

AGENDA
AIRPORTS COMMISSION -- SAN BERNARDINO COUNTY

June 16, 2022, 10:00 A.M.

Meeting Location
Chino Airport
Yanks Air Museum
15121 Stearman Dr.
Chino, CA 91710

Visitors are requested to make comments or ask questions only on those items not identified in the agenda.

There is a 3-minute time limit per visitor

<https://zoom.us>

Join Zoom Meeting

<https://us06web.zoom.us/j/89163174809?pwd=bUxHVVBByTVQ1dW85WGRJbTNYTEprZz09>

Meeting ID: 891 6317 4809

Passcode: 365269

Dial by your location

+1 669 900 6833 US (San Jose)

1. Call To Order – Chairman Ray M. Marquez

Larry Asmus, Valley At Large

Jim Bagley, Desert at Large

Dillon Lesovsky, First District

Christine Canepa, Second District,

William Smith, Third District

Ray M. Marquez, Fourth District, Chair

Mark Alvarez, Fifth District, Vice Chair

2. Pledge of Allegiance

3. Report on Posting of the Agenda

4. Awards, Guest Introductions and Announcements

- 5. Action Item:** Approval of Commission Meeting Minutes, May 19, 2022
Motion: _____ Second: _____

6. **Commissioner's Reports/Comments**

7. **Public Comments**

8. **Information Item:** Chino Airport Traffic Circulation / Right of Way Dedications.
Presented by Director Jenkins

9. **Information Item:** Department of Airports Video.
Presented by Tammy Gann

10. **Director's Reports**

- **Tab 1 Capital Improvement Program:** Maureen A. Snelgrove, Assistant Director
- **Tab 2 Board of Supervisors Activity:** James E. Jenkins, Director
- **Tab 3 Real Estate:** Lorraine Davila, Real Property Agent III
- **Tab 4 Finance:** Erin Johnson, Staff Analyst
- **Tab 5 Monthly Staff Reports:** Assistant Director Snelgrove
- **Tab 6 CNO Operations:** Director Jenkins
- **Tab 7 Other Business**

11. **Time and Date of Next Meeting:** 10:00 a.m., August 18, 2022, at Airports Administration, 777 East Rialto Ave., San Bernardino, Ca 92415.

12. **Adjournment**

IF ASSISTIVE LISTENING DEVICES OR OTHER AUXILIARY AIDS OR SERVICES ARE NEEDED IN ORDER TO PARTICIPATE IN THE PUBLIC MEETING REQUESTS SHOULD BE MADE THROUGH THE SAN BERNARDINO COUNTY DEPARTMENT OF AIRPORTS AT LEAST THREE (3) BUSINESS DAYS PRIOR TO THE MEETING. THE DEPARTMENT OF AIRPORTS TELEPHONE NUMBER IS (909) 387-8810 AND THE OFFICE IS LOCATED AT 777 EAST RIALTO AVENUE, SAN BERNARDINO, CA 92415-0831.

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING
May 19, 2022.**

1. Meeting Called to Order

Called to order at 10:00 a.m. by Commissioner Christine Canepa.

Commission Members Present:

Larry Asmus, Valley at Large
Jim Bagley, Desert at Large
Dillan Lesovsky, First District
Christine Canepa, Second District
William Smith, Third District
Ray Marquez, Fourth District, Chair

Commission Members Absent:

Mark Alvarez, Fifth District, Vice Chair

Staff Present:

James E. Jenkins, Director
Maureen A. Snelgrove, Assistant Director
Erin Johnson, Staff Analyst II
Nicole Leyden, Secretary
James Beck, Operations Tech II
David Eisenbeisz, Operations Tech I
Tammy Gann, Communications Officer
Lorraine Davila, Real Property Agent II

Department of Airports
Department of Airports
Department of Airports
Department of Airports
Department of Airports
Department of Airports
Department of Airports
Real Estate Services

Public Participation:

Aaron Liang, Sr Planner
Chuck McCormick
Bob Velker
Rob Mangold

Land Use Services Department
Mead & Hunt Engineering
Chino Development League
Visitor, Mike Mangold's Brother

2. Pledge of Allegiance

Led by Commissioner Bagley.

3. Report on Posting of Agenda:

Mr. Jenkins stated that the agenda had been posted as required.

4. Awards, Guest Introductions and Announcements:

Commissioners and guests introduced themselves.

Mr. Jenkins presented (5 year) service pins to Airport Operations Technicians James Beck and David Eisenbeisz.

Mr. Jenkins announced that the Department's Fiscal Specialist, Emmili Penn had been awarded the 2022 Annual Service Award.

5. Action Item - Approval of Commission Meeting Minutes, April 21, 2022

Motion: Commissioner Bagley
Abstained: n/a

Second: Commissioner Smith
Minutes approved.

6. Commissioner Reports/Comments

Nothing to report.

7. Public Comments

Mr. Mangold asked for an update on the display dedicated to his brother Mike Mangold at Apple Valley Airport. Mr. Jenkins explained that the Department is planning on rehabilitating the Apple Valley Airport terminal. There will be a dedicated space for a rotating display to include items of memorabilia and information on Mike Mangold. Mr. Jenkins will give updates as the display planning moves forward.

Mr. Velker, representing Chino Development League stated that the City of Chino will soon be granting permits for the hangar development.

8. Information Item: Chino Airport Traffic Circulation / Right of Way Dedications.

Mr. Jenkins stated that the Department had a productive conversation with the City of Chino regarding their effort in identifying the right of way needs around the perimeter of the airport. The City has stated that their effort is now complete with the property title searches and they have the information that is required to fully identify what will be needed for roadway improvement dedications. There was also a productive conversation regarding the two lanes on the west bound corridor of Kimball Avenue. The street reduces to one lane between Rincon Meadows and Main Street and then returns to two lanes. The Department will dedicate whatever is required so that it can be two lanes of the full length of the corridor between Flight and Highway 83. The City of Chino has been receptive and will make two lanes going both directions. Pre-planning is underway for a future four-way intersection at Rincon Meadows and Kimball Avenue. The City is moving forward on all of these planning efforts.

