

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING
March 17, 2022.**

The meeting of the San Bernardino County Airports Commission was called to order at 10:07 a.m. by Commissioner Mark Alvarez. Meeting location: 711 Airport Rd. P.O. Box 784, Needles, CA 92363.

Commission Members Present:

Larry Asmus, Valley at Large
Jim Bagley, Desert at Large
William Smith, Third District
Ray Marquez, Fourth District, Chair
Mark Alvarez, Fifth District, Vice Chair
Christine Canepa, Second District

Commission Members Absent:

Dillan Lesovsky, First District

Staff Present:

James E. Jenkins, Director	Department of Airports
Emmili Penn, Fiscal Specialist	Department of Airports
Jared Green, Maintenance Worker I	Department of Airports
Alfonso Romo, Airport Maintenance Supervisor	Department of Airports
Eduardo Trujillo, Airports Operation Technician I	Department of Airports
Tammy Gann, Communications Officer	Department of Airports
Lorraine Davila, Real Property Manager	Real Estate Services

Public Participation:

None

Pledge of Allegiance

Led by Commissioner Bagley.

Report on Posting of Agenda:

Mr. Jenkins stated that the agenda had been posted as required.

Awards, Guest Introductions and Announcements:

Commissioners and guests introduced themselves.

Mr. Jenkins announced that Department Staff Analyst II, Erin Johnson has returned to the department in time to help with budget.

Action Item - Approval of Commission Meeting Minutes

Moved by Commissioner Marquez. Mr. Jenkins stated meeting minutes are not available.

Commissioner Reports/Comments

Commissioner Asmus stated he stopped by Baker Airport yesterday and noticed a broken blue taxiway light by CHP fuel.

Commissioner Bagley was glad to be at Needles Airport and wished he would have flown instead of driven.

Commissioner Canepa was glad to be at Needles Airport and took a tour in the morning.

Commissioner Smith was glad to be at Needles Airport

Commissioner Alvarez glad to be at the Needles Airport and stated he had never been there and noticed the 5th District Supervisor's picture was not displayed.

Public Comments

Mr. Velker read online reviews and comments of the airport. Specifically, regarding fuel pump and

process. Runway 02/20 has rocks and runway 11/29 is favorable.

Mr. Jenkins commented on the environment differences here on a weekly basis causing debris on runways. The Department will put a fence to separate the runway from the highway. The fuel equipment has been replaced.

Information Item: Chino Airport Traffic Circulation / Right of Way Dedications.

The department is relying on City of Chino to do their part to move forward with the projects. The Department is in contact with the City of Chino for weekly updates. There are existing revokable easements with the City of Chino. The Department has expressed concerns on current projects. The Stakeholder tenants have made the department aware of their feelings toward the City of Chino regarding their safety on Merrill. In addition, tenants are worried about Hwy 83 and Merrill Ave, Ontario beginning alignment plans. No easements have been requested even though the County of San Bernardino has been vocal about the requirements. Euclid is to be taken over for a project for improvements. Ontario will manage it more efficiently.

Information Item: Department of Airports Video

Ms. Gann gave a brief update. Filmed this morning on Needles Airport. Recommended the use of a green screen. General Cardenas passed away so the video would need to be modified. General Cardenas flew B-29 to break sound barrier per Bagley. Mr. Asmus recommended a dedication in the video. Mr. Marquez would like a future item for dedication.

Information Item: Airport Commission meeting date

Mr. Jenkins states that the third Thursday's conflicts with Planning Commission Committee. Mr. Bagley adds that previously meeting time changed to 1:00pm for the Planning Commission. In addition, he recommends only to attend necessary meetings since they start their meetings at 1:00pm and Airports starts at 10:00am. Mr. Jenkins stated that times like today the 1:00pm would not work. Changing Airport time for LUS Department is unreasonable for Airports to do considering LUS does not meet monthly. The Department of Airports will do its best to coordinate with LUS and plan to make recommendations to chairman.

Presentations:

None

Director's Reports

The County is relocating the Regional Parks, Library and Airports Administration Offices from 777 E. Rialto Avenue to 268 Hospitality Lane in San Bernardino. This is to occur rapidly early as May or as late as July. Fiscal staff will be relocated to Chino Airport while still being present in San Bernardino.

Capital Improvements

- o Nothing new to report.

Board of Supervisors Activity

- o Monthly short term lease reports – includes those executed by Mr. Jenkins
- o MOU between Special Districts and Airport for WWTP

Real Estate

- o SOP Military Aircraft Restoration – Only bidder, new agreement being negotiated short term 3 years.
- o TNP SOP Hangar – 2 bidders, unsolicited due to tardiness, negotiations, and no other bidders. Financial requirements will go before CAO.
- o Advertisements for restaurant at CNO if interested then SOP

Financial Report

Mr. Jenkins shared that The Department is currently at 70% of the fiscal year. Department expenditures are at 26% and revenue is at 70%. Expenditures are at 26% due to projects due to priority being changed or other decisions made. Revenue at 70% is right on target when it comes

to being balanced. We earned 58% on the rollup. We received tax revenue dollars for the Apple Valley Airport. It will roll up into the Apple Valley fund. The Department is pending an improvement project for their terminal like the Chino project. Tax based that supports the airport for maintenance and generates revenue and money will be expended on runway 18/36 asphalt rehab project. The department is hoping to get a federal grant and are waiting for FAA agreement for this expenditure.

Monthly Report

Assistant Director

- **Admin**
 - Relocation of staff from 777 Rialto Avnue to 268 Hospitality Lane
 - Airport 5010 inspections – Conducted by Cal Trans
 - Needles and Barstow Daggett – Processing maintenance

Chino Airport Operations

Mr. Jenkins stated he received a final count of 194,000 at the end of the year. This is 6,000 less than projected. Year 2022 has solid #'s so far if we compare to 2018 and 2019. Chino Airport is trending to recover counts since Covid. The Department is looking into getting the system to count tail numbers for more accurate numbers to be able to apply for Federal Grants.

Mr. Marquez inquired regarding Chino Airshow. Mr. Jenkins responded that Planes of Fame canceled 2022 and are evaluating year 2023. This decision will also be considered based on the construction at the time around the airport due to the circulation of the airport. They are hopeful they can host the Airshow no later than 2024 and are planning on it.

Other Business

Mr. Marquez wants to be sent to the city/county conference April 6th and 7th. Mr. Jenkins will register as an Airport Sponsor.

Mr. Bagley asked about Twentynine Palms Airport cracks. Alfonso Romo gave a status update and had pictures taken. Before and after pictures hopefully available for next meeting.

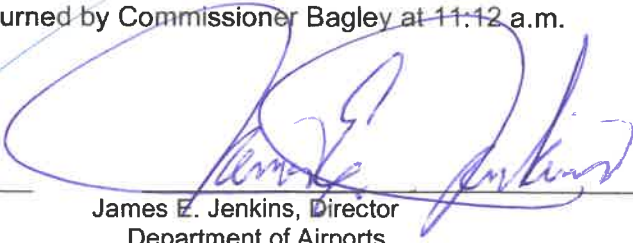
Date, Time and Place of Next Meeting

The next meeting will be held on Thursday, April 21, 2022, at 10:00 a.m. at the Planes of Fame Museum, Chino Airport, Chino, CA 91710.

Adjournment: Meeting was adjourned by Commissioner Bagley at 11:12 a.m.

Respectfully submitted,


Ray Marquez, Chair
Airports Commission


James E. Jenkins, Director
Department of Airports

N/A

Nicole Leyden, Secretary
Department of Airports