

**AGENDA
AIRPORTS COMMISSION -- SAN BERNARDINO COUNTY**

March 17, 2022, 10:00 A.M.

Visitors are requested to make comments or ask questions only on those items not identified in the agenda.

There is a 3-minute time limit per visitor

1. Call To Order – Chairman Ray M. Marquez

Larry Asmus, Valley At Large	_____
Jim Bagley, Desert at Large	_____
Dillon Lesovsky, First District	_____
Christine Canepa, Second District,	_____
William Smith, Third District	_____
Ray M. Marquez, Fourth District, Chair	_____
Mark Alvarez, Fifth District, Vice Chair	_____

2. Pledge of Allegiance

3. Report on Posting of the Agenda

4. Awards, Guest Introductions and Announcements

5. Action Item: Approval of Commission Meeting Minutes

Commission Meeting Minutes for January and February will be presented at the April 2022 meeting.

6. Commissioner’s Reports/Comments

7. Public Comments

8. Information Item: Chino Airport Traffic Circulation / Right of Way Dedications.
Presented by James E. Jenkins

9. Information Item: Department of Airports Video.
Presented by Tammy Gann

10. Information Item: Airport Commission meeting date.

11. Presentations

12. Director's Reports

- **Tab 1 Capital Improvement Program:** Maureen A. Snelgrove, Assistant Director
- **Tab 2 Board of Supervisors Activity:** James E. Jenkins, Director
- **Tab 3 Real Estate:** Lorraine Davila, Real Property Agent III
- **Tab 4 Finance:** Assistant Director Snelgrove
- **Tab 5 Monthly Staff Reports:** Assistant Director Snelgrove
- **Tab 6 CNO Operations:** Director Jenkins
- **Tab 7 Other Business**

11. **Time and Date of Next Meeting:** 10:00 a.m., April 21, 2022.

12. Adjournment

IF ASSISTIVE LISTENING DEVICES OR OTHER AUXILIARY AIDS OR SERVICES ARE NEEDED IN ORDER TO PARTICIPATE IN THE PUBLIC MEETING REQUESTS SHOULD BE MADE THROUGH THE SAN BERNARDINO COUNTY DEPARTMENT OF AIRPORTS AT LEAST THREE (3) BUSINESS DAYS PRIOR TO THE MEETING. THE DEPARTMENT OF AIRPORTS TELEPHONE NUMBER IS (909) 387-8810 AND THE OFFICE IS LOCATED AT 777 EAST RIALTO AVENUE, SAN BERNARDINO, CA 92415-0831.



Interoffice Memo

DATE: March 15, 2022

PHONE: 909 387-8810

FROM: **JAMES E. JENKINS**
Director of Airports

MAIL CODE: 0831

TO: **AIRPORT COMMISSIONERS**

SUBJECT: **BOARD OF SUPERVISORS ACTIVITY – MARCH 8, 2022**

APPROVED BOARD AGENDA ITEMS			
Board Date	Agenda Item No.	Subject	Recommendation
3/8/2022	69	Approve Short-Term Real Estate Leases	Approve short-term real estate leases for the Department of Airports.
3/8/2022	70	Approve a Memorandum of Understanding for Preventative Maintenance, Emergency Response, and Support Services for Water and Wastewater Systems located at Chino Airport and Barstow-Daggett Airport	Approve a MOU No 22-145 between San Bernardino County Department of Airports and County Service Area 70 Countywide for the provision of preventative maintenance, emergency response, and support services for the County-owned on-site wastewater treatment plant located at Barstow-Daggett Airport, and the wastewater collection system and water distribution system located at Chino Airport for a term of five years, from March 1, 2022 through February 28, 2027, in the aggregate not to exceed amount of \$800,000.

INTEROFFICE MEMO



DATE: March 17, 2022
FROM: JAMES E. JENKINS, Director
 Department of Airports
TO: AIRPORT COMMISSIONERS

PHONE: 387-8810
MAIL CODE: 0831

SUBJECT: PROPERTY LEASING ACTIVITY

The following is a summary of current property leasing activity.

No.	Airport	Tenant	Location	Square Foot	Monthly Rent/ Cost Per Square Foot	Status
1	CNO	EDI Media	Parcel 7B	40,000 square feet of unimproved land	TBD	RESD to draft SOP
2	CNO-1121	Flo's Airport Care	Bldg. A-315 Rms 4, 6, 7A, 7B, 8	4,168 sq ft (retail) 400 sq ft (office)	TBD	TBD
3	CNO-0781	Experimental Aircraft Association, Ch 92	Bldg. A-435	946 sq ft (office)	N/A	Scheduled for 4/1/2022 commencement
4	CNO-1091	Fox Nurseries	Parcel E-310	10 acres or approximately 435,600 sq ft of unimproved land	TBD	Scheduled for 5/10/222 BOSM
5	CNO-2239	Military Aircraft Restoration Corporation (MARC)	Dome Hangar 4 (A-435)	6,000 sq ft	\$1,500.00	Forecast 6/28/22 or 7/12/22 BOSM
6	CNO-0358	Santiago Communities, Inc.	Hangars A-385 & A-390	8,000 sq ft (A-385 hangar) 8,000 sq ft (A-390 hangar) 8,000 sq ft ramp space	\$6,313.00	Scheduled for 5/10/222 BOSM
7	CNO-02-1082	A-240 Partners, LLC	Portion of Parcel A-240	Approximately 12,760 sq ft (A-240 hangar)	\$6,000.00	Scheduled for approval on 3/29/22/222 BOSM
8	CNO-3179	M.I. Air Corporation	The western portion of Hangar A-230 (Dome Hangar No. 1)	10,00 sq ft of hangar space, 3,602 sq ft of office space, and 945 sq ft of shop space	\$3,200.00	Pending County Counsel direction
9	CNO	Threshold Technologies, Inc.	Hangar No. 2 (F-340)	44,060 sq ft of hangar space, 7,098 sq ft of shop space, and 1,062 sq ft of office space	TBD	TBD
10	TNP	Vacant	Hangar 1	2,700 sq ft	\$1,215.00	TBD

