

AGENDA
AIRPORTS COMMISSION -- SAN BERNARDINO COUNTY

May 19, 2022, 10:00 A.M.

Department of Airports
777 E. Rialto Avenue
San Bernardino, CA 92415

Visitors are requested to make comments or ask questions only on those items not identified in the agenda.

There is a 3-minute time limit per visitor

<https://zoom.us>

Join Zoom Meeting

<https://us06web.zoom.us/j/89303426751?pwd=ZGVjMFhsM0dBVWhTdGhyOFJLS1ZtQT09>

Meeting ID: 893 0342 6751

Passcode: 612186

Dial by your location

+1 669 900 6833 US (San Jose)

1. Call To Order – Chairman Ray M. Marquez

Larry Asmus, Valley At Large	_____
Jim Bagley, Desert at Large	_____
Dillon Lesovsky, First District	_____
Christine Canepa, Second District,	_____
William Smith, Third District	_____
Ray M. Marquez, Fourth District, Chair	_____
Mark Alvarez, Fifth District, Vice Chair	_____

2. Pledge of Allegiance

3. Report on Posting of the Agenda

4. Awards, Guest Introductions and Announcements

- Service Pin Presentation
- Award for Excellence

5. Action Item: Approval of Commission Meeting Minutes, April 21, 2022
Motion: _____ Second: _____

6. **Commissioner's Reports/Comments**

7. **Public Comments**

8. **Information Item:** Chino Airport Traffic Circulation / Right of Way Dedications.
Presented by Director Jenkins

9. **Information Item:** Department of Airports Video.
Presented by Tammy Gann

10. **Information Item:** Johnson Valley Shared Use Operations
Presented by Director Jenkins

11. **Information Item:** Barstow-Daggett Solar Project
Presented by Aaron Liang, Sr. Planner, Land Use Services Department

12. **Presentation:** Department Website
Presented by Tammy Gann

13. **Director's Reports**

- **Tab 1 Capital Improvement Program:** Maureen A. Snelgrove, Assistant Director
- **Tab 2 Board of Supervisors Activity:** James E. Jenkins, Director
- **Tab 3 Real Estate:** Lorraine Davila, Real Property Agent III
- **Tab 4 Finance:** Erin Johnson, Staff Analyst
- **Tab 5 Monthly Staff Reports:** Assistant Director Snelgrove
- **Tab 6 CNO Operations:** Director Jenkins
- **Tab 7 Other Business**

14. **Time and Date of Next Meeting:** 10:00 a.m., June 16, 2022, at Airports Administration, 777 East Rialto Ave., San Bernardino, Ca 92415.

15. **Adjournment**

IF ASSISTIVE LISTENING DEVICES OR OTHER AUXILIARY AIDS OR SERVICES ARE NEEDED IN ORDER TO PARTICIPATE IN THE PUBLIC MEETING REQUESTS SHOULD BE MADE THROUGH THE SAN BERNARDINO COUNTY DEPARTMENT OF AIRPORTS AT LEAST THREE (3) BUSINESS DAYS PRIOR TO THE MEETING. THE DEPARTMENT OF AIRPORTS TELEPHONE NUMBER IS (909) 387-8810 AND THE OFFICE IS LOCATED AT 777 EAST RIALTO AVENUE, SAN BERNARDINO, CA 92415-0831.

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING
APRIL 21, 2022.**

The meeting of the San Bernardino County Airports Commission was called to order at 10:00 a.m. by Commissioner Ray Marquez. Meeting location: Planes of Fame Museum 14998 Cal Aero Dr Chino, Ca 91710.

Commission Members Present:

Jim Bagley, Desert at Large
Christine Canepa, Second District
William Smith, Third District
Ray Marquez, Fourth District, Chair
Mark Alvarez, Fifth District, Vice Chair

Commission Members Absent:

Larry Asmus, Valley at Large
Dillan Lesovsky, First District

Staff Present:

James E. Jenkins, Director
Maureen A. Snelgrove, Assistant Director
Thalia Reyes, Fiscal Assistant
Erin Johnson, Staff Analyst II
Agnes Cheng, Deputy County Counsel
Lorraine Davila, Real Property Agent II

Department of Airports
Department of Airports
Department of Airports
Department of Airports
County Counsel
Real Estate Services