9. Information Item: Department of Airports Video

Ms. Gann provided an update. The video footage for Needles Airport has been scheduled. Chino, Apple Valley, and Barstow-Daggett are still needing to be completed. Tammy will schedule a time in June to do video footage of Commissioner Lesovsky for Barstow-Daggett Airport.

10. Information Item: Johnson Valley Shared Use Operations

Mr. Jenkins stated that the Department has done outreach to the military but has not received a response from them. Mr. Jenkins stated that he will attempt to get some information from the FAA when the Department meets next month with them.

11. Information Item: Barstow-Daggett Solar Project

Aaron Liang, Sr Planner of Land Use Services Department presenting. A hand-out of the Barstow-Daggett Soar Power facility site plan was distributed. Mr. Jenkins re-introduced the project stating that this is a development of 3500-acre solar harvesting farm project around the airport. He stated that there are some properties that have executed purchase agreements. Several independent analysis studies have been done regarding the effect that the solar power facility has on the airport. It is possible that there may a heat island effect with air currents around the airport and there could also be impacts of pilots being disoriented or distracted by the glare of the solar panels. It is unknown how the pilot community will be affected by this environment, so the Department is tracking the situation very carefully as this development moves forward. The Department will document any aircraft incident that may occur associated with the solar power facility.

Mr. Liang presented that the project had been approved, as it had gone through the Planning Commission and the Board of Supervisors. Also, the environmental impact report was completed. There are six phases including permits issued to begin construction, verifying condition compliance requirements in terms of street dedication, street improvement, and any issues pertaining to the site.

Mr. Jenkins pointed out that the developer, Clearway has been a responsible party by being responsive. They have met their CEQA requirements, and they have met with stakeholders in the area and have been responsive to those stakeholders' requests, needs or requirements.

12. Presentation: Department Website

Ms. Gann presented the new Department website. Quick Links are included on the page for maintenance requests, the Airport Commission, news updates, noise events, and questions about the tenants' accounts. There is also an option to choose the AOA driver training exam and for information on business services. There are videos regarding pilot safety and visitor points of interests. Alerts can be added to the top of the website home page to give important information quickly to the public.

Mr. Jenkins added that the Department also plans to include useful documents to the website for the public to utilize. This will include planning documents, airport master plans, and public records requests.

13. Director's Reports

Tab 1 - Capital Improvements – Assistant Director Snelgrove

- Apple Valley
 - Café patio – design progress.
 - Taxiway – reconstruction and drainage improvements – going before the Board August 9th – construction tentatively to start in October.
 - Terminal Parking Lot – pavement and drainage improvements – in discussion with Southern California Edison regarding charging stations.
 - Wash Rack – item going before the Board July 26th - construction tentatively to start in September.

Tab 2 - Board of Supervisors Activity – Director Jenkins

- Lease agreement with Fox Nurseries, LLC. for ten acres of unimproved land at Chino Airport.
- Lease agreement with Santiago Communities, Inc., a corporate jet management facility, for 16,000 square feet of hangar space and approximately 8,000 square feet of ramp space at Chino Airport.

Tab 3 - Real Estate – Lorraine Davila, Real Property Agent III

- Military Aircraft Restoration – no participation in the solicitation process, including the current leaseholder – lease negotiated with current tenant.
- MI Air Corporation, sublease of Flying Tigers – corporate responsibility being tracked - pending direction from County Counsel.
- Experimental Aircraft Association, Chapter 92 – an In-Kind lease for 946 square feet of office space – for services and support for airshow events and provide a community service to the airport environment.
- Flo's Airport Café – solicitation ad concluded and received no response.

Tab 4 - Financial Report – Erin Johnson, Staff Analyst

The Department is at 87% of the fiscal year. Expenditures are at 39% and revenues are at 124%. Apple Valley Airport expenditures are at 16% and revenue is 155%. The other airports, not including Apple Valley has its revenue at 83%. The expenditures are 70%, but there will be a slight increase due to necessary projects to be completed. The Department will, continue to monitor expenditures to ensure that they remain within their budget constraints.

Mr. Jenkins pointed out that the Department underspent this year due to staffing and due to other

County departments trying to organize their services to us. Originally other projects were planned to be underway by this time, but other County departments were not able to provide the level of service that was anticipated.

Tab 5 - Monthly Report

- *Assistant Director Snelgrove*
 - **Admin**
The Airport Management recruitment opened and will remain opened until it is filled. A list of qualified applicants has been requested from Human Resources.
 - **Chino Airport**
Chino Branding and Beautification – 5/23/22 Supervisor Hagman unveiling event of airport improvements.
 - **Desert Airports**
Removed and installed new capacitors for both runways at Needles Airport. This will make the runway lighting brighter.
Contract secured for Twentynine Palms Airport to put in new equipment and to revert back to the secondary well. Water is expected to be functional next month.
 - **Apple Valley Airport**
F-86 paint and vinyl logos replacement.

Tab 6 - Chino Airport Operations – Director Jenkins

The operational count for March is 17, 304, which is comparable to 2018 when the annual count was 200,000. The operations count is tracking much higher than the previous two years. Things are improving and training operations are up. The count is expected to be 200,000 by the end of the year.

The amount of fuel sold is also tracked for the airport; \$1.5million is routinely sold annually. Through the Covid period fuel sales have not fluctuated. Fuel sales are remaining constant, and the operational count is improving.

Tab 7 - Other Business
None

14. Date, Time and Place of Next Meeting

The next meeting will be held on Thursday, June 16, 2022, at 10:00 a.m. at Chino Airport – 7000 Merrill Avenue, Chino, Ca 91710

15. Adjournment: Meeting was adjourned by Commissioner Canepa at 11:33 a.m.

Respectfully submitted,

Christine Canepa
Airports Commission

James E. Jenkins, Director
Department of Airports

Nicole Leyden, Secretary
Department of Airports

DRAFT



Interoffice Memo

DATE: June 13, 2022

PHONE: (909) 387-8810

FROM: **MAUREEN A. SNELGROVE**, Assistant Director
Department of Airports

TO: **JAMES E. JENKINS**, Director
Department of Airports

SUBJECT: **CIP UPDATE – MONTHLY REPORT**

AIRPORT	PROJECT	PHASE	STATUS
APV	Terminal Parking Lot Pavement and Drainage Improvement	DESIGN	SCE charging station locations approved. Design will be amended and finalized.
APV	Taxiway Reconstruction and Drainage Improvements	DESIGN	Bid package scheduled for Board approval Tuesday, August 9, 2022.
APV	Wash Rack	DESIGN	Bid package scheduled for Board approval Tuesday, July 26, 2022.
APV	Café Patio	DESIGN	30% plans submitted for review 5/13/22.
APV	Perimeter Fence Improvements	DESIGN	Design & Environmental
CNO	A-550 Phase II	DESIGN	Project Manager Assigned, will proceed in parallel with Admin move to Hospitality Lane.
CNO	Asphalt Improvements	DESIGN	Geotechnical estimate work date 6/1/2022