No.	Airport	Tenant	Location	Square Foot	Monthly Rent/ Cost Per Square Foot	Status
11	APV-1603	Chalk 2, Inc	Hangar A-250	Approximately 13,200 sq ft of hangar space	TBD	TBD
12	CNO-1142	McBride's RV Storage, LLC	Approx. 1.3 acres adjacent to 15709 Euclid Avenue	Approximately 56,628 square feet of ground area	N/A	Forecast 6/28/22 or 7/12/22 BOSM
13	CNO-87288	Eagle Nest II	Parcel No. 7	Approximately 2.55 acres	N/A	TBD

OTHERS:

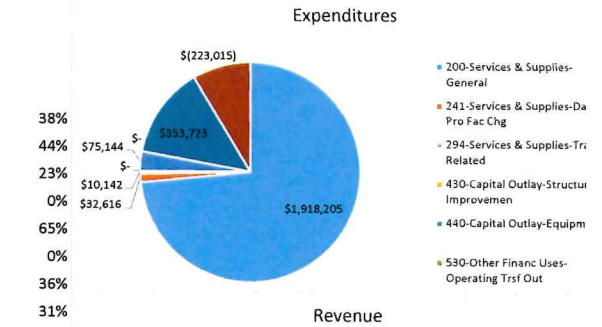
Airports and RESD anticipate the following:

- Chino Airport – Building B-340 pending Airports & RESD Committee review.
- Chino Airport – Building A-490 pending County Counsel review.

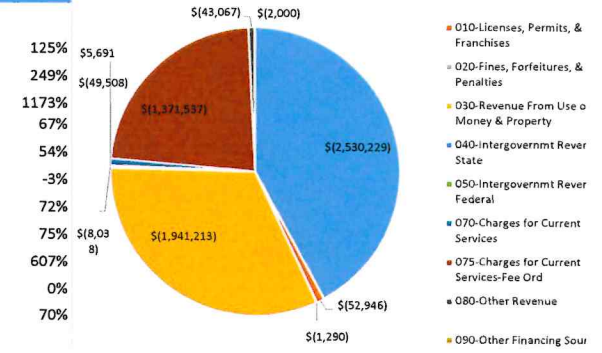
Budget Report FY 21/22 Summary (ALL Airports)

Monday, March 14, 2022

Appropriations	Budget	70%		Percentage of the year	
		Expended/Received		% Expended/Received	
200-Services & Supplies-General	\$	4,991,902	\$	1,918,205	38%
241-Services & Supplies-Data Pro Fac Chg	\$	74,177	\$	32,616	44%
294-Services & Supplies-Travel Related	\$	43,400	\$	10,142	23%
430-Capital Outlay-Structures Improvemen	\$	29,000	\$	-	0%
440-Capital Outlay-Equipment	\$	114,919	\$	75,144	65%
530-Other Financ Uses-Operating Trsf Out	\$	4,884,762	\$	-	0%
540-Intra Entity Reimbursement Out	\$	985,495	\$	353,723	36%
541-Intra Entity Reimbursement In	\$	(708,275)	\$	(223,015)	31%
TOTAL EXPENDITURES	\$	13,486,606	\$	3,497,611	26%



Revenues	Budget	70%		Percentage of the year	
		Expended/Received		% Expended/Received	
Property Tax	\$	(2,021,010)	\$	(2,530,229)	125%
010-Licenses, Permits, & Franchises	\$	(21,250)	\$	(52,946)	249%
020-Fines, Forfeitures, & Penalties	\$	(110)	\$	(1,290)	1173%
030-Revenue From Use of Money & Property	\$	(2,879,332)	\$	(1,941,213)	67%
040-Intergovernmt Revenue-State	\$	(15,000)	\$	(8,038)	54%
050-Intergovernmt Revenue-Federal	\$	(165,863)	\$	5,691	-3%
070-Charges for Current Services	\$	(68,700)	\$	(49,508)	72%
075-Charges for Current Services-Fee Ord	\$	(1,830,488)	\$	(1,371,537)	75%
080-Other Revenue	\$	(7,100)	\$	(43,067)	607%
090-Other Financing Sources	\$	(1,565,161)	\$	(2,000)	0%
REVENUES	\$	(8,574,014)	\$	(5,994,136)	70%



Budget Report FY 21/22 - Apple Valley Airport

Monday, March 14, 2022

70% Percentage of the year

Appropriations	Budget	Expended/Received	% Expended/Received	Notes
* 200-Services & Supplies-General	1548446	484483	31%	
* 241-Services & Supplies-Data Pro Fac Chg	30200		0%	
* 294-Services & Supplies-Travel Related	23250	1464	6%	
* 440-Capital Outlay-Equipment	350000		0%	
* 530-Other Financ Uses-Operating Trsf Out	4884762		0%	
* 540-Intra Entity Reimbursement Out	757300	257597	34%	
* 541-Intra Entity Reimbursement In	-4975		0%	
** EXPENDITURES	7588983	743544	10%	