Public Participation:

Kevin
Stan Magella
Chuck McCormick
Wayne Williams & Harvey Luth
Chuck & Sharon Stuewe
Marc Lucio
Karen Comstock
Doug Crowther
Tom Bressan
Carl Scholl
Dan Hill
Bob Velker
Henry Boger

Chino Airport Tenant
California Aerobatics
Mead & Hunt Engineering
Chino Fire
Chino Airport Tenants
Chino City Council
Chino City Council
Threshold Aviation
Threshold Aviation
Aero Trader
Mach One Air Charters
Chino Development League
Chino Airport Tenant – Adventure Air

Pledge of Allegiance

Led by Commissioner Marquez.

Report on Posting of Agenda:

Mr. Jenkins stated that the agenda had been posted as required.

Awards, Guest Introductions and Announcements:

Commissioners and guests introduced themselves.

Mr. Jenkins announced that Erin Johnson, Staff Analyst II, has transferred back to Department of Airports.

Action Item - Approval of Commission Meeting Minutes, January 21, 2022

Moved by Commissioner Marquez seconded by Commissioner Smith. The item passed unanimously to approve the commission meeting minutes from January 21, 2022.

Action Item - Approval of Commission Meeting Minutes, February 18, 2022

Moved by Commissioner Marquez seconded by Commissioner Smith. The item passed unanimously to approve the commission meeting minutes from February 18, 2022.

Action Item - Approval of Commission Meeting Minutes, March 18, 2022

Moved by Commissioner Marquez seconded by Commissioner Smith. The item passed unanimously to approve the commission meeting minutes from March 18, 2022.

Commissioner Reports/Comments

Commissioner Bagley shared that he was happy to have the commission meeting at Chino Airport. He said that it is important to see all the airports.

Commissioner Alvarez shared that he was impressed by Chino Airport, as it was his first visit there. He expressed that he also believes that it is important to visit the airports.

Commissioner Marquez expressed his appreciation for the large attendance to this meeting.

Public Comments

Ms. Comstock expressed her appreciation for Chino Airport. She also appreciates all the improvements on the airport and would like to see it continue to flourish.

Mr. Lucio shared some plans for development.

Mr. Velker introduced himself. He works for Chino Development League and has maintained a relationship with the business owners at Chino Airport throughout the years.

Information Item: Chino Airport Traffic Circulation / Right of Way Dedications.

Mr. Jenkins gave an update related to municipal needs analysis and property rights that the City of Chino and the City of Ontario require for development of roadways around the perimeter of the airport and specifically Merrill Avenue. The Department of Airports continues to wait for the Municipal Needs Analysis from the City of Chino. He also shared that the City of Ontario plans to put two signalized intersections on Merrill Avenue.

Information Item: Department of Airports Video

Ms. Snelgrove gave an update. The segment with Mr. Bagley in Twentynine Palms was concluded in March and Ms. Gann is currently editing that video. Ms. Gann took some video footage at Needles Airport during the last commission meeting there. She is coordinating with Commissioner Canepa to film her interview next week. The Baker Airport video has been completed with Commissioner Asmus. Video footage is still needed for Barstow Daggett, Apple Valley, and Chino Airport.

Presentation:

Mr. Jenkins gave an update on the Twentynine Palms Airport improvements. This included painting, striping, and crack-filling.

Director's Reports*Capital Improvements*

- Chino
 - A495-560 Roof replacement – completed.
- Apple Valley
 - Café patio – design progress.
 - Terminal Parking Lot – removal and replacement – pending approval from Southern California Edison regarding charging stations.

Board of Supervisors Activity

- Renewal agreement with the United States Air Force for the F-86 aircraft on display at Apple Valley Airport.
- Approval for Apple Valley Airshow 2022, 2023, and 2024.

Real Estate

- Flo's Airport Café – lease due for renewal. Ad published for interest in the location.
- Military Aircraft Restoration – no response to published ad – negotiations with current tenant to commence.

Financial Report

The Department of Airports operates on revenues, specifically Chino Airport. Apple Valley Airport is supported by a tax base, which can only be used for that airport. The Department is currently at 70% of the year. Expenditures are at 49% and revenues are at 68%. The outlying airports are typically out of balance, but they support the system of airports, and they support the national air space. Being a system of airports is beneficial as it assists when being considered for federal dollar allocation.

