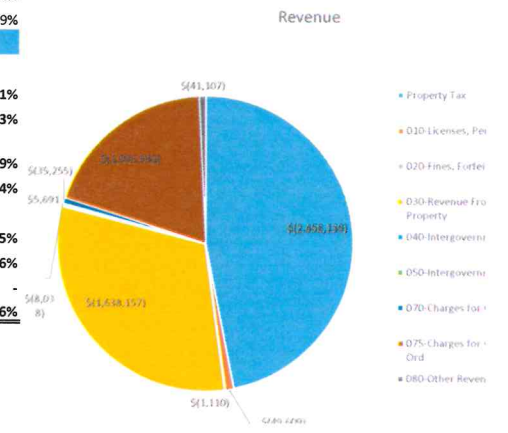
- Barstow-Daggett Airport - LOI received by a developer for a a rail and truck served storage and transload terminal. Pending Airport and RESD committee response.
- Chino Airport – Building B-340 pending Airports & RESD Committee review.
- Chino Airport – Building A-490 pending County Counsel review.

Budget Report FY 21/22 Summary (ALL Airports)
Friday, January 14, 2022

Appropriations	Budget	54%		Percentage of the year	
		Expended/Received		% Expended/Received	
200-Services & Supplies-General	\$	4,530,037	\$	2,129,042	47%
241-Central Services	\$	74,177	\$	3,420	5%
294-Training/Travel	\$	43,400	\$	6,808	16%
440-Capital Outlay-Equipment	\$	439,961	\$	79,186	18%
530-Other Financ Uses-Operating Trsf Out	\$	4,884,762	\$	-	0%
540-Intra Entity Reimbursement Out	\$	985,495	\$	4,931,339	500%
541-Intra Entity Reimbursement In	\$	(710,275)	\$	(125,994)	18%
TOTAL EXPENDITURES	\$	10,247,557	\$	7,023,801	69%



Revenues	Budget	54%		Percentage of the year	
		Expended/Received		% Expended/Received	
Property Tax	\$	(875,805)	\$	(2,458,139)	281%
010-Licenses, Permits, & Franchises	\$	(21,250)	\$	(49,609)	233%
020-Fines, Forfeitures, & Penalties	\$	(110)	\$	(1,110)	
030-Revenue From Use of Money & Property	\$	(2,779,332)	\$	(1,638,157)	59%
040-Intergovernmt Revenue-State	\$	(15,000)	\$	(8,038)	54%
050-Intergovernmt Revenue-Federal	\$	(165,863)	\$	5,691	
070-Charges for Current Services	\$	(64,200)	\$	(35,255)	55%
075-Charges for Current Services-Fee Ord	\$	(1,515,638)	\$	(1,005,930)	66%
080-Other Revenue	\$	(7,100)	\$	(41,107)	
REVENUES	\$	(5,444,298)	\$	(5,231,654)	96%



Budget Report FY 21/22 - Apple Valley Airport

Friday, January 14, 2022
\$ 1 Percentage of the year

Appropriations	Budget	Expended/Received	% Expended/Received	Notes
200-Services & Supplies-General	\$ 1,610,417	\$ 391,591	24%	
241-Central Services	\$ 30,200	\$ -	0%	
294-Training/Travel	\$ 23,250	\$ 1,297	6%	
440-Capital Outlay-Equipment	\$ 350,000	\$ -	0%	
530-Other Financ Uses-Operating Trsf Out	\$ 4,884,762	\$ -	0%	
540-Intra Entity Reimbursement Out	\$ 757,300	\$ 250,624	33%	
541-Intra Entity Reimbursement In	\$ (4,975)	\$ -	0%	
TOTAL EXPENDITURES	\$ 7,650,954	\$ 643,512	8%	