Revenues	Budget	Expended/Received	% Expended/Received
40008015 PROP TAXES-CURR SEC 1% TAX LVY	-1350280	-1241485	92%
40008025 PROP TX CUR UNSEC 1% GEN TAX	-59500	-75468	127%
40008035 PROP TX CUR UNITARY 1% LEVY	-40519	-42533	105%
40008115 PROP TX PRI SEC 1% GEN TAX LVY		71	0%
40008125 PROP TX PRI UNSEC 1% GEN TAX	-3111	-1882	60%
40008145 INT & PEN DELINQUENT TAXES	-1385	-1996	144%
40008161 NEGOTIATED PASS-THRU	-327185	-801069	245%
40008166 RESIDUAL BALANCE	-175000	-313104	179%
40008172 STATUTORY PASS THRU	-34336	-44701	130%
40008176 5% SUPPLEMENTAL ADMIN CHARGES			0%
40008230 SUPP ROLL CURRENT	-15300	-15782	103%
40008235 SUPP ROLL PRIOR	-14994	-32297	224%
* 000-Taxes	-2021010	-2570246	127%
40108365 WATER	-200	-33852	16926%
40108370 ELECTRICITY	-15000		0%
* 010-Licenses, Permits, & Franchises	-15200	-33852	223%
40208480 PENALTIES	-10	-30	300%
* 020-Fines, Forfeitures, & Penalties	-10	-30	300%
40308500 INTEREST	-100000		0%
40308525 RENTS & CONCESSIONS	-180000	-107809	60%
* 030-Revenue From Use of Money & Property	-280000	-107809	39%
40408800 GENERAL TAX LEVY HOMEOWNER EXM	-15000	-8038	54%
* 040-Intergovmnt Revenue-State	-15000	-8038	54%
40509094 FEDERAL - GRANTS	-24721	-6	0%
* 050-Intergovmnt Revenue-Federal	-24721	-6	0%
40709247 PTAF ADMIN CHARGES			0%
40709800 OTHER SERVICES	-5000	-5600	112%
* 070-Charges for Current Services	-5000	-5600	112%
40758350 FEE ORD-OTHER PERMITS	-500		0%
40758365 FEE ORD-WATER	-350	452	-129%
40758480 FEE ORD-PENALTIES		-1020	0%
40758525 FEE ORD-RENTS & CONCESSIONS	-300000	-260474	87%
40759745 FEE ORD-FUEL FLOWAGE	-12000	-7878	66%
40759750 FEE ORD-LANDING FEES	-1000	-439	44%
40759930 FEE ORD-OTHER SALES		-1244	0%
40759970 FEE ORD-OTHER	-500	-310	62%
40759990 FEE ORD-TRUST TRANSACTIONS	-500		0%
* 075-Charges for Current Services-Fee Ord	-314850	-270914	86%
40808147 PRP TX SA LIQUIDATION OF ASSET		-2718	0%
40809949 INSURANCE RECOVERIES		-20675	0%
40809970 OTHER	-400	-3070	768%
40809973 OTHER - STALE DATED ITEMS		-310	0%
40809978 CONSOLIDATED BANKING CLEARING	-200		0%
* 080-Other Revenue	-600	-26773	4462%
** REVENUES	-2676391	-3023268	113%
*** NET	4912592	-2279723	-46%

Budget Report FY 21/22 -ADMINISTRATION

Monday, March 14, 2022

70%

Percentage of the year

Appropriations	Budgets	Expended/Received	% Expended Received	Notes
* 200-Services & Supplies-General	1578257	603688	38%	
52412410 DATA PROCESSING (ISF ONLY)	36022		0%	
52412411 FM - BASIC SERVICES	350	182	52%	
52412412 FM - CUSTODIAL -BASIC SERVICES	1800	1382	77%	
52412413 FM - MAINTENANCE - BASIC SERV	2400	1857	77%	
52412414 APPLICATN DEVELOP MAINT & SUPP	1800		0%	
52412418 DATA STORAGE SERVICES (ISF ONLY)	1605		0%	
* 241-Services & Supplies-Data Pro Fac Chg	43977	3420	8%	
52942940 PRIVATE MILEAGE NON-TAXABLE	500		0%	
52942941 CONF/TRNG/SEMINAR FEES	1000	780	78%	
52942942 HOTEL - NON-TAXABLE	1000		0%	
52942943 MEALS - NON-TAXABLE	350		0%	
52942944 CAR RENTAL - NON-TAXABLE	500		0%	
52942945 AIR TRAVEL	500	63	13%	
52942946 OTHER TRAVEL - NON-TAXABLE	250	16	6%	
52942948 MOTOR POOL DAILY RENTAL(ISF)	750	3122	416%	
* 294-Services & Supplies-Travel Related	4850	3981	82%	
55405010 SALARIES & BENE TRANSFERS OUT	95496	2797	3%	
55405012 SERV & SUPPLY TRANSFERS OUT	67699	28983	43%	
* 540-Intra Entity Reimbursement Out	163195	31780	19%	
55415011 SALARIES & BENE TRANSFERS IN	-705000	-221452	31%	
55415013 SRVCS & SUPPLIES TRANSFERS IN	-300	0	0%	
* 541-Intra Entity Reimbursement In	-705300	-221452	31%	
** EXPENDITURES	1994797	1006433	50%	
Revenue				
40759930 FEE ORD-OTHER SALES				
* 075-Charges for Current Services-Fee Ord				
40809955 NSF CHECKS	-100	100	100%	
40809978 CONSOLIDATED BANKING CLEARING	-1200	1,200	100%	
* 080-Other Revenue	-1300	1,300	100%	
40909975 OP TRANSFERS IN	-527200	527,200	100%	
40909980 SALE OF FIXED ASSETS				
* 090-Other Financing Sources	-527200	527,200	100%	
** REVENUES	-528500	528,500	100%	
*** NET	1466297	1,466,297-	100%	