Monthly Report*Assistant Director*

- **Admin**
 - The FY2022/23 budget was completed and submitted.
 - Continued coordination with the FAA for ACIP and Entitlement funding projects.
- **Desert Airports**
 - On 3/21/22 - Twentynine Palms Airport well motor failure. Temporary restrooms are in place and all required items for a secondary well motor and water utility connection have been ordered.

Chino Airport Operations

Chino operations last year ended at 194,000. In 2019, prior to Covid, Chino had the highest number of operations ever experienced at 217,000. Following that in 2020 the numbers went down to 175,000.

The Department is currently tracking an item with the FAA for a methodology to have the capability to track the number of operations in their outlying airports. Mead and Hunt Engineering Consultants is preparing the scope for participation for the companies to be solicited.

Other Business

None

Date, Time and Place of Next Meeting

The next meeting will be held on Thursday, May 19, 2022, at 10:00 a.m. at Department of Airports, 777 E. Rialto Avenue, San Bernardino, Ca 92415.

Adjournment: Meeting was adjourned by Commissioner Marquez at 11:00 a.m.

Respectfully submitted,

Ray Marquez
Airports Commission

James E. Jenkins, Director
Department of Airports

Nicole Leyden, Secretary
Department of Airports

DRAFT



Interoffice Memo

DATE: May 17, 2022

PHONE: (909) 387-8810

FROM: **MAUREEN A. SNELGROVE**, Assistant Director
Department of Airports

TO: **JAMES E. JENKINS**, Director
Department of Airports

SUBJECT: **CIP UPDATE – MONTHLY REPORT**

AIRPORT	PROJECT	PHASE	STATUS
APV	Terminal Parking Lot Pavement and Drainage Improvement	DESIGN	Pending approval from SCE regarding number of charging stations. Coordination with SCE 5/19/22.
APV	Taxiway Reconstruction and Drainage Improvements	DESIGN	Bid package scheduled for Board approval Tuesday, August 9, 2022.
APV	Wash Rack	DESIGN	Bid package scheduled for Board approval Tuesday, July 26, 2022.
APV	Café Patio	DESIGN	4/12/11 Meeting with architect & engineer to review preliminary design concepts. 30% plans submitted for review 5/13/22.
APV	Perimeter Fence Improvements	DESIGN	Design & Environmental
CNO	A-550 Phase II	DESIGN	Project Manager Assigned, will proceed in parallel with Admin move to Hospitality Lane.
CNO	Asphalt Improvements	DESIGN	Geotechnical estimate work date 6/1/2022



Interoffice Memo

DATE: May 17, 2022

PHONE: 909 387-8810

FROM: **JAMES E. JENKINS**
Director of Airports

MAIL CODE: 0831

TO: **AIRPORT COMMISSIONERS**

SUBJECT: **BOARD OF SUPERVISORS ACTIVITY – APRIL 21, 2022 – MAY 19, 2022**

APPROVED BOARD AGENDA ITEMS

Board Date	Agenda Item No.	Subject	Recommendation
5/10/22	36	Approve Lease Agreement with Fox Nurseries, LLC.	Approve lease agreement with Fox Nurseries, LLC. for approximately 10 acres of unimproved land at Chino Airport for total revenue in the amount of \$329,291 for five years from June 1, 2022 – May 31, 2027.
5/10/22	37	Approve Lease Agreement with Santiago Communities, Inc.	Approve lease agreement with Santiago communities, Inc. for approximately 16,000 square feet of hangar space and approximately 8,000 square feet of ramp space at Chino Airport for total revenue in the amount of \$394,237 for five years from June ,2022 to May 31, 2027.

INTEROFFICE MEMO



DATE: May 19, 2022

FROM: JAMES E. JENKINS, Director
Department of Airports

TO: AIRPORT COMMISSIONERS

PHONE: 387-8810

MAIL CODE: 0831

SUBJECT: PROPERTY LEASING ACTIVITY

The following is a summary of current property leasing activity.