Interoffice Memo

DATE: June 13, 2022

PHONE: 909 387-8810

FROM: **JAMES E. JENKINS**
Director of Airports

MAIL CODE: 0831

TO: **AIRPORT COMMISSIONERS**

SUBJECT: **BOARD OF SUPERVISORS ACTIVITY – MAY 19, 2022 – JUNE 16, 2022**

APPROVED BOARD AGENDA ITEMS			
Board Date	Agenda Item No.	Subject	Recommendation
6/14/22	#95	Approve Short-Term Real Estate Leases	Approve short-term real estate leases for the Department of Airports.
6/14/22	#103	Approve County Budget	Approve County's 2022-23 budget.

INTEROFFICE MEMO



DATE: June 16, 2022
FROM: JAMES E. JENKINS, Director
Department of Airports
TO: AIRPORT COMMISSIONERS

PHONE: 387-8810
MAIL CODE: 0831

SUBJECT: PROPERTY LEASING ACTIVITY

The following is a summary of current property leasing activity.

No.	Airport	Tenant	Location	Square Foot	Monthly Rent/ Cost Per Square Foot	Status
1	CNO-1121	Flo's Airport Care	Bldg. A-315 Rms 4, 6, 7A, 7B, 8	4,168 sq ft (retail) 400 sq ft (office)	TBD	Ad concluded and received no response. RESD will work with leasehold for a board agenda date for lease renewal in August 2022.
2	CNO-2239	Military Aircraft Restoration Corporation (MARC)	Dome Hangar 4 (A-435)	6,000 sq ft	\$1,500.00	Lease does not require Board of Supervisor approval. RESD will prepare renewal for tentative 7/1/2022 commencement.
3	CNO-02-1082	A-240 Partners, LLC	Portion of Parcel A-240	Approximately 12,760 sq ft (A-240 hangar)	\$6,000.00	Pending documents from LEA (exhibit and sublease).
4	CNO-3179	M.I. Air Corporation	The western portion of Hangar A-230 (Dome Hangar No. 1)	10,00 sq ft of hangar space, 3,602 sq ft of office space, and 945 sq ft of shop space	\$3,200.00	Pending County Counsel/Leadership direction.
5	CNO	Threshold Technologies, Inc.	Hangar No. 2 (F-340)	44,060 sq ft of hangar space, 7,098 sq ft of shop space, and 1,062 sq ft of office space	TBD	Tenantive 7/26/2022 BOSM.
6	TNP	Vacant	Hangar 1	2,700 sq ft	\$1,215.00	Pending RESD committee meeting review.
7	APV-1603	Chalk 2, Inc	Hangar A-250	Approximately 13,200 sq ft of hangar space	TBD	TBD.
8	CNO-1142	McBride's RV Storage, LLC	Approx. 1.3 acres adjacent to 15709 Euclid Avenue	Approximately 56,628 square feet of ground area	N/A	Tenantive 7/26/2022 BOSM.

OTHERS:

Airports and RESD anticipate the following:

- RESD prepared Ad and SOP for Parcel 7b (40,000 square feet of unimproved land). Pending approval from County leadership.
- Chino Airport – Building A-490 pending County possession.
- Chino Airport – Building B-340 RESD to draft SOP and anticipate release July 2022.
- Chino Airport – Building B-180 lease with ENII will expire on 5/31/22 and will return back to San Bernardino County possession for County self management.

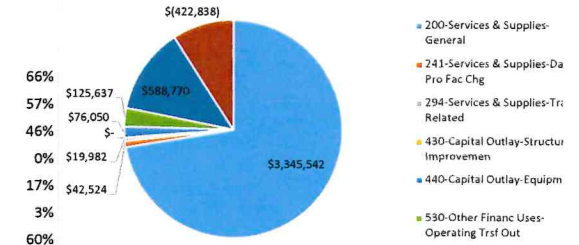
Budget Report FY 21/22 Summary (ALL Airports)

Wednesday, June 8, 2022

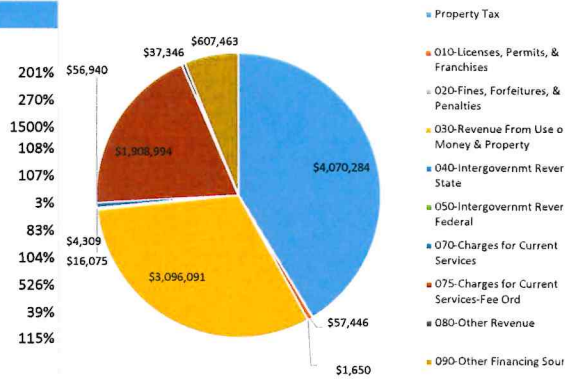
Appropriations	Budget	94%		Percentage of the year	
		Expended/Received		% Expended/Received	
200-Services & Supplies-General	\$	5,053,873	\$	3,345,542	
241-Services & Supplies-Data Pro Fac Chg	\$	74,177	\$	42,524	
294-Services & Supplies-Travel Related	\$	43,400	\$	19,982	
430-Capital Outlay-Structures Improvemen	\$	29,000	\$	-	
440-Capital Outlay-Equipment	\$	435,919	\$	76,050	
530-Other Financ Uses-Operating Trsf Out	\$	4,884,762	\$	125,637	
540-Intra Entity Reimbursement Out	\$	985,495	\$	588,770	
541-Intra Entity Reimbursement In	\$	(708,275)	\$	(422,838)	
TOTAL EXPENDITURES	\$	10,798,351	\$	3,775,667	35%