Revenues	Budget	Expended/Received	% Expended/Received
40008015 PROP TAXES-CURR SEC 1% TAX LVY	\$ (1,350,280)	\$ (1,181,409)	87%
40008025 PROP TX CUR UNSEC 1% GEN TAX	\$ (59,500)	\$ (74,739)	126%
40008035 PROP TX CUR UNITARY 1% LEVY	\$ (40,519)	\$ -	0%
40008125 PROP TX PRI UNSEC 1% GEN TAX	\$ (3,111)	\$ (1,741)	56%
40008145 INT & PEN DELINQUENT TAXES	\$ (1,385)	\$ (1,818)	131%
40008161 NEGOTIATED PASS-THRU	\$ (327,185)	\$ (801,069)	245%
40008166 RESIDUAL BALANCE	\$ (175,000)	\$ (313,104)	179%
40008172 STATUTORY PASS THRU	\$ (34,336)	\$ (44,701)	130%
40008230 SUPP ROLL CURRENT	\$ (15,300)	\$ (8,446)	55%
40008235 SUPP ROLL PRIOR	\$ (14,394)	\$ (31,183)	217%
000-Taxes	\$ (2,021,010)	\$ (2,458,139)	122%
40108365 WATER	\$ (200)	\$ (32,125)	16062%
40108370 ELECTRICITY	\$ (15,000)	\$ -	0%
010-Licenses, Permits, & Franchises	\$ (15,200)	\$ (32,125)	211%
40208480 PENALTIES	\$ (10)	\$ (30)	300%
020-Fines, Forfeitures, & Penalties	\$ (10)	\$ (30)	300%
40308500 INTEREST	\$ (100,000)	\$ -	0%
40308525 RENTS & CONCESSIONS	\$ (180,000)	\$ (71,124)	40%
030-Revenue From Use of Money & Property	\$ (280,000)	\$ (71,124)	25%
40408800 GENERAL TAX LEVY HOMEOWNER EXM	\$ (15,000)	\$ (8,038)	54%
040-Intergovmnt Revenue-State	\$ (15,000)	\$ (8,038)	54%
40509094 FEDERAL - GRANTS	\$ (24,721)	\$ (6)	0%
050-Intergovmnt Revenue-Federal	\$ (24,721)	\$ (6)	0%
40709800 OTHER SERVICES	\$ (5,000)	\$ (3,854)	77%
070-Charges for Current Services	\$ (5,000)	\$ (3,854)	77%
40758350 FEE ORD-OTHER PERMITS	\$ (500)	\$ -	0%
40758365 FEE ORD-WATER	\$ (350)	\$ 452	-129%
40758480 FEE ORD-PENALTIES	\$ -	\$ (660)	-
40758525 FEE ORD-RENTS & CONCESSIONS	\$ (300,000)	\$ (216,207)	72%
40759745 FEE ORD-FUEL FLOWAGE	\$ (12,000)	\$ (6,038)	50%
40759750 FEE ORD-LANDING FEES	\$ (1,000)	\$ (334)	33%
40759930 FEE ORD-OTHER SALES	\$ -	\$ (1,244)	0%
40759970 FEE ORD-OTHER	\$ (500)	\$ (210)	42%
40759990 FEE ORD-TRUST TRANSACTIONS	\$ (500)	\$ -	0%
075-Charges for Current Services-Fee Ord	\$ (314,850)	\$ (224,241)	71%
40808147 PRP TX SA LIQUIDATION OF ASSET	\$ -	\$ (2,718)	0%
40809949 INSURANCE RECOVERIES	\$ -	\$ (20,675)	0%
40809970 OTHER	\$ (400)	\$ (50)	13%
40809973 OTHER - STALE DATED ITEMS	\$ -	\$ (310)	0%
40809978 CONSOLIDATED BANKING CLEARING	\$ (200)	\$ -	0%
080-Other Revenue	\$ (600)	\$ (23,753)	3959%
REVENUES	\$ (2,676,391)	\$ (2,821,310)	105%
NET	\$ 4,974,563	\$ (2,177,799)	-44%