No.	Airport	Tenant	Location	Square Foot	Monthly Rent/ Cost Per Square Foot	Status
1	CNO-1121	Flo's Airport Care	Bldg. A-315 Rms 4, 6, 7A, 7B, 8	4,168 sq ft (retail) 400 sq ft (office)	TBD	Ad concluded and received no response. RESD will work with leasehold for a board agenda date for lease renewal.
2	CNO-2239	Military Aircraft Restoration Corporation (MARC)	Dome Hangar 4 (A-435)	6,000 sq ft	\$1,500.00	Lease does not require Board of Supervisor approval. RESD will prepare renewal for tentative 7/1/2022 commencement.
3	CNO-02-1082	A-240 Partners, LLC	Portion of Parcel A-240	Approximately 12,760 sq ft (A-240 hangar)	\$6,000.00	Pending documents from LEA (exhibit and sublease).
4	CNO-3179	M.I. Air Corporation	The western portion of Hangar A-230 (Dome Hangar No. 1)	10,00 sq ft of hangar space, 3,602 sq ft of office space, and 945 sq ft of shop space	\$3,200.00	Pending County Counsel/Leadership direction.
5	CNO	Threshold Technologies, Inc.	Hangar No. 2 (F-340)	44,060 sq ft of hangar space, 7,098 sq ft of shop space, and 1,062 sq ft of office space	TBD	Tentative 6/28/2022 BOSM. Pending response from DOA regarding matrix.
6	TNP	Vacant	Hangar 1	2,700 sq ft	\$1,215.00	Pending review and recommendation from CAO analyst.
7	APV-1603	Chalk 2, Inc	Hangar A-250	Approximately 13,200 sq ft of hangar space	TBD	TBD.
8	CNO-1142	McBride's RV Storage, LLC	Approx. 1.3 acres adjacent to 15709 Euclid Avenue	Approximately 56,628 square feet of ground area	N/A	Forecast 7/12/22 BOSM.
9	CNO-0781	Experimental Aircraft Association, Ch 92	A-435	Consisting of approximately 946 square feet of office space	N/A	Does not require Board of Supervisor approval. RESD will revise per leasehold comments and schedule for 6/1/2022 commencement.

OTHERS:

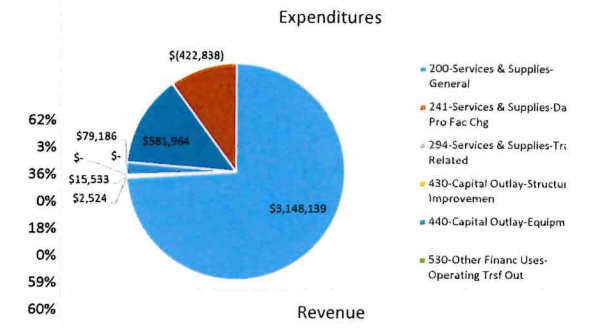
Airports and RESD anticipate the following:

- RESD prepared Ad and SOP for Parcel 7b (40,000 square feet of unimproved land). Pending approval from County leadership.
- Chino Airport – Building A-490 pending County possession.
- Chino Airport – Building B-340 RESD to draft SOP and anticipate release July 2022.
- Chino Airport – Building B-180 lease with ENII will expire on 5/31/22 and will return back to San Bernardino County possession for County self management.

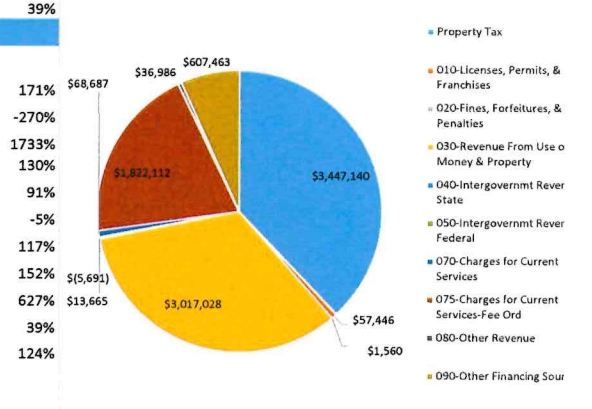
Budget Report FY 21/22 Summary (ALL Airports)