Revenues	Budget	94%		Percentage of the year	
		Expended/Received		% Expended/Received	
Property Tax	\$	2,021,010	\$	4,070,284	
010-Licenses, Permits, & Franchises	\$	21,250	\$	57,446	
020-Fines, Forfeitures, & Penalties	\$	110	\$	1,650	
030-Revenue From Use of Money & Property	\$	2,879,332	\$	3,096,091	
040-Intergovernmt Revenue-State	\$	15,000	\$	16,075	
050-Intergovernmt Revenue-Federal	\$	165,863	\$	4,309	
070-Charges for Current Services	\$	68,700	\$	56,940	
075-Charges for Current Services-Fee Ord	\$	1,830,488	\$	1,908,994	
080-Other Revenue	\$	7,100	\$	37,346	
090-Other Financing Sources	\$	1,565,161	\$	607,463	
REVENUES	\$	8,574,014	\$	9,856,598	

Expenditures



Revenue



Budget Report FY 21/22 - Apple Valley Airport

Wednesday, June 8, 2022
94% Percentage of the year

Appropriations	Budget	Expended/Received	% Expended/Received	Notes
* 200-Services & Supplies-General	\$ 1,610,417	\$ 883,443	55%	
* 241-Services & Supplies-Data Pro Fac Chg	\$ 30,200	\$ -	0%	
* 294-Services & Supplies-Travel Related	\$ 23,250	\$ 2,898	12%	
* 440-Capital Outlay-Equipment	\$ 350,000	\$ -	0%	
* 530-Other Financ Uses-Operating Trsf Out	\$ 4,884,762	\$ 125,637	3%	
* 540-Intra Entity Reimbursement Out	\$ 757,300	\$ 466,567	62%	
* 541-Intra Entity Reimbursement In	\$ (4,975)	\$ -	0%	
** EXPENDITURES	\$ 7,650,954	\$ 1,478,545	19%	
Revenues	Budget	Expended/Received	% Expended/Received	
40008015 PROP TAXES-CURR SEC 1% TAX LVY	\$ 1,350,280	\$ 2,099,781	156%	
40008025 PROP TX CUR UNSEC 1% GEN TAX	\$ 59,500	\$ 76,263	128%	
40008035 PROP TX CUR UNITARY 1% LEVY	\$ 40,519	\$ 84,201	208%	
40008115 PROP TX PRI SEC 1% GEN TAX LVY	\$ -	\$ (71)	0%	
40008125 PROP TX PRI UNSEC 1% GEN TAX	\$ 3,111	\$ 2,097	67%	
40008145 INT & PEN DELINQUENT TAXES	\$ 1,385	\$ 2,198	159%	
40008161 NEGOTIATED PASS-THRU	\$ 327,185	\$ 1,227,709	375%	
40008166 RESIDUAL BALANCE	\$ 175,000	\$ 431,270	246%	
40008172 STATUTORY PASS THRU	\$ 34,336	\$ 82,320	240%	
40008176 5% SUPPLEMENTAL ADMIN CHARGES	\$ -	\$ (3,701)	0%	
40008230 SUPP ROLL CURRENT	\$ 15,300	\$ 34,579	226%	
40008235 SUPP ROLL PRIOR	\$ 14,394	\$ 33,636	234%	
* 000-Taxes	\$ 2,021,010	\$ 4,070,284	201%	
40108365 WATER	\$ 200	\$ 33,852	16926%	
40108370 ELECTRICITY	\$ 15,000	\$ -	0%	
* 010-Licenses, Permits, & Franchises	\$ 15,200	\$ 33,852	223%	
40208480 PENALTIES	\$ 10	\$ 90	900%	
* 020-Fines, Forfeitures, & Penalties	\$ 10	\$ 90	900%	
40308500 INTEREST	\$ 100,000	\$ -	0%	
40308525 RENTS & CONCESSIONS	\$ 180,000	\$ 232,569	129%	
* 030-Revenue From Use of Money & Property	\$ 280,000	\$ 232,569	83%	
40408800 GENERAL TAX LEVY HOMEOWNER EXM	\$ 15,000	\$ 16,075	107%	
* 040-Intergovernmt Revenue-State	\$ 15,000	\$ 16,075	107%	
40509094 FEDERAL - GRANTS	\$ 24,721	\$ 10,006	40%	
* 050-Intergovernmt Revenue-Federal	\$ 24,721	\$ 10,006	40%	DOT Funding received 5/20/22
40709247 PTAF ADMIN CHARGES	\$ -	\$ (13,620)	0%	
40709800 OTHER SERVICES	\$ 5,000	\$ 8,331	167%	
* 070-Charges for Current Services	\$ 5,000	\$ (5,289)	-106%	
40758350 FEE ORD-OTHER PERMITS	\$ 500	\$ -	0%	
40758365 FEE ORD-WATER	\$ 350	\$ (139)	-40%	
40758480 FEE ORD-PENALTIES	\$ -	\$ 1,320	0%	
40758525 FEE ORD-RENTS & CONCESSIONS	\$ 300,000	\$ 313,651	105%	
40759745 FEE ORD-FUEL FLOWAGE	\$ 12,000	\$ 10,146	85%	
40759750 FEE ORD-LANDING FEES	\$ 1,000	\$ 484	48%	
40759930 FEE ORD-OTHER SALES	\$ -	\$ 1,244	0%	
40759970 FEE ORD-OTHER	\$ 500	\$ 310	62%	
40759990 FEE ORD-TRUST TRANSACTIONS	\$ 500	\$ -	0%	
* 075-Charges for Current Services-Fee Ord	\$ 314,850	\$ 327,016.4	104%	
40808147 PRP TX SA LIQUIDATION OF ASSET	\$ -	\$ 2,717.81	0%	
40809949 INSURANCE RECOVERIES	\$ -	\$ 20,675.00	0%	
40809970 OTHER	\$ 400	\$ 3,570.00	893%	
40809973 OTHER - STALE DATED ITEMS	\$ -	\$ 310.00	0%	
40809978 CONSOLIDATED BANKING CLEARING	\$ 200	\$ -	0%	
* 080-Other Revenue	\$ 600	\$ 27,308	4551%	
** REVENUES	\$ 2,676,391	\$ 4,711,912	176%	
*** NET	\$ 4,912,592	\$ 3,233,387	66%	