Budget Report FY 21/22 -ADMINISTRATION

Friday, January 14, 2022

\$

1 Percentage of the year

Appropriations	Budgets	Expended/Received	% Expended Received	Notes
200-Services & Supplies-General	\$ 1,147,300.35	\$ 634,739	55%	
52412410 DATA PROCESSING (ISF ONLY)	\$ 36,022	\$ -	0%	
52412411 FM - BASIC SERVICES	\$ 350	\$ 91	26%	
52412412 FM - CUSTODIAL -BASIC SERVICES	\$ 1,800	\$ 691	38%	
52412413 FM - MAINTENANCE - BASIC SERV	\$ 2,400	\$ 928	39%	
52412414 APPLICATN DEVELOP MAINT & SUPP	\$ 1,800	\$ -	0%	
52412418 DATA STORAGE SERVICES (ISF ONLY)	\$ 1,605	\$ -	0%	
241-Central Services	\$ 42,977	\$ 3,420	8%	
52942940 PRIVATE MILEAGE NON-TAXABLE	\$ 500	\$ -	0%	
52942941 CONF/TRNG/SEMINAR FEES	\$ 1,000	\$ 780	78%	
52942942 HOTEL - NON-TAXABLE	\$ 1,000	\$ 1,005	100%	
52942943 MEALS - NON-TAXABLE	\$ 350	\$ -	0%	
52942944 CAR RENTAL - NON-TAXABLE	\$ 500	\$ -	0%	
52942945 AIR TRAVEL	\$ 500	\$ 63	13%	
52942946 OTHER TRAVEL - NON-TAXABLE	\$ 250	\$ 16	6%	
52942948 MOTOR POOL DAILY RENTAL(ISF)	\$ 750	\$ 2,901	387%	
294-Training & Travel	\$ 4,850	\$ 4,766	98%	
55405010 SALARIES & BENE TRANFERS OUT	\$ 95,496	\$ 2,797	0%	
55405012 SERVS & SUPPLY TRANFERS OUT	\$ 67,699	\$ 26,683	0%	
540-Intra Entity Reimbursement Out	\$ 163,195	\$ 29,480	18%	
55415011 SALARIES & BENE TRANSFERS IN	\$ (705,000)	\$ (221,452)	31%	
55415013 SRVCS & SUPPLIES TRANSFERS IN	\$ (300)	\$ -	0%	
541-Intra Entity Reimbursement In	\$ (705,300)	\$ (221,452)	31%	
EXPENDITURES	\$ 1,563,840	\$ 931,289	60%	
Revenue	Budgets	Expended/Received	% Expended Received	
40809955 NSF CHECKS	\$ (100)	\$ -	0%	
40809978 CONSOLIDATED BANKING CLEARING	\$ (1,200)	\$ -	0%	
080-Other Revenue	\$ (1,300)	\$ -	0%	
40909975 OP TRANSFERS IN	\$ -	\$ 230,882	0%	
40909980 SALE OF FIXED ASSETS	\$ -	\$ (2,000)	0%	
090-Other Financing Sources	\$ -	\$ 228,882	0%	
REVENUES	\$ (1,300)	\$ 228,882	-17606%	
NET	\$ 1,562,540	\$ 1,160,171	74%	
		\$ (228,882)		

Budget Report FY 21/22 - BAKER

Friday, January 14, 2022

54% Percentage of the year

Appropriations	Budget	Expended/Received	% Expended/Received	Notes
52002130 NONINVENTORIAL EQUIPMENT	\$ 750	\$ -	-	0%
52002135 SPECIAL DEPT EXPENSE	\$ 500	\$ 102.00	102.00	20%
52002176 STREET MAINTENANCE	\$ 3,000	\$ -	-	0%
52002177 ROAD DESIGN & IMPROVEMENT PROJ	\$ 8,000	\$ -	-	0%
52002180 UTILITIES	\$ 600	\$ 335.27	335.27	56%
52002660 PENALTIES	\$ 5	\$ -	-	0%
52002855 GENERAL MAINTENANCE-EQUIPMENT	\$ 1,000	\$ -	-	0%
52002870 GEN MAINT-STRUCT,IMP & GROUNDS	\$ 28,961	\$ 13,961.33	13,961.33	48%
52002875 SEPTAGE DUMP MAINTENANCE	\$ 100	\$ -	-	0%
52002895 RENTS & LEASES - EQUIPMENT	\$ 3,000	\$ -	-	0%
* 200-Services & Supplies-General	\$ 45,916	\$ 14,398.60	14,398.60	31%
** EXPENDITURES	\$ 45,916	\$ 14,398.60	14,398.60	31%