Monday, May 16, 2022

Appropriations	Budget	87%		Percentage of the year	
		Expended/Received		% Expended/Received	
200-Services & Supplies-General	\$	5,053,873	\$	3,148,139	62%
241-Services & Supplies-Data Pro Fac Chg	\$	74,177	\$	2,524	3%
294-Services & Supplies-Travel Related	\$	43,400	\$	15,533	36%
430-Capital Outlay-Structures Improvemen	\$	29,000	\$	-	0%
440-Capital Outlay-Equipment	\$	435,919	\$	79,186	18%
530-Other Financ Uses-Operating Trsf Out	\$	4,884,762	\$	-	0%
540-Intra Entity Reimbursement Out	\$	985,495	\$	581,964	59%
541-Intra Entity Reimbursement In	\$	(708,275)	\$	(422,838)	60%
TOTAL EXPENDITURES	\$	10,736,380	\$	4,214,391	39%



Revenues	Budget	87%		Percentage of the year	
		Expended/Received		% Expended/Received	
Property Tax	\$	2,021,010	\$	3,447,140	171%
010-Licenses, Permits, & Franchises	\$	21,250	\$	57,446	-270%
020-Fines, Forfeitures, & Penalties	\$	90	\$	1,560	1733%
030-Revenue From Use of Money & Property	\$	2,319,332	\$	3,017,028	130%
040-Intergovernmt Revenue-State	\$	15,000	\$	13,665	91%
050-Intergovernmt Revenue-Federal	\$	116,421	\$	(5,691)	-5%
070-Charges for Current Services	\$	58,700	\$	68,687	117%
075-Charges for Current Services-Fee Ord	\$	1,200,788	\$	1,822,112	152%
080-Other Revenue	\$	5,900	\$	36,986	627%
090-Other Financing Sources	\$	1,565,161	\$	607,463	39%
REVENUES	\$	7,323,652	\$	9,066,397	124%