Budget Report FY 21/22 -ADMINISTRATION

Wednesday, June 8, 2022

94%

Percentage of the year

Appropriations	Budgets	Expended/Received	% Expended Received	Notes
* 200-Services & Supplies-General	\$ 1,674,500	\$ 889,866	53%	
* 241-Services & Supplies-Data Pro Fac Chg	\$ 43,977	\$ 6,840	16%	
52942940 PRIVATE MILEAGE NON-TAXABLE	\$ 500	\$ 5,069	1014%	
52942941 CONF/TRNG/SEMINAR FEES	\$ 1,000	\$ 1,593	159%	
52942942 HOTEL - NON-TAXABLE	\$ 1,000	\$ 591	59%	
52942943 MEALS - NON-TAXABLE	\$ 350	\$ 174	50%	
52942944 CAR RENTAL - NON-TAXABLE	\$ 500	\$ -	0%	
52942945 AIR TRAVEL	\$ 500	\$ 569	114%	
52942946 OTHER TRAVEL - NON-TAXABLE	\$ 250	\$ (1,542)	-617%	
52942948 MOTOR POOL DAILY RENTAL(ISF)	\$ 750	\$ 3,153	420%	
* 294-Services & Supplies-Travel Related	\$ 4,850	\$ 9,607	198%	
55405010 SALARIES & BENE TRANFERS OUT	\$ 95,496	\$ 4,915	5%	
55405012 SERVS & SUPPLY TRANFERS OUT	\$ 67,699	\$ 32,452	48%	
* 540-Intra Entity Reimbursement Out	\$ 163,195	\$ 37,367	23%	
55415011 SALARIES & BENE TRANSFERS IN	\$ (705,000)	\$ (421,275.00)	60%	
55415013 SRVCS & SUPPLIES TRANSFERS IN	\$ (300)	\$ -	0%	
* 541-Intra Entity Reimbursement In	\$ (705,300)	\$ (421,275.00)	60%	
** EXPENDITURES	\$ 1,181,222	\$ 522,405.00	44%	
Revenue				
40759930 FEE ORD-OTHER SALES		\$ 0.01	0%	
* 075-Charges for Current Services-Fee Ord		\$ 0.01	0%	
40809955 NSF CHECKS	\$ 100.00		0%	
40809978 CONSOLIDATED BANKING CLEARING	\$ 1,200.00		0%	
* 080-Other Revenue	\$ 1,300.00		0%	
40909975 OP TRANSFERS IN	\$ 527,200.00	\$ 230,882.20	44%	Q1 Budget Adjustment
40909980 SALE OF FIXED ASSETS		\$ 2,000.00	0%	
* 090-Other Financing Sources	\$ 527,200.00	\$ 228,882.20	43%	
** REVENUES	\$ 528,600.00	\$ 228,882.21	43%	
*** NET	\$ 652,622.00	\$ 293,522.79	45%	

Budget Report FY 21/22 - BAKER

Wednesday, June 8, 2022

94% Percentage of the year

Appropriations	Budget	Expended/Received	% Expended/Received	Notes
52002130 NONINVENTORIABLE EQUIPMENT	\$ 750	\$ -	-	0%
52002135 SPECIAL DEPT EXPENSE	\$ 500	\$ 135	135	27%
52002176 STREET MAINTENANCE	\$ 3,000	\$ -	-	0%
52002177 ROAD DESIGN & IMPROVEMENT PROJ	\$ 8,000	\$ -	-	0%
52002180 UTILITIES	\$ 600	\$ 596	596	99%
52002660 PENALTIES	\$ 5	\$ -	-	0%
52002855 GENERAL MAINTENANCE-EQUIPMENT	\$ 1,000	\$ -	-	0%
52002870 GEN MAINT-STRUCT,IMP & GROUNDS	\$ 28,961	\$ 246	246	1%
52002875 SEPTAGE DUMP MAINTENANCE	\$ 100	\$ -	-	0%
52002895 RENTS & LEASES - EQUIPMENT	\$ 3,000	\$ -	-	0%
* 200-Services & Supplies-General	\$ 45,916	\$ 977	977	2%
** EXPENDITURES	\$ 45,916	\$ 977	977	2%

Revenue	Budget	Expended/Received	% Expended/Received	Notes
40308525 RENTS & CONCESSIONS	\$ -	\$ -	-	0%
* 030-Revenue From Use of Money & Property	\$ -	\$ -	-	0% RSV
40758525 FEE ORD-RENTS & CONCESSIONS	\$ -	\$ -	-	0%
40759745 FEE ORD-FUEL FLOWAGE	\$ -	\$ -	-	0%
40759750 FEE ORD-LANDING FEES	\$ 20.00	\$ -	-	0%
40759970 FEE ORD-OTHER	\$ -	\$ -	-	0%
* 075-Charges for Current Services-Fee Ord	\$ 20.00	\$ -	-	0%
** REVENUES	\$ 20.00	\$ -	-	0%
*** NET	\$ 31,935.00	\$ 976.83	976.83	3%

050-Intergovernment -Revenue DOT Funding received 5/20 held in

Budget Report FY 21/22- CHINO

Wednesday, June 8, 2022

Appropriations	Budget	94%		Percentage of the year % Expended Received	Notes
		Expended/Received			
* 100-Salaries & Benefits	\$	860,605	\$ 368,002	43%	
* 200-Services & Supplies-General	\$	1,745,322	\$ 1,195,306	68%	
52942940 PRIVATE MILEAGE NON-TAXABLE	\$	300	\$ 16	5%	
52942941 CONF/TRNG/SEMINAR FEES	\$	3,000	\$ 1,810	60%	
52942942 HOTEL - NON-TAXABLE	\$	1,500	\$ 134	9%	
52942944 CAR RENTAL - NON-TAXABLE	\$	1,000	\$ 184	18%	
52942946 OTHER TRAVEL - NON-TAXABLE	\$	100	\$ 2	2%	
52942948 MOTOR POOL DAILY RENTAL(ISF)	\$	1,000	\$ 3,824	382%	
* 294-Services & Supplies-Travel Related	\$	8,900	\$ 5,969	67%	
* 430-Capital Outlay-Structures Improvemen	\$	29,000	\$ -	0%	
54404040 EQUIPMENT	\$	71,760	\$ 65,985	92%	
* 440-Capital Outlay-Equipment	\$	71,840	\$ 66,065	92%	
55405012 SERVS & SUPPLY TRANSFERS OUT	\$	65,000	\$ 90,474	139%	
* 540-Intra Entity Reimbursement Out	\$	65,000	\$ 90,474	139%	
** EXPENDITURES	\$	2,780,667	\$ 1,725,815	62%	