Budget Report FY 21/22 - BAKER

Monday, March 14, 2022

70% Percentage of the year

Appropriations	Budget	Expended/Received	% Expended/Received	Notes
52002130 NONINVENTORIABLE EQUIPMENT		750.00		0%
52002135 SPECIAL DEPT EXPENSE		500.00	102	20%
52002176 STREET MAINTENANCE		3,000.00		0%
52002177 ROAD DESIGN & IMPROVEMENT PROJ		8,000.00		0%
52002180 UTILITIES		600.00	335	56%
52002660 PENALTIES		5.00		0%
52002855 GENERAL MAINTENANCE-EQUIPMENT		1,000.00		0%
52002870 GEN MAINT-STRUCT,IMP & GROUNDS		15,000.00	246	2%
52002875 SEPTAGE DUMP MAINTENANCE		100.00		0%
52002895 RENTS & LEASES - EQUIPMENT		3,000.00		0%
* 200-Services & Supplies-General		31,955.00	683	2%
** EXPENDITURES		31,955.00	683	2%

Revenue	Budget	Expended/Received	% Expended/Received	
40308525 RENTS & CONCESSIONS			\$	-
* 030-Revenue From Use of Money & Property			\$	-
40758525 FEE ORD-RENTS & CONCESSIONS			\$	-
40759745 FEE ORD-FUEL FLOWAGE			\$	-
40759750 FEE ORD-LANDING FEES		20	\$	-
40759970 FEE ORD-OTHER			\$	-
* 075-Charges for Current Services-Fee Ord		20	\$	-
** REVENUES		20	\$	-

Budget Report FY 21/22- CHINO

Monday, March 14, 2022

Appropriations	Budget	70%		Percentage of the year	Notes
		Expended/Received		% Expended Received	
* 100-Salaries & Benefits	\$	860,605	\$	262,415	30%
* 200-Services & Supplies-General	\$	1,340,859	\$	568,459	42%
* 294-Services & Supplies-Travel Related	\$	8,900	\$	4,141	47%
* 430-Capital Outlay-Structures Improvemen	\$	29,000	\$	-	0%
* 440-Capital Outlay-Equipment	\$	71,760	\$	65,985	92%
* 540-Intra Entity Reimbursement Out	\$	65,000	\$	70,430	108%
** EXPENDITURES	\$	2,376,124	\$	971,431	41%

Revenue	Budget	Expended/Received	% Expended Received	
52002025 CLOTHING & PERSONAL SUPPLIES	\$	1,000	2,204	220%
52002027 STAFF UNIFORMS	\$	1,200		0%
52002030 SAFETY EQUIP	\$	1,000	551	55%
52002031 PR SYSM EMACS (ISF)	\$	2,271	517	23%
52002032 VPN SERVICES (ISF ONLY)	\$	100		0%
52002037 COMNET CHARGES (ISF ONLY)	\$	3,000	2,267	76%
52002043 ELEC EQP MAINT (ISF ONLY)	\$	450	1,831	407%
52002062 800 MHZ RADIO CHGS (ISF ONLY)	\$	8,000	5,338	67%
52002070 FOOD	\$	400	427	107%
52002075 MEMBERSHIPS	\$	1,000		0%
52002076 TUITION REIMBURSEMENT	\$	1,500		0%
52002080 PUBLICATIONS	\$	200	165	83%
52002085 LEGAL NOTICES	\$	500		0%
52002090 MISCELLANEOUS EXPENSE	\$	-	1,836	0%
52002115 COMPUTER SOFTWARE EXPENSE	\$	2,500	90	4%
52002116 COMPUTER HARDWARE EXPENSE	\$	1,500		0%
52002120 SMALL TOOLS & INSTRUMENTS	\$	5,000	5,817	116%
52002125 INVENTORIAL EQUIPMENT	\$	2,500		0%
52002130 NONINVENTORIAL EQUIPMENT	\$	2,500	967	39%
52002135 SPECIAL DEPT EXPENSE	\$	10,000	12,690	127%
52002145 CANDIDATES	\$	1,000		0%
52002175 HERBICIDE PURCHASES	\$	5,000	2,954	59%
52002176 STREET MAINTENANCE	\$	60,000	6,159	10%
52002177 ROAD DESIGN & IMPROVEMENT PROJ	\$	60,000	19,682	33%
52002180 UTILITIES	\$	175,000	143,918	82%
52002181 CELL PHONES - OUTSIDE	\$	2,800	2,443	87%
52002195 SERVICES & SUPP REIMB	\$	-	71,792	0%
52002305 GENERAL OFFICE EXPENSE	\$	2,000	1,778	89%
52002306 EMERGENCY SUPPLIES	\$	2,000	761	38%
52002308 PROCUREMENT CARD EXP CLEARING	\$	-		0%
52002310 PRESORT & PACKAGING (ISF ONLY)	\$	900	680	76%
52002315 RECORDS STORGE SRVC	\$	-		0%
52002316 SURPLUS HANDLING CHARGES	\$	800	9	1%
52002323 COURIER & PRINTING (ISF ONLY)	\$	1,200	3,160	263%
52002335 TEMPORARY HELP - OUTSIDE SVCS	\$	20,000	11,708	59%