Revenue	Budget	Expended/Received	% Expended/Received	Notes
40308525 RENTS & CONCESSIONS	\$ -	\$ (2,421.32)	(2,421.32)	- Will need to be transferred out
* 030-Revenue From Use of Money & Property	\$ -	\$ (2,421.32)	(2,421.32)	-
40758525 FEE ORD-RENTS & CONCESSIONS	\$ -	\$ (2,421.32)	(2,421.32)	- Will need to be transferred out
40759745 FEE ORD-FUEL FLOWAGE	\$ -	\$ -	-	-
40759750 FEE ORD-LANDING FEES	\$ (20.00)	\$ -	-	-
40759970 FEE ORD-OTHER	\$ -	\$ -	-	-
* 075-Charges for Current Services-Fee Ord	\$ (20.00)	\$ (2,421.32)	(2,421.32)	121
** REVENUES	\$ (20.00)	\$ (4,842.64)	(4,842.64)	242

Budget Report FY 21/22- CHINO

Friday, January 14, 2022

Appropriations	Budget	54%		Percentage of the year % Expended Received	Notes
		Expended/Received			
100-Salaries & Benefits	\$	860,605	\$	215,773	25%
200-Services & Supplies	\$	1,338,424	\$	848,977	63%
52412414 APPLICATN DEVELOP MAINT & SUPP	\$	-	\$	-	0%
52412416 CPU/ENTERPRISE PRINTING (ISF ONLY)	\$	-	\$	-	0%
241-Central Services	\$	-	\$	-	0%
52942940 PRIVATE MILEAGE NON-TAXABLE	\$	300	\$	-	0%
52942941 CONF/TRNG/SEMINAR FEES	\$	3,000	\$	-	0%
52942942 HOTEL - NON-TAXABLE	\$	1,500	\$	134	9%
52942943 MEALS - NON-TAXABLE	\$	500	\$	-	0%
52942944 CAR RENTAL - NON-TAXABLE	\$	1,000	\$	184	18%
52942945 AIR TRAVEL	\$	1,500	\$	-	0%
52942946 OTHER TRAVEL - NON-TAXABLE	\$	100	\$	-	0%
52942948 MOTOR POOL DAILY RENTAL(ISF)	\$	1,000	\$	58	6%
294-Taining/Travel	\$	8,900	\$	376	4%
54404040 EQUIPMENT	\$	71,760	\$	65,985	92%
54404045 HEAVY EQUIPMENT	\$	80	\$	80	100%
440-Capital Outlay-Equipment	\$	71,840	\$	66,065	92%
55305030 OPERATING TRANSFERS OUT	\$	-	\$	-	0%
530-Other Financ Uses-Operating Trsf Out	\$	-	\$	-	0%
55405012 SERV & SUPPLY TRANFERS OUT	\$	65,000	\$	56,571	87%
540-Intra Entity Reimbursement Out	\$	65,000	\$	56,571	87%
EXPENDITURES	\$	2,344,769	\$	1,187,762	51%