Revenue	Budget	Expended/Received		% Expended Received	
40108365 WATER	\$	500	\$ 21,996	4399%	
40108370 ELECTRICITY	\$	5,000	\$ -	0%	
* 010-Licenses, Permits, & Franchises	\$	5,500	\$ 21,996	400%	
40208480 PENALTIES	\$	100	\$ 1,560	1560%	
* 020-Fines, Forfeitures, & Penalties	\$	100	\$ 1,560	1560%	
40308525 RENTS & CONCESSIONS	\$	2,593,732	\$ 2,792,300	108%	
* 030-Revenue From Use of Money & Property	\$	2,593,732	\$ 2,792,300	108%	
40509094 FEDERAL - GRANTS	\$	86,326	\$ (5,800)	-7%	
* 050-Intergovernmt Revenue-Federal	\$	86,326	\$ (5,800)	-7%	
40709680 PERMIT & INSPECTION FEES	\$	3,000	\$ -	0%	
40709745 FUEL FLOWAGE	\$	30,000	\$ -	0%	
40709750 LANDING FEES	\$	5,000	\$ -	0%	
40709800 OTHER SERVICES	\$	25,000	\$ 62,228	249%	
* 070-Charges for Current Services	\$	63,000	\$ 62,228	99%	
40758315 FEE ORD-BUSINESS LICENSES	\$	500	\$ 10,625	2125%	
40758350 FEE ORD-OTHER PERMITS	\$	5,000	\$ 23,412	468%	
40758365 FEE ORD-WATER	\$	5,000	\$ 6,110	122%	
40758480 FEE ORD-PENALTIES	\$	1,000	\$ 3,930	393%	
40758525 FEE ORD-RENTS & CONCESSIONS	\$	1,300,000	\$ 1,214,346	93%	
40758530 FEE ORD-RNT/CON VND	\$	50	\$ -	0%	
40759680 FEE ORD-PERMIT & INSPECTION FEES	\$	3,000	\$ -	0%	
40759745 FEE ORD-FUEL FLOWAGE	\$	80,000	\$ 133,944	167%	
40759750 FEE ORD-LANDING FEES	\$	5,000	\$ 25,480	510%	
40759930 FEE ORD-OTHER SALES	\$	1,000	\$ 3,680	368%	
40759970 FEE ORD-OTHER	\$	1,000	\$ 8,537	854%	
40759990 FEE ORD-TRUST TRANSACTIONS	\$	10,000	\$ 55	1%	
* 075-Charges for Current Services-Fee Ord	\$	1,411,550	\$ 1,430,121	101%	
40809970 OTHER	\$	5,000	\$ 10,229	205%	
40809990 TRUST TRANSACTIONS	\$	-	\$ (55)	0%	
* 080-Other Revenue	\$	5,000	\$ 10,174	203%	
40909975 OP TRANSFERS IN	\$	919,042	\$ -	0%	
* 090-Other Financing Sources	\$	919,042	\$ -	0%	
** REVENUES	\$	5,084,250	\$ 4,312,579	85%	
*** NET	\$	(2,303,583)	\$ 2,586,763	-112%	

Budget Report FY 21/22 - DAG

Wednesday, June 8, 2022

94%

Percentage of the year

Appropriations	Budget	Expended/Received	% Expended/Received	Notes
* 200-Services & Supplies-General	\$ 206,190	\$ 173,958	84%	
52942940 PRIVATE MILEAGE NON-TAXABLE	\$ 300	\$ -	0%	
52942941 CONF/TRNG/SEMINAR FEES	\$ 600	\$ -	0%	
52942943 MEALS - NON-TAXABLE	\$ 250	\$ -	0%	
52942948 MOTOR POOL DAILY RENTAL(ISF)	\$ 1,000	\$ 1,317	132%	
* 294-Services & Supplies-Travel Related	\$ 2,150	\$ 1,709	79%	
54404040 EQUIPMENT	\$ 9,985	\$ 9,985	100%	
* 440-Capital Outlay-Equipment	\$ 9,985	\$ 9,985	100%	
** EXPENDITURES	\$ 218,326	\$ 185,652	85%	

Revenue	Budget	Expended/Received	% Expended Received	Notes
40308525 RENTS & CONCESSIONS	\$ -	\$ 28,621	0%	
* 030-Revenue From Use of Money & Property	\$ -	\$ 28,621	0%	
40509094 FEDERAL - GRANTS	\$ 14,816	\$ 103	1%	
* 050-Intergovernmt Revenue-Federal	\$ 14,816	\$ 103	1%	050-Intergovernment -Revenue DOT Funding received 5/20 held in RSV
40709745 FUEL FLOWAGE	\$ 200	\$ -	0%	
* 070-Charges for Current Services	\$ 200	\$ -	0%	
40758350 FEE ORD-OTHER PERMITS	\$ 250	\$ -	0%	
40758365 FEE ORD-WATER	\$ -	\$ -	0%	
	\$ 53,434	\$ -	0%	
40759745 FEE ORD-FUEL FLOWAGE	\$ 10,000	\$ 18,037	180%	
40759970 FEE ORD-OTHER	\$ 5,000	\$ 59,296	1186%	
* 075-Charges for Current Services-Fee Ord	\$ 68,684	\$ 77,333	113%	
40909975 OP TRANSFERS IN	\$ 76,919	\$ -	0%	
* 090-Other Financing Sources	\$ 76,919	\$ -	0%	
** REVENUES	\$ 160,619	\$ 107,477	67%	
*** NET	\$ 367,089	\$ 78,175	21%	