Budget Report FY 21/22 - Apple Valley Airport

Monday, May 16, 2022
 \$ 0.87 Percentage of the year

Appropriations	Budget	Expended/Received	% Expended/Received	Notes
* 200-Services & Supplies-General	\$ 1,610,417	\$ 723,500.32	45%	
* 241-Services & Supplies-Data Pro Fac Chg	\$ 30,200	\$ -	0%	
* 294-Services & Supplies-Travel Related	\$ 23,250	\$ 2,039.04	9%	
* 440-Capital Outlay-Equipment	\$ 350,000	\$ -	0%	
* 530-Other Financ Uses-Operating Trsf Out	\$ 4,884,762	\$ -	0%	
* 540-Intra Entity Reimbursement Out	\$ 757,300	\$ 465,969.29	62%	
* 541-Intra Entity Reimbursement In	\$ (4,975)	\$ -	0%	
** EXPENDITURES	\$ 7,588,983	\$ 1,191,508.65	16%	
Revenues	Budget	Expended/Received	% Expended/Received	
40008015 PROP TAXES-CURR SEC 1% TAX LVY	1,350,280	\$ 2,097,439.27	-155%	
40008025 PROP TX CUR UNSEC 1% GEN TAX	59,500	\$ 76,230.18	-128%	
40008035 PROP TX CUR UNITARY 1% LEVY	40,519	\$ 42,533.23	-105%	
40008115 PROP TX PRI SEC 1% GEN TAX LVY		\$ 71.00	0%	
40008125 PROP TX PRI UNSEC 1% GEN TAX	3,111	\$ 2,087.88	-67%	
40008145 INT & PEN DELINQUENT TAXES	1,385	\$ 2,222.11	-160%	
40008161 NEGOTIATED PASS-THRU	327,185	\$ 801,069.30	-245%	
40008166 RESIDUAL BALANCE	175,000	\$ 313,104.05	-179%	
40008172 STATUTORY PASS THRU	34,336	\$ 44,700.79	-130%	
40008176 5% SUPPLEMENTAL ADMIN CHARGES		\$ -	0%	
40008230 SUPP ROLL CURRENT	15,300	\$ 34,185.41	-223%	
40008235 SUPP ROLL PRIOR	14,394	\$ 33,497.00	-233%	
* 000-Taxes	2,021,010	\$ 3,447,140.22	-171%	
40108365 WATER	200	\$ 33,852.10	-16926%	
40108370 ELECTRICITY	15,000	\$ -	0%	
* 010-Licenses, Permits, & Franchises	15,200	\$ 33,852.10	-223%	
40208480 PENALTIES	10	\$ 60.00	-600%	
* 020-Fines, Forfeitures, & Penalties	10	\$ 60.00	-600%	
40308500 INTEREST	100,000	\$ 97,982.50	-98%	
40308525 RENTS & CONCESSIONS	180,000	\$ 217,192.00	-121%	
* 030-Revenue From Use of Money & Property	280,000	\$ 315,174.50	-113%	
40408800 GENERAL TAX LEVY HOMEOWNER EXM	15,000	\$ 13,664.60	-91%	
* 040-Intergovernmt Revenue-State	15,000	\$ 13,664.60	-91%	
40509094 FEDERAL - GRANTS	24,721	\$ 6.15	0%	
* 050-Intergovernmt Revenue-Federal	24,721	\$ 6.15	0%	
40709247 PTAF ADMIN CHARGES		\$ -	0%	
40709800 OTHER SERVICES	5,000	\$ 6,458.21	-129%	
* 070-Charges for Current Services	5,000	\$ 6,458.21	-129%	
40758350 FEE ORD-OTHER PERMITS	500	\$ -	0%	
40758365 FEE ORD-WATER	350	\$ (248.00)	71%	
40758480 FEE ORD-PENALTIES		\$ 1,170.00	0%	
40758525 FEE ORD-RENTS & CONCESSIONS	300,000	\$ 301,067.08	-100%	
40759745 FEE ORD-FUEL FLOWAGE	12,000	\$ 9,052.08	-75%	
40759750 FEE ORD-LANDING FEES	1,000	\$ 479.00	-48%	
40759930 FEE ORD-OTHER SALES		\$ 1,244.36	0%	
40759970 FEE ORD-OTHER	500	\$ 310.00	-62%	
40759990 FEE ORD-TRUST TRANSACTIONS	500	\$ -	0%	
* 075-Charges for Current Services-Fee Ord	314,850	\$ 313,074.52	-99%	
40808147 PRP TX SA LIQUIDATION OF ASSET		\$ 2,717.81	0%	
40809949 INSURANCE RECOVERIES		\$ 20,675.00	0%	
40809970 OTHER	400	\$ 3,570.00	-893%	
40809973 OTHER - STALE DATED ITEMS		\$ 310.00	0%	
40809978 CONSOLIDATED BANKING CLEARING	200	\$ -	0%	
* 080-Other Revenue	600	\$ 27,272.81	-4545%	
** REVENUES	2,676,391	\$ 4,156,696.96	-155%	
*** NET	4,912,692	\$ (2,367,195.66)	-48%	

Budget Report FY 21/22 -ADMINISTRATION

Monday, May 16, 2022

87%

Percentage of the year

Appropriations	Budgets	Expended/Received	% Expended Received	Notes
* 200-Services & Supplies-General	\$ 1,674,500	\$ 830,197.22	50%	
* 241-Services & Supplies-Data Pro Fac Chg	\$ 43,977	\$ 6,840.00	16%	
52942940 PRIVATE MILEAGE NON-TAXABLE	\$ 500	\$ 4,471.58	894%	
52942941 CONF/TRNG/SEMINAR FEES	\$ 1,000	\$ 780.00	78%	
52942942 HOTEL - NON-TAXABLE	\$ 1,000	\$ 591.01	59%	
52942943 MEALS - NON-TAXABLE	\$ 350	\$ 173.99	50%	
52942944 CAR RENTAL - NON-TAXABLE	\$ 500	\$ -	0%	
52942945 AIR TRAVEL	\$ 500	\$ 569.24	114%	
52942946 OTHER TRAVEL - NON-TAXABLE	\$ 250	\$ (1,542.41)	-617%	
52942948 MOTOR POOL DAILY RENTAL(ISF)	\$ 750	\$ 3,152.91	420%	
* 294-Services & Supplies-Travel Related	\$ 4,850	\$ 8,196.32	169%	
55405010 SALARIES & BENE TRANFERS OUT	\$ 95,496	\$ 4,914.50	5%	
55405012 SERVS & SUPPLY TRANFERS OUT	\$ 67,699	\$ 31,609.46	47%	
* 540-Intra Entity Reimbursement Out	\$ 163,195	\$ 36,523.96	22%	
55415011 SALARIES & BENE TRANSFERS IN	\$ (705,000)	\$ (421,275.26)	60%	
55415013 SRVCS & SUPPLIES TRANSFERS IN	\$ (300)	\$ -	0%	
* 541-Intra Entity Reimbursement In	\$ (705,300)	\$ (421,275.26)	60%	
** EXPENDITURES	\$ 1,994,797	\$ 460,482.24	23%	
Revenue				
40759930 FEE ORD-OTHER SALES		\$ 0.01	0%	
* 075-Charges for Current Services-Fee Ord		\$ 0.01	0%	
40809955 NSF CHECKS	\$ 100.00		0%	
40809978 CONSOLIDATED BANKING CLEARING	\$ 1,200.00		0%	
* 080-Other Revenue	\$ 1,300.00		0%	
40909975 OP TRANSFERS IN	\$ 527,200.00	\$ 230,882.20	44%	Q1 Budget Adjustment
40909980 SALE OF FIXED ASSETS		\$ 2,000.00	0%	
* 090-Other Financing Sources	\$ 527,200.00	\$ 228,882.20	43%	
** REVENUES	\$ 528,600.00	\$ 228,882.21	43%	
*** NET	\$ 1,466,197.00	\$ 231,600.03	16%	