Revenue	Budget	Expended/Received		% Expended Received	
40108365 WATER	\$	(500)	\$	(16,262)	0%
40108370 ELECTRICITY	\$	(5,000)	\$	-	0%
* 010-Licenses, Permits, & Franchises	\$	(5,500)	\$	(16,262)	296%
40208480 PENALTIES	\$	(100)	\$	(1,080)	0%
* 020-Fines, Forfeitures, & Penalties	\$	(100)	\$	(1,080)	0%
40308525 RENTS & CONCESSIONS	\$	(2,593,732)	\$	(1,545,118)	60%
* 030-Revenue From Use of Money & Property	\$	(2,593,732)	\$	(1,545,118)	60%
40509094 FEDERAL - GRANTS	\$	(86,326)	\$	5,800	0%
* 050-Intergovernmt Revenue-Federal	\$	(86,326)	\$	5,800	0%
40709680 PERMIT & INSPECTION FEES	\$	(3,000)	\$	-	0%
40709745 FUEL FLOWAGE	\$	(30,000)	\$	-	0%
40709750 LANDING FEES	\$	(5,000)	\$	-	0%
40709800 OTHER SERVICES	\$	(25,000)	\$	(35,706)	143%
* 070-Charges for Current Services	\$	(63,000)	\$	(35,706)	0%
40758315 FEE ORD-BUSINESS LICENSES	\$	(500)	\$	(5,250)	0%
40758350 FEE ORD-OTHER PERMITS	\$	(5,000)	\$	(6,258)	125%
40758365 FEE ORD-WATER	\$	(5,000)	\$	-	0%
40758480 FEE ORD-PENALTIES	\$	(1,000)	\$	(2,430)	243%
40758525 FEE ORD-RENTS & CONCESSIONS	\$	(1,300,000)	\$	(811,621)	0%
40758530 FEE ORD-RNT/CON VND	\$	(50)	\$	-	0%
40759680 FEE ORD-PERMIT & INSPECTION FEES	\$	(3,000)	\$	-	0%
40759745 FEE ORD-FUEL FLOWAGE	\$	(80,000)	\$	(55,008)	69%
40759750 FEE ORD-LANDING FEES	\$	(5,000)	\$	(1,104)	0%
40759930 FEE ORD-OTHER SALES	\$	(1,000)	\$	(3,655)	0%
40759970 FEE ORD-OTHER	\$	(1,000)	\$	(5,987)	0%
40759990 FEE ORD-TRUST TRANSACTIONS	\$	(10,000)	\$	-	0%
* 075-Charges for Current Services-Fee Ord	\$	(1,411,550)	\$	(891,313)	0%
40809970 OTHER	\$	(5,000)	\$	(10,229)	205%
40809990 TRUST TRANSACTIONS	\$	-	\$	-	0%
* 080-Other Revenue	\$	(5,000)	\$	(10,229)	0%
40909975 OP TRANSFERS IN	\$	(483,144)	\$	-	0%
* 090-Other Financing Sources	\$	(483,144)	\$	-	0%
** REVENUES	\$	(4,648,352)	\$	(2,493,908)	0%
*** NET	\$	(2,303,583)	\$	(1,306,146)	57%

Budget Report FY 21/22 - DAG

Friday, January 14, 2022

Appropriations	Budget	54%		Percentage of the year % Expended/Received	Notes
		Expended/Received			
* 100-Salaries & Benefits	\$ 313,689.00	\$	101,197.05	32%	
* 200-Services & Supplies-General	\$ 138,430.38	\$	97,251	70%	
52942940 PRIVATE MILEAGE NON-TAXABLE	\$ 300.00	\$	-	0%	
52942941 CONF/TRNG/SEMINAR FEES	\$ 600.00	\$	-	0%	
52942943 MEALS - NON-TAXABLE	\$ 250.00	\$	-	0%	
52942948 MOTOR POOL DAILY RENTAL(ISF)	\$ 1,000	\$	370	37%	
* 294-Services & Supplies-Travel Related	\$ 2,150	\$	370	17%	
54404040 EQUIPMENT	\$ 9,985	\$	9,985	100%	
* 440-Capital Outlay-Equipment	\$ 9,985	\$	9,985	100%	
** EXPENDITURES	\$ 464,255	\$	208,803	45%	