52002355 ADVERTISING	\$	500	516	103%
52002400 PROF & SPECIALIZED SERVICES	\$	201,398.00	13,949	7%
52002419 REAL ESTATE SERVICES -SVC CHGS	\$	125,000.00	47,975	38%
52002425 CREDIT CARD MERCHANT FEES	\$	2,000.00	4,815	241%
52002427 OTHER BANKING SERVICES	\$	650.00		0%
52002440 COURT APPOINTED ATTORNEY FEES	\$	250.00		0%
52002441 EXTERMINATOR	\$	1,500.00	1,887	126%
52002444 SECURITY SERVICES	\$	75,000.00	72,425	97%
52002445 OTHER PROFESSIONAL & SPEC SVCS	\$	25,000.00	25,170	101%
52002455 CONSULTING	\$	200,000.00	26,286	13%
52002660 PENALTIES	\$	100.00		0%
52002815 KITCHEN & DINING	\$	-		0%
52002835 GENERAL HOUSEHOLD EXPENSES	\$	5,000.00	5,920	118%
52002840 MEDICAL EXPENSE	\$	2,000.00	85	4%
52002855 GENERAL MAINTENANCE-EQUIPMENT	\$	21,000.00	20,370	97%
52002860 AUTOMOTIVE REPAIRS & MAINT	\$	2,500.00	3,270	131%
52002870 GEN MAINT-STRUCT,IMP & GROUNDS	\$	203,240.00	132,223	65%
52002875 SEPTAGE DUMP MAINTENANCE	\$	700.00	2,596	371%
52002895 RENTS & LEASES - EQUIPMENT	\$	20,000.00	5,198	26%
52002925 VEHICLE CHARGES (ISF ONLY)	\$	10,000.00	10,166	102%
52002930 MAINTENANCE CHARGES (ISF ONLY)	\$	67,000.00	39,448	59%
52002952 MATERIALS DISPOSAL - OUTSIDE V	\$	2,500.00		0%
52002953 FUEL	\$	200.00		0%
* 200-Services & Supplies-General	\$	1,340,859.00	568,459	42%
52942940 PRIVATE MILEAGE NON-TAXABLE	\$	300.00		0%
52942941 CONF/TRNG/SEMINAR FEES	\$	3,000.00		0%
52942942 HOTEL - NON-TAXABLE	\$	1,500.00	134	9%
52942943 MEALS - NON-TAXABLE	\$	500.00		0%
52942944 CAR RENTAL - NON-TAXABLE	\$	1,000.00	184	18%
52942945 AIR TRAVEL	\$	1,500.00		0%
52942946 OTHER TRAVEL - NON-TAXABLE	\$	100.00		0%
52942948 MOTOR POOL DAILY RENTAL(ISF)	\$	1,000.00	3,824	382%
* 294-Services & Supplies-Travel Related	\$	8,900.00	4,141	47%
54304030 STRUCT & IMPROV TO STRUCTURES	\$	29,000.00		0%
* 430-Capital Outlay-Structures Improvemen	\$	29,000.00		0%
54404040 EQUIPMENT	\$	71,760.00	65,985	92%
* 440-Capital Outlay-Equipment	\$	71,760.00	65,985	92%
55405012 SERVS & SUPPLY TRNFERS OUT	\$	65,000.00	70,430	108%
* 540-Intra Entity Reimbursement Out	\$	65,000.00	70,430	108%
** EXPENDITURES	\$	2,376,124.00	971,431	41%

40108365 WATER	\$	(500.00)	21,432-	4286%
40108370 ELECTRICITY	\$	(5,000.00)		0%
* 010-Licenses, Permits, & Franchises	\$	(5,500.00)	21,432-	390%
40208480 PENALTIES	\$	(100.00)	1,260-	1260%
* 020-Fines, Forfeitures, & Penalties	\$	(100.00)	1,260-	1260%
40308525 RENTS & CONCESSIONS	\$	(2,593,732.00)	2,074,755-	80%
* 030-Revenue From Use of Money & Property	\$	(2,593,732.00)	2,074,755-	80%
40509094 FEDERAL - GRANTS	\$	(86,326.00)	5,800	-7%
* 050-Intergovernmt Revenue-Federal	\$	(86,326.00)	5,800	-7%
40709680 PERMIT & INSPECTION FEES	\$	(3,000.00)		0%
40709745 FUEL FLOWAGE	\$	(30,000.00)		0%
40709750 LANDING FEES	\$	(5,000.00)		0%
40709800 OTHER SERVICES	\$	(25,000.00)	50,264-	201%
* 070-Charges for Current Services	\$	(63,000.00)	50,264-	80%
40758315 FEE ORD-BUSINESS LICENSES	\$	(500.00)	9,750-	1950%
40758350 FEE ORD-OTHER PERMITS	\$	(5,000.00)	17,174-	343%
40758365 FEE ORD-WATER	\$	(5,000.00)		0%
40758480 FEE ORD-PENALTIES	\$	(1,000.00)	2,670-	267%
40758525 FEE ORD-RENTS & CONCESSIONS	\$	(1,300,000.00)	993,944-	76%
40758530 FEE ORD-RNT/CON VND	\$	(50.00)		0%
40759680 FEE ORD-PERMIT & INSPECTION FEES	\$	(3,000.00)		0%
40759745 FEE ORD-FUEL FLOWAGE	\$	(80,000.00)	68,417-	86%
40759750 FEE ORD-LANDING FEES	\$	(5,000.00)	9,090-	182%
40759930 FEE ORD-OTHER SALES	\$	(1,000.00)	3,680-	368%
40759970 FEE ORD-OTHER	\$	(1,000.00)	6,762-	676%
40759990 FEE ORD-TRUST TRANSACTIONS	\$	(10,000.00)	55-	1%
* 075-Charges for Current Services-Fee Ord	\$	(1,411,550.00)	1,111,542-	79%
40809970 OTHER	\$	(5,000.00)	10,229-	205%
40809990 TRUST TRANSACTIONS	\$	-	55	0%
* 080-Other Revenue	\$	(5,000.00)	10,174-	203%
40909975 OP TRANSFERS IN	\$	(919,042.00)		0%
* 090-Other Financing Sources	\$	(919,042.00)		0%
** REVENUES	\$	(5,084,250.00)	3,263,628-	64%
*** NET	\$	(2,708,126.00)	2,292,197-	85%