Budget Report FY 21/22 - BAKER

Monday, May 16, 2022

87% Percentage of the year

Appropriations	Budget	Expended/Received	% Expended/Received	Notes
52002130 NONINVENTORIABLE EQUIPMENT	\$ 750	\$ -	-	0%
52002135 SPECIAL DEPT EXPENSE	\$ 500	\$ 135	135	27%
52002176 STREET MAINTENANCE	\$ 3,000	\$ -	-	0%
52002177 ROAD DESIGN & IMPROVEMENT PROJ	\$ 8,000	\$ -	-	0%
52002180 UTILITIES	\$ 600	\$ 551	551	92%
52002660 PENALTIES	\$ 5	\$ -	-	0%
52002855 GENERAL MAINTENANCE-EQUIPMENT	\$ 1,000	\$ -	-	0%
52002870 GEN MAINT-STRUCT,IMP & GROUNDS	\$ 28,961	\$ 14,208	14,208	49%
52002875 SEPTAGE DUMP MAINTENANCE	\$ 100	\$ -	-	0%
52002895 RENTS & LEASES - EQUIPMENT	\$ 3,000	\$ -	-	0%
* 200-Services & Supplies-General	\$ 31,955	\$ 14,893	14,893	47%
** EXPENDITURES	\$ 31,955	\$ 14,893	14,893	47%

Revenue	Budget	Expended/Received	% Expended/Received	Notes
40308525 RENTS & CONCESSIONS	\$ -	\$ -	-	0%
* 030-Revenue From Use of Money & Property	\$ -	\$ -	-	0%
40758525 FEE ORD-RENTS & CONCESSIONS	\$ -	\$ -	-	0%
40759745 FEE ORD-FUEL FLOWAGE	\$ -	\$ -	-	0%
40759750 FEE ORD-LANDING FEES	\$ 20.00	\$ -	-	0%
40759970 FEE ORD-OTHER	\$ -	\$ -	-	0%
* 075-Charges for Current Services-Fee Ord	\$ 20.00	\$ -	-	0%
** REVENUES	\$ 20.00	\$ -	-	0%
*** NET	\$ 31,935.00	\$ 14,893.27	14,893.27	47%

Budget Report FY 21/22- CHINO

Monday, May 16, 2022

87%

Percentage of the year

Appropriations	Budget	Expended/Received	% Expended Received	Notes
* 100-Salaries & Benefits	\$	860,605 \$	347,529	40%
* 200-Services & Supplies-General	\$	1,745,322 \$	1,245,339	71%
52942940 PRIVATE MILEAGE NON-TAXABLE	\$	300 \$	16	5%
52942942 HOTEL - NON-TAXABLE	\$	1,500 \$	134	9%
52942944 CAR RENTAL - NON-TAXABLE	\$	1,000 \$	184	18%
52942946 OTHER TRAVEL - NON-TAXABLE	\$	100 \$	2	2%
52942948 MOTOR POOL DAILY RENTAL(ISF)	\$	1,000 \$	3,824	382%
* 294-Services & Supplies-Travel Related	\$	8,900 \$	4,159	47%
* 430-Capital Outlay-Structures Improvemen	\$	29,000 \$	-	0%
54404040 EQUIPMENT	\$	71,760 \$	65,985	92%
* 440-Capital Outlay-Equipment	\$	71,840 \$	66,065	92%
55405012 SERV & SUPPLY TRANSFERS OUT	\$	65,000 \$	85,108	131%
* 540-Intra Entity Reimbursement Out	\$	65,000 \$	85,108	131%
** EXPENDITURES	\$	2,780,667 \$	1,748,199	63%