Revenue	Budget	Expended/Received	% Expended Received	Notes
40308525 RENTS & CONCESSIONS	\$ -	\$ (15,609)	0%	
* 030-Revenue From Use of Money & Property	\$ -	\$ (15,609)	0%	
40509094 FEDERAL - GRANTS	\$ (14,816)	\$ (103)	1%	
* 050-Intergovernmt Revenue-Federal	\$ (14,816)	\$ (103)	1%	
40709745 FUEL FLOWAGE	\$ (200)	\$ -	0%	
* 070-Charges for Current Services	\$ (200)	\$ -	0%	
40758350 FEE ORD-OTHER PERMITS	\$ (250)	\$ -	0%	
40758365 FEE ORD-WATER	\$ -	\$ -	0%	
40758525 FEE ORD-RENTS & CONCESSIONS	\$ (53,434.00)	\$ 2,421	-5%	
40759745 FEE ORD-FUEL FLOWAGE	\$ (10,000.00)	\$ (11,295)	113%	
40759970 FEE ORD-OTHER	\$ (5,000)	\$ (52,295)	1046%	
* 075-Charges for Current Services-Fee Ord	\$ (68,684)	\$ (61,169)	89%	
40909975 OP TRANSFERS IN	\$ (9,159)	\$ -	0%	
* 090-Other Financing Sources	\$ (9,159)	\$ -	0%	
** REVENUES	\$ (92,859)	\$ (76,880)	83%	
*** NET	\$ 371,396	\$ 131,923	36%	
		\$ 131,923		

Budget Report FY 21/22 - EED

Friday, January 14, 2022

		54%	Percentage of the year	
Appropriations	Budget	Expended/Received	% Expended/Received	Notes
* 200-Services & Supplies-General	\$ 51,473	\$ 66,943.62	130%	
52942940 PRIVATE MILEAGE NON-TAXABLE	\$ 1,000	\$ -	0%	
52942942 HOTEL - NON-TAXABLE	\$ 1,500	\$ -	0%	
52942943 MEALS - NON-TAXABLE	\$ 750	\$ -	0%	
* 294-Services & Supplies-Travel Related	\$ 3,250	\$ -	0%	
** EXPENDITURES	\$ 54,723	\$ 66,944	122%	

Appropriations	Budget	Expended/Received	% Expended/Received	Notes
40108365 WATER	\$ (150)	\$ (1,222)	815%	
40108370 ELECTRICITY	\$ (400)	\$ -	0%	
* 010-Licenses, Permits, & Franchises	\$ (550)	\$ (1,222)	222%	
40308525 RENTS & CONCESSIONS	\$ (5,000)	\$ (3,885)	78%	
* 030-Revenue From Use of Money & Property	\$ (5,000)	\$ (3,885)	78%	
40509094 FEDERAL - GRANTS	\$ (20,000)	\$ -	0%	
* 050-Intergovernmt Revenue-Federal	\$ (20,000)	\$ -	0%	
40758365 FEE ORD-WATER	\$ (500)	\$ -	0%	
40758525 FEE ORD-RENTS & CONCESSIONS	\$ (2,000)	\$ (855)	43%	
40759745 FEE ORD-FUEL FLOWAGE	\$ (500)	\$ (1,723)	345%	
40759970 FEE ORD-OTHER	\$ (20)	\$ -	0%	
* 075-Charges for Current Services-Fee Ord	\$ (3,020)	\$ (2,578)	85%	
** REVENUES	\$ (28,570)	\$ (7,685)	27%	
*** NET	\$ 26,153	\$ 59,259	227%	

\$ 59,259

Budget Report FY 21/22 - TNP

Friday, January 14, 2022

Appropriation	Budget	54%		Percentage of the year	Notes
		Expended/Received	% Expended/Received		
* 200-Services & Supplies-General	\$ 198,077.28	\$ 68,305.63			34%
52942940 PRIVATE MILEAGE NON-TAXABLE	\$ 300.00	\$ -			0%
52942942 HOTEL - NON-TAXABLE	\$ 500.00	\$ -			0%
52942943 MEALS - NON-TAXABLE	\$ 200	\$ -			0%
* 294-Services & Supplies-Travel Related	\$ 1,000	\$ -			0%
54404040 EQUIPMENT	\$ 8,135	\$ 3,135			39%
* 440-Capital Outlay-Equipment	\$ 8,135	\$ 3,135			39%
** EXPENDITURES	\$ 207,213	\$ 71,441			34%