Budget Report FY 21/22 - DAG

Monday, March 14, 2022

70% Percentage of the year

Appropriations	Budget	Expended/Received	% Expended/Received	Notes
* 100-Salaries & Benefits	\$ 313,689.00	\$ 146,351.25	47%	
* 200-Services & Supplies-General	\$ 202,710.00	\$ 111,890	55%	
* 294-Services & Supplies-Travel Related	\$ 2,150	\$ 556	26%	
* 440-Capital Outlay-Equipment	\$ 9,159	\$ 9,159	100%	
** EXPENDITURES	\$ 527,708	\$ 267,955	51%	

Revenue	Budget	Expended/Received	% Expended Received	Notes
40308525 RENTS & CONCESSIONS		23,235		
* 030-Revenue From Use of Money & Property		23,235		
40509094 FEDERAL - GRANTS	14,816	103		99-
* 050-Intergovernmt Revenue-Federal	14,816	103		99-
40709745 FUEL FLOWAGE	200			100-
* 070-Charges for Current Services	200			100-
40758350 FEE ORD-OTHER PERMITS	250			100-
40758365 FEE ORD-WATER				
40758525 FEE ORD-RENTS & CONCESSIONS	53,434			100-
40759745 FEE ORD-FUEL FLOWAGE	10,000	15,235		52
40759970 FEE ORD-OTHER	5,000	53,298		966
* 075-Charges for Current Services-Fee Ord	68,684	68,533		0-
40909975 OP TRANSFERS IN	76,919			100-
* 090-Other Financing Sources	76,919			100-
** REVENUES	160,619	91,871		43-
*** NET	367,089-	176,085-		49-

\$ 176,085

Budget Report FY 21/22 - EED

Monday, March 14, 2022

Appropriations	Budget	70%		Notes
		Expended/Received	Percentage of the year % Expended/Received	
52002030 SAFETY EQUIP	100	-	100	
52002070 FOOD	100	-	100	
52002075 MEMBERSHIPS	100	-	100	
52002116 COMPUTER HARDWARE EXPENSE	250	100.00	60	
52002120 SMALL TOOLS & INSTRUMENTS	1,000	-	100	
52002135 SPECIAL DEPT EXPENSE	2,500	4,459.60	-78	
52002176 STREET MAINTENANCE	5,000	-	100	
52002177 ROAD DESIGN & IMPROVEMENT PROJ	5,000	-	100	
52002180 UTILITIES	500	-	100	
52002181 CELL PHONES - OUTSIDE	150	-	100	
52002305 GENERAL OFFICE EXPENSE	100	116.44	-16	
52002323 COURIER & PRINTING (ISF ONLY)	350	-	100	
52002400 PROF & SPECIALIZED SERVICES	5,000	7,640.00	-53	
52002419 REAL ESTATE SERVICES-SVC CHGS	3,000	593.75	80	
52002441 EXTERMINATOR	250	110.00	56	
52002445 OTHER PROFESSIONAL & SPEC SVCS	7,500	10,363.67	-99	
52002835 GENERAL HOUSEHOLD EXPENSES	500	88.50	82	
52002855 GENERAL MAINTENANCE-EQUIPMENT	500	-	100	
52002860 AUTOMOTIVE REPAIRS & MAINT		20.46		
52002870 GEN MAINT-STRUCT,IMP & GROUNDS	47,000	45,443.24	3	
52002895 RENTS & LEASES - EQUIPMENT	10,000	-	100	
52002953 FUEL	3,000	-	100	
* 200-Services & Supplies-General	91,900	68,935.66	20	
52942940 PRIVATE MILEAGE NON-TAXABLE	1,000	-	100	
52942942 HOTEL - NON-TAXABLE	1,500	-	100	
52942943 MEALS - NON-TAXABLE	750	-	100	
* 294-Services & Supplies-Travel Related	3,250	-	100	
** EXPENDITURES	95,150	68,935.66	23	
40108365 WATER	150	1,598	965	
40108370 ELECTRICITY	400		100-	
* 010-Licenses, Permits, & Franchises	550	1,598	191	
40308525 RENTS & CONCESSIONS	5,000	4,995	0-	
* 030-Revenue From Use of Money & Property	5,000	4,995	0-	
40509094 FEDERAL - GRANTS	20,000		100-	
* 050-Intergovermnt Revenue-Federal	20,000		100-	
40758365 FEE ORD-WATER	500		100-	
40758525 FEE ORD-RENTS & CONCESSIONS	2,000	855	57-	
40759745 FEE ORD-FUEL FLOWAGE	500	2,438	388	
40759970 FEE ORD-OTHER	20		100-	
* 075-Charges for Current Services-Fee Ord	3,020	3,293	9	
40909975 OP TRANSFERS IN	42,000		100-	
* 090-Other Financing Sources	42,000		100-	
** REVENUES	70,570	9,886	86-	
*** NET	24,580-	59,050-	159	