Budget Report FY 21/22 - EED

Wednesday, June 8, 2022

94% Percentage of the year

Appropriations	Budget	Expended/Received	% Expended/Received	Notes
52002120 SMALL TOOLS & INSTRUMENTS	\$ 1,000	\$ -		0%
52002135 SPECIAL DEPT EXPENSE	\$ 2,500	\$ 4,520		181%
52002176 STREET MAINTENANCE	\$ 5,000	\$ -		0%
52002177 ROAD DESIGN & IMPROVEMENT PROJ	\$ 5,000	\$ 753		15%
52002180 UTILITIES	\$ 500	\$ -		0%
52002181 CELL PHONES - OUTSIDE	\$ 150	\$ -		0%
52002305 GENERAL OFFICE EXPENSE	\$ 100	\$ 116		116%
52002323 COURIER & PRINTING (ISF ONLY)	\$ 350	\$ -		0%
52002400 PROF & SPECIALIZED SERVICES	\$ 5,000	\$ 7,640		153%
52002419 REAL ESTATE SERVICES -SVC CHGS	\$ 3,000	\$ 594		20%
52002441 EXTERMINATOR	\$ 250	\$ 110		44%
52002445 OTHER PROFESSIONAL & SPEC SVCS	\$ 9,073	\$ 17,804		196%
52002835 GENERAL HOUSEHOLD EXPENSES	\$ 500	\$ 192		38%
52002855 GENERAL MAINTENANCE-EQUIPMENT	\$ 500	\$ -		0%
52002860 AUTOMOTIVE REPAIRS & MAINT	\$ -	\$ 20		0%
52002870 GEN MAINT-STRUCT,IMP & GROUNDS	\$ 47,000	\$ 49,972		106%
52002895 RENTS & LEASES - EQUIPMENT	\$ 10,000	\$ -		0%
52002953 FUEL	\$ 3,250	\$ -		0%
* 200-Services & Supplies-General	\$ 91,900	\$ 81,722		89%
52942940 PRIVATE MILEAGE NON-TAXABLE	\$ 1,000	\$ -		0%
52942942 HOTEL - NON-TAXABLE	\$ 1,500	\$ -		0%
52942943 MEALS - NON-TAXABLE	\$ 750	\$ -		0%
* 294-Services & Supplies-Travel Related	\$ 3,250	\$ -		0%
** EXPENDITURES	\$ 95,150	\$ 81,722		86%
<hr/>				
Appropriations	Budget	Expended/Received	% Expended/Received	Notes
40108365 WATER	\$ 150	\$ 1,598		1065%
40108370 ELECTRICITY	\$ 400	\$ -		0%
* 010-Licenses, Permits, & Franchises	\$ 550	\$ 1,598		291%
40308525 RENTS & CONCESSIONS	\$ 5,000	\$ 6,660		133%
* 030-Revenue From Use of Money & Property	\$ 5,000	\$ 6,660		133%
40509094 FEDERAL - GRANTS	\$ 20,000	\$ -		0%
* 050-Intergovernmt Revenue-Federal	\$ 20,000	\$ -		0% 050-Intergovernment -Revenue DOT Funding received 5/20 held in RSV
40758365 FEE ORD-WATER	\$ 500	\$ 564		113%
40758525 FEE ORD-RENTS & CONCESSIONS	\$ 2,000	\$ 1,881		94%
40759745 FEE ORD-FUEL FLOWAGE	\$ 500	\$ 3,673		735%
40759970 FEE ORD-OTHER	\$ 20	\$ -		0%
* 075-Charges for Current Services-Fee Ord	\$ 3,020	\$ 6,118		203%
40909975 OP TRANSFERS IN	\$ 42,000	\$ -		0%
* 090-Other Financing Sources	\$ 42,000	\$ -		0%
** REVENUES	\$ 70,570	\$ 14,376		20%
*** NET	\$ 24,580	\$ 59,610		243%

Budget Report FY 21/22 - TNP

Wednesday, June 8, 2022

Appropriation	Budget	94%		Percentage of the year % Expended/Received	Notes
		Expended/Received			
* 200-Services & Supplies-General	\$ 198,077	\$ 75,896		38%	
52942940 PRIVATE MILEAGE NON-TAXABLE	\$ 300	\$ -		0%	
52942942 HOTEL - NON-TAXABLE	\$ 500	\$ -		0%	
52942943 MEALS - NON-TAXABLE	\$ 200	\$ -		0%	
* 294-Services & Supplies-Travel Related	\$ 1,000	\$ -		0%	
54404040 EQUIPMENT	\$ 8,135	\$ -		0%	
* 440-Capital Outlay-Equipment	\$ 8,135			0%	
** EXPENDITURES	\$ 207,213	\$ 75,896		37%	