Appropriation	Budget	Expended/Received	% Expended/Received	Notes
40208480 PENALTIES	\$ -	\$ -		0%
* 020-Fines, Forfeitures, & Penalties	\$ -	\$ -		0%
40308525 RENTS & CONCESSIONS	\$ (600)	\$ -		0%
* 030-Revenue From Use of Money & Property	\$ (600)	\$ -		0%
40509094 FEDERAL - GRANTS	\$ (20,000)	\$ -		0%
40709745 FUEL FLOWAGE	\$ (500.00)	\$ -		0%
40709800 OTHER SERVICES	\$ -	\$ (1)	#DIV/0!	
* 070-Charges for Current Services	\$ (500)	\$ (1)		0%
40758365 FEE ORD-WATER	\$ (100)	\$ -		0%
40758480 FEE ORD-PENALTIES	\$ -	\$ (90)	#DIV/0!	
40758525 FEE ORD-RENTS & CONCESSIONS	\$ (8,464)	\$ (4,661)		55%
40759745 FEE ORD-FUEL FLOWAGE	\$ (20,000)	\$ (20,683)		103%
40759750 FEE ORD-LANDING FEES	\$ (200)	\$ (126)		63%
40759930 FEE ORD-OTHER SALES	\$ (3,500)	\$ (2,215)		63%
40759970 FEE ORD-OTHER	\$ (50)	\$ -		0%
40759990 FEE ORD-TRUST TRANSACTIONS	\$ (50)	\$ -		0%
* 075-Charges for Current Services-Fee Ord	\$ (32,364)	\$ (27,775)		86%
40809930 OTHER SALES	\$ (200)	\$ -		0%
40809970 OTHER	\$ -	\$ (7,175)		0%
40809990 TRUST TRANSACTIONS	\$ -	\$ 50		0%
* 080-Other Revenue	\$ (200)	\$ (7,125)		3563%
** REVENUES	\$ (53,664)	\$ (34,901)		65%
*** NET	\$ 153,549	\$ 36,540		24%

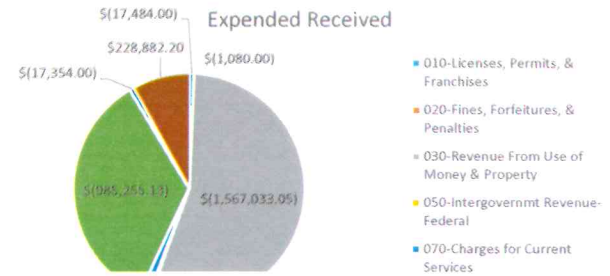
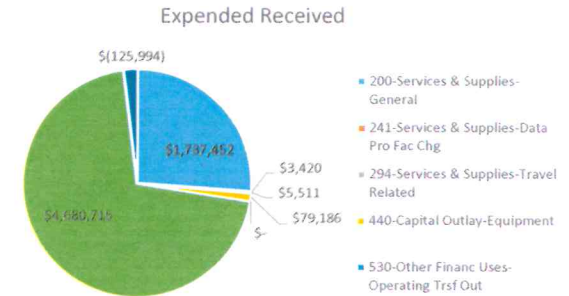
\$ 36,540

Budget Report FY 21/22 - SUMMARY 631 (BKR, CNO, DAG, EED, TNP)

Friday, January 14, 2022

		54%		Percentage of the year	
Appropriations	Budget	Expended	Received	% Expended/Received	
200-Services & Supplies-General	\$ 2,919,620	\$	1,737,452		60%
241-Services & Supplies-Data Pro Fac Chg	\$ 43,977	\$	3,420		8%
294-Services & Supplies-Travel Related	\$ 20,150	\$	5,511		27%
440-Capital Outlay-Equipment	\$ 89,961	\$	79,186		88%
530-Other Financ Uses-Operating Trsf Out	\$ -	\$	-		0%
540-Intra Entity Reimbursement Out	\$ 228,195	\$	4,680,715		2051%
541-Intra Entity Reimbursement In	\$ (705,300)	\$	(125,994)		18%
EXPENDITURES	\$ 4,680,715	\$	6,380,290		136%