\$ 68,936

Budget Report FY 21/22 - TNP

Monday, March 14, 2022

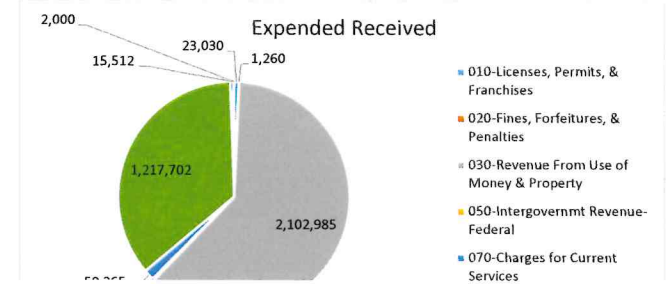
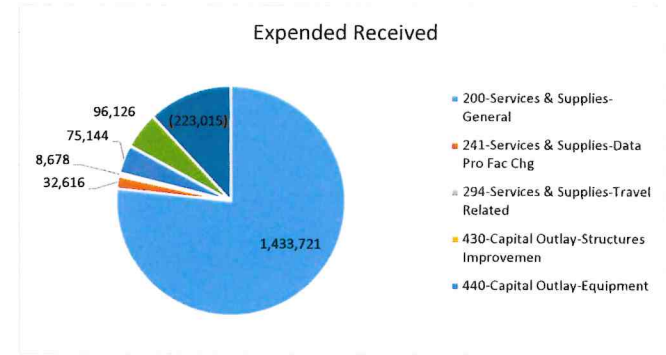
Appropriation	Budget	70%		Notes
		Expended/Received	Percentage of the year % Expended/Received	
52002025 CLOTHING & PERSONAL SUPPLIES	150		0%	
52002030 SAFETY EQUIP	200		0%	
52002032 VPN SERVICES (ISF ONLY)	500	53	11%	
52002070 FOOD	300	305	102%	
52002075 MEMBERSHIPS	200		0%	
52002080 PUBLICATIONS	100	82	82%	
52002115 COMPUTER SOFTWARE EXPENSE			0%	
52002116 COMPUTER HARDWARE EXPENSE	100		0%	
52002120 SMALL TOOLS & INSTRUMENTS	2,000	107	5%	
52002135 SPECIAL DEPT EXPENSE	1,500	227	15%	
52002175 HERBICIDE PURCHASES	200		0%	
52002176 STREET MAINTENANCE	10,000	3,808	38%	
52002177 ROAD DESIGN & IMPROVEMENT PROJ	5,000		0%	
52002180 UTILITIES	2,250	2,266	101%	
52002181 CELL PHONES - OUTSIDE	350		0%	
52002305 GENERAL OFFICE EXPENSE	300	317	106%	
52002306 EMERGENCY SUPPLIES	200		0%	
52002316 SURPLUS HANDLING CHARGES	150	3	2%	
52002355 ADVERTISING		202	0%	
52002400 PROF & SPECIALIZED SERVICES	5,000	4,950	99%	
52002419 REAL ESTATE SERVICES -SVC CHGS	3,000	5,130	171%	
52002425 CREDIT CARD MERCHANT FEES	225	142	63%	
52002427 OTHER BANKING SERVICES	50		0%	
52002441 EXTERMINATOR	750	385	51%	
52002444 SECURITY SERVICES	2,500	143	6%	
52002445 OTHER PROFESSIONAL & SPEC SVCS	12,000	5,133	43%	
52002835 GENERAL HOUSEHOLD EXPENSES	500	384	77%	
52002855 GENERAL MAINTENANCE-EQUIPMENT	1,000	1,743	174%	
52002860 AUTOMOTIVE REPAIRS & MAINT	2,500	450	18%	
52002870 GEN MAINT-STRUCT,IMP & GROUNDS	20,000	11,489	57%	
52002895 RENTS & LEASES - EQUIPMENT	1,000		0%	
52002930 MAINTENANCE CHARGES (ISF ONLY)		285	0%	
52002953 FUEL	125,000	38,120	30%	
* 200-Services & Supplies-General	197,025	75,724	38%	
52942940 PRIVATE MILEAGE NON-TAXABLE	300		0%	
52942942 HOTEL - NON-TAXABLE	500		0%	
52942943 MEALS - NON-TAXABLE	200		0%	
* 294-Services & Supplies-Travel Related	1,000		0%	
54404040 EQUIPMENT	5,000		0%	
* 440-Capital Outlay-Equipment	5,000		0%	
** EXPENDITURES	203,025	75,724	37%	
40208480 PENALTIES			0%	
* 020-Fines, Forfeitures, & Penalties			0%	
40308525 RENTS & CONCESSIONS	600		0%	
* 030-Revenue From Use of Money & Property	600		0%	
40509094 FEDERAL - GRANTS	20,000		0%	
* 050-Intergovernment Revenue-Federal	20,000		0%	
40709745 FUEL FLOWAGE	500		0%	
40709800 OTHER SERVICES		1	100%	
* 070-Charges for Current Services	500	1	0%	
40758365 FEE ORD-WATER	100		0%	
40758480 FEE ORD-PENALTIES		120	120%	
40758525 FEE ORD-RENTS & CONCESSIONS	8,464	5,261	62%	
40759745 FEE ORD-FUEL FLOWAGE	20,000	26,448	132%	
40759750 FEE ORD-LANDING FEES	200	236	118%	
40759930 FEE ORD-OTHER SALES	3,500	2,270	65%	
40759970 FEE ORD-OTHER	50		0%	
40759990 FEE ORD-TRUST TRANSACTIONS	50		0%	
* 075-Charges for Current Services-Fee Ord	32,364	34,334	106%	
40809930 OTHER SALES	200		0%	
40809970 OTHER		7,175	100%	
40809990 TRUST TRANSACTIONS			100%	
* 080-Other Revenue	200	7,175	3588%	
** REVENUES	53,664	41,510	77%	
*** NET	149,361-	34,214-	23%	
** REVENUES	\$ 153,549	\$ (53,664)	-35%	