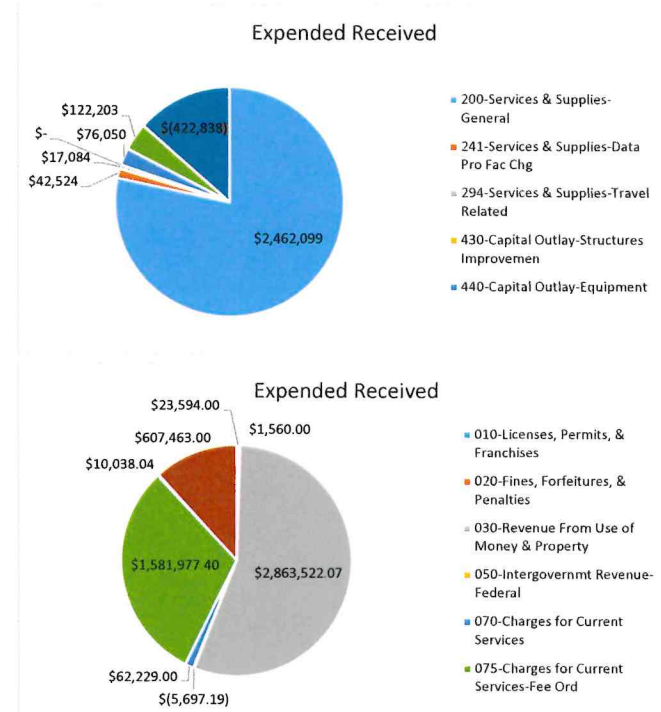
Appropriation	Budget	Expended/Received	% Expended/Received	Notes
40208480 PENALTIES	\$ -	\$ -		0%
* 020-Fines, Forfeitures, & Penalties	\$ -	\$ -		0%
40308525 RENTS & CONCESSIONS	\$ 600	\$ -		0%
* 030-Revenue From Use of Money & Property	\$ 600	\$ -		0%
40509094 FEDERAL - GRANTS	\$ 20,000	\$ -		0%
* 050-Intergovernmt Revenue-Federal	\$ 20,000	\$ -		0% 050-Intergovernment -Revenue DOT Funding received 5/20 held in RSV
40709745 FUEL FLOWAGE	\$ 500	\$ -		0%
40709800 OTHER SERVICES	\$ -	\$ 1	1	0%
* 070-Charges for Current Services	\$ 500	\$ 1		0%
40758365 FEE ORD-WATER	\$ 100	\$ -		0%
40758480 FEE ORD-PENALTIES	\$ -	\$ 150	150	0%
40758525 FEE ORD-RENTS & CONCESSIONS	\$ 8,464	\$ 9,117	9,117	108%
40759745 FEE ORD-FUEL FLOWAGE	\$ 20,000	\$ 52,293	52,293	261%
40759750 FEE ORD-LANDING FEES	\$ 200	\$ 446	446	223%
40759930 FEE ORD-OTHER SALES	\$ 3,500	\$ 2,320	2,320	66%
40759970 FEE ORD-OTHER	\$ 50	\$ -		0%
40759990 FEE ORD-TRUST TRANSACTIONS	\$ 50	\$ -		0%
* 075-Charges for Current Services-Fee Ord	\$ 32,364	\$ 64,325		199%
40809930 OTHER SALES	\$ 200	\$ 13	13	0%
40809970 OTHER	\$ -	\$ 7,175	7,175	0%
40809990 TRUST TRANSACTIONS	\$ -	\$ -		0%
* 080-Other Revenue	\$ 200	\$ 7,188		3594%
** REVENUES	\$ 53,664	\$ 71,513		133%
*** NET	\$ 149,361	\$ 10,198		7%

Budget Report FY 21/22 - SUMMARY 631 (ADM, BKR, CNO, DAG, EED, TNP)

Wednesday, June 8, 2022

Appropriations	Budget	94%		Percentage of the year % Expended/Received
		Expended	Received	
200-Services & Supplies-General	\$ 3,443,456.00	\$ 2,462,099		72%
241-Services & Supplies-Data Pro Fac Chg	\$ 43,977.00	\$ 42,524		97%
294-Services & Supplies-Travel Related	\$ 20,150.00	\$ 17,084		85%
430-Capital Outlay-Structures Improvemen	\$ 29,000.00	\$ -		0%
440-Capital Outlay-Equipment	\$ 85,919.00	\$ 76,050		89%
540-Intra Entity Reimbursement Out	\$ 228,195.00	\$ 122,203		54%
541-Intra Entity Reimbursement In	\$ (703,300.00)	\$ (422,838)		60%
EXPENDITURES	\$ 3,147,397.00	\$ 2,297,123		73%

Revenue	Budget	Expended Received	% Expended/Received
010-Licenses, Permits, & Franchises	\$ 6,050.00	\$ 23,594.00	290%
020-Fines, Forfeitures, & Penalties	\$ 100.00	\$ 1,560.00	1340%
030-Revenue From Use of Money & Property	\$ 2,599,332.00	\$ 2,863,522.07	110%
050-Intergovernmt Revenue-Federal	\$ 141,142.00	\$ (5,697.19)	-4%
070-Charges for Current Services	\$ 63,700.00	\$ 62,229.00	98%
075-Charges for Current Services-Fee Ord	\$ 1,515,638.00	\$ 1,581,977.40	104%
080-Other Revenue	\$ 6,500.00	\$ 10,038.04	155%
090-Other Financing Sources	\$ 1,565,161.00	\$ 607,463.00	39%
REVENUES	\$ 5,891,573.00	\$ 5,144,686.32	87%
NET		\$ (2,847,563.57)	





Interoffice Memo

DATE: June 13, 2022

PHONE: 387-8810

A handwritten signature in blue ink that reads "Maureen A. Snelgrove".

FROM: **MAUREEN A. SNELGROVE**, Assistant Director
Department of Airports

TO: **JAMES E. JENKINS**, Director
Department of Airports

SUBJECT: **MONTHLY REPORT**

ADMIN

- 5/23/2022 CNO Enhancements unveiling event.
- 5/25 & 6/1/2022 Office relocation coordination.
- 6/6 – 7/2022 AAAE Conference, Seattle WA
- Ongoing coordination meetings with FAA staff for ACIP grants submittals.

CHINO

- Airport Manager interviews scheduled for week of June 27, 2022
- Hangar Inspections continue.
- Multiple meetings with tenants regarding business expansion and leasing opportunities.

DESERT AIRPORTS

- TNP – Asphalt crack sealing continues

APPLE VALLEY

- 5/25/2022 APV Café Patio 30%-page turn.
- Runway painting and crack sealing continues.

CHINO AIRPORT OPERATIONS

Month	2018	2019	2020	2021	2022
January	17892	13452	21607	12811	14589
February	16439	14957	19644	14178	14373
March	17611	16760	13354	14437	17304
April	18493	19014	8606	17029	16869
May	20200	17680	13571	16325	0
June	20163	18774	13881	18796	0
July	16071	18565	15261	18367	0
August	17683	20322	13840	18555	0
September	16313	19351	14344	16939	0
October	16123	19405	14716	16891	0
November	13413	19629	16104	16724	0
December	13880	19272	12063	13049	0
Total	204,281	217,181	176,991	194,101	63,135
Audited by TAF	215,768	202,291	192,414	190,604	

Current Year Monthly Breakdown

Itinerant	Local	AC	AT	GA	MI	Civil	Mil	IFR
4325	10264	0	7	4,254	64	10,136	128	937
5017	9356	3	44	4,833	137	9,265	91	859
5757	11547	10	43	5,507	197	11,409	138	1051
5334	11535	16	35	5,138	145	11,446	89	1,050
0	0							
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20,433	42,702	29	129	19732	543	42256	446	3897