Revenue	Budget	Expended Received	% Expended/Received
010-Licenses, Permits, & Franchises	\$ (6,050)	\$ (17,484.00)	289%
020-Fines, Forfeitures, & Penalties	\$ (100)	\$ (1,080.00)	0%
030-Revenue From Use of Money & Property	\$ (2,599,332)	\$ (1,567,033.05)	60%
050-Intergovernmt Revenue-Federal	\$ (141,142)	\$ 5,697.21	0%
070-Charges for Current Services	\$ (63,700)	\$ (35,706.93)	56%
075-Charges for Current Services-Fee Ord	\$ (1,515,638)	\$ (985,255.13)	65%
080-Other Revenue	\$ (6,500)	\$ (17,354.00)	267%
090-Other Financing Sources	\$ (492,303)	\$ 228,882.20	-46%
REVENUES	\$ (4,824,765)	\$ (2,389,333.70)	50%
NET	\$ (144,049.72)	\$ 98,141.08	-68%





Interoffice Memo

DATE: November January 18 24, 2021

PHONE: 387-8810

A handwritten signature in blue ink, appearing to read "Maureen A. Snelgrove".

FROM: **MAUREEN A. SNELGROVE**, Assistant Director
Department of Airports

TO: **JAMES E. JENKINS**, Director
Department of Airports

SUBJECT: **MONTHLY REPORT**

ADMIN

- The Chino Airport Manager II and Apple Valley Airport Manager second interviews were conducted on Thursday, January 6, 2022, with Community Services Group, DEO Jimenez.
- 12/6/2022 – Quarterly update meeting with FAA LA-ADO.
- COVID-19 OMICRON Update: The department administrative staff working a modified telework schedule through January 28th. County administration office has also advised that all front facing customer service windows are too close for public interaction through January 28th. The Department continues to provide customer service via telephone and email.

CHINO

- Attend weekly Chino Remediation meetings.
- 1/5/2022 there was a small fire in Hangar B-185. No significant damage and airport operations were not affected.
- The county will have possession of Hangar A-230 as of Thursday, January 20th. Staff have participated in the repossession of three aircraft related to the legal tenant eviction.
- Runway and taxiway asphalt work has started.

DESERT AIRPORTS

Asphalt work and paint on all runways and taxiways is underway.

APPLE VALLEY

Runway asphalt work is underway.

CHINO AIRPORT OPERATIONS

Month	2017	2018	2019	2020	2021
January	11685	17892	13452	21607	12811
February	11905	16439	14957	19644	14178
March	16145	17611	16760	13354	14437
April	16259	18493	19014	8606	17029
May	19164	20200	17680	13571	16325
June	17387	20163	18774	13881	18796
July	19569	16071	18565	15261	18367
August	17968	17683	20322	13840	18555
September	18135	16313	19351	14344	16939
October	20969	16123	19405	14716	16891
November	18366	13413	19629	16104	16724
December	15538	13880	19272	12063	0

Current Year Monthly Breakdown

Itinerant	Local	AC	AT	GA	MI	Civil	Mil	IFR
4411	8400	6	51	4,334	20	8,365	35	784
4814	9364	7	36	4,734	37	9,305	59	922
4925	9512	7	36	4,856	26	9,505	7	960
5746	11283	2	34	5,698	12	11,248	35	1,211
5629	10696	5	52	5,540	32	10,642	54	1,303
6245	12551	3	53	6,161	28	12,526	25	1,168
5997	12370	1	53	5,918	25	12,319	51	1,048
5438	13117	8	62	5,325	43	13,074	43	1,130
5717	11222	5	58	5,588	66	11,042	180	1260
5725	11166	2	48	5,614	61	11,115	51	1,172
5247	11477	0	65	5,123	59	11,334	143	1,037
0	0							
59,894	121,158	46	548	58891	409	120475	683	11995

Total 203,090 204,281 217,181 176,991 181,052