Budget Report FY 21/22 - SUMMARY 631 (ADM, BKR, CNO, DAG, EED, TNP)

Monday, March 14, 2022

Appropriations	Budget	70% Expended Received	Percentage of the year % Expended/Received
200-Services & Supplies-General	3,443,456	1,433,721	42%
241-Services & Supplies-Data Pro Fac Chg	43,977	32,616	74%
294-Services & Supplies-Travel Related	20,150	8,678	43%
430-Capital Outlay-Structures Improvemen	29,000		0%
440-Capital Outlay-Equipment	85,919	75,144	87%
540-Intra Entity Reimbursement Out	228,195	96,126	42%
541-Intra Entity Reimbursement In	(703,300)	(223,015)	32%
EXPENDITURES	5,897,623	2,754,067	47%

Revenue	Budget	Expended Received	% Expended/Received
010-Licenses, Permits, & Franchises	6,050	23,030	381%
020-Fines, Forfeitures, & Penalties	100	1,260	1260%
030-Revenue From Use of Money & Property	2,599,332	2,102,985	81%
050-Intergovernmt Revenue-Federal	141,142	(5,697)	-4%
070-Charges for Current Services	63,700	50,265	79%
075-Charges for Current Services-Fee Ord	1,515,638	1,217,702	80%
080-Other Revenue	6,500	15,512	239%
090-Other Financing Sources	1,565,161	2,000	0%
REVENUES	5,897,623	3,407,057	58%
NET		652,990	





Interoffice Memo

DATE: March 14, 2022

PHONE: 387-8810

A handwritten signature in blue ink that reads "Maureen A. Snelgrove".

FROM: **MAUREEN A. SNELGROVE**, Assistant Director
Department of Airports

TO: **JAMES E. JENKINS**, Director
Department of Airports

SUBJECT: **MONTHLY REPORT**

ADMIN

- Three candidates were selected for CNO Operations Tech I; background pending.
- FAA monthly meeting expanded to include all airports. Next meeting is 3/21/22.
- Attended the State of the City of Chino at Planes of Fame Air Museum.
- Attended FAA Building Better Airports – Bipartisan Infrastructure Bill training.
- The Departments of Airports, Libraries and Regional Parks administration offices will be relocating from 777 East Rialto Avenue to 268 Hospitality Lane in San Bernardino. The relocation is expected to be complete mid-summer of 2022.

CHINO

- CNO Branding and Beatification – focus shift to perimeter fence improvements.
- Hangar Inspections continue.
- Kimball Avenue is open in both directions.

DESERT AIRPORTS

- TNP 4 Pallets of Aquaphalt on Taxiway Alpha. Two pallets of Crafcro Crackfill on Runway 17/35.
- Barstow Daggett and Needles Airports on being scheduled for asphalt repair.
- Barstow Daggett roof repair to the two well housing structures.

APPLE VALLEY

- CalTrans 5010 Inspection conducted on 2/1/2022. Painting of runway and taxiway markers is underway.

CHINO AIRPORT OPERATIONS

Month	2018	2019	2020	2021	2022
January	17892	13452	21607	12811	14,589
February	16439	14957	19644	14178	14,373
March	17611	16760	13354	14437	
April	18493	19014	8606	17029	
May	20200	17680	13571	16325	
June	20163	18774	13881	18796	
July	16071	18565	15261	18367	
August	17683	20322	13840	18555	
September	16313	19351	14344	16939	
October	16123	19405	14716	16891	
November	13413	19629	16104	16724	
December	13880	19272	12063	13049	
Total Audited by TAF	204,281	217,181	176,991	194,101	28,962
	215,768	202,291	192,414	190,604	

Current Year Monthly Breakdown

<u>Itinerant</u>	<u>Local</u>	<u>AC</u>	<u>AT</u>	<u>GA</u>	<u>MI</u>	<u>Civil</u>	<u>Mil</u>	<u>IFR</u>
4325	10,264	0	7	4,254	64	10,136	128	937
5017	9356	3	44	4,833	137	9,265	91	859
9,342	19,620	3	51	9087	201	19401	219	1796