Revenue	Budget	Expended/Received	% Expended Received	
40108365 WATER	\$	500 \$	21,996	4399%
40108370 ELECTRICITY	\$	5,000 \$	-	0%
* 010-Licenses, Permits, & Franchises	\$	5,500 \$	21,996	400%
40208480 PENALTIES	\$	100 \$	1,500	1500%
* 020-Fines, Forfeitures, & Penalties	\$	100 \$	1,500	1500%
40308525 RENTS & CONCESSIONS	\$	2,593,732 \$	2,631,368	101%
* 030-Revenue From Use of Money & Property	\$	2,593,732 \$	2,631,368	101%
40509094 FEDERAL - GRANTS	\$	86,326 \$	(5,800)	-7%
* 050-Intergovernmt Revenue-Federal	\$	86,326 \$	(5,800)	-7%
40709680 PERMIT & INSPECTION FEES	\$	3,000 \$	-	0%
40709745 FUEL FLOWAGE	\$	30,000 \$	-	0%
40709750 LANDING FEES	\$	5,000 \$	-	0%
40709800 OTHER SERVICES	\$	25,000 \$	62,228	249%
* 070-Charges for Current Services	\$	63,000 \$	62,228	99%
40758315 FEE ORD-BUSINESS LICENSES	\$	500 \$	10,500	2100%
40758350 FEE ORD-OTHER PERMITS	\$	5,000 \$	23,412	468%
40758365 FEE ORD-WATER	\$	5,000 \$	5,076	102%
40758480 FEE ORD-PENALTIES	\$	1,000 \$	3,570	357%
40758525 FEE ORD-RENTS & CONCESSIONS	\$	1,300,000 \$	1,155,553	89%
40758530 FEE ORD-RNT/CON VND	\$	50 \$	-	0%
40759680 FEE ORD-PERMIT & INSPECTION FEES	\$	3,000 \$	-	0%
40759745 FEE ORD-FUEL FLOWAGE	\$	80,000 \$	128,230	160%
40759750 FEE ORD-LANDING FEES	\$	5,000 \$	22,198	444%
40759930 FEE ORD-OTHER SALES	\$	1,000 \$	3,680	368%
40759970 FEE ORD-OTHER	\$	1,000 \$	7,937	794%
40759990 FEE ORD-TRUST TRANSACTIONS	\$	10,000 \$	55	1%
* 075-Charges for Current Services-Fee Ord	\$	1,411,550 \$	1,360,211	96%
40809970 OTHER	\$	5,000 \$	10,229	205%
40809990 TRUST TRANSACTIONS	\$	- \$	(55)	0%
* 080-Other Revenue	\$	5,000 \$	10,174	203%
40909975 OP TRANSFERS IN	\$	919,042 \$	-	0%
* 090-Other Financing Sources	\$	919,042 \$	-	0%
** REVENUES	\$	5,084,250 \$	4,081,677	80%
*** NET	\$	(2,303,583) \$	2,333,478	-101%

Budget Report FY 21/22 - DAG

Monday, May 16, 2022

87%

Percentage of the year

Appropriations	Budget	Expended/Received	% Expended/Received	Notes
* 200-Services & Supplies-General	\$ 206,190	\$ 155,335	75%	
52942940 PRIVATE MILEAGE NON-TAXABLE	\$ 300	\$ -	0%	
52942941 CONF/TRNG/SEMINAR FEES	\$ 600	\$ -	0%	
52942943 MEALS - NON-TAXABLE	\$ 250	\$ -	0%	
52942948 MOTOR POOL DAILY RENTAL(ISF)	\$ 1,000	\$ 948	95%	
* 294-Services & Supplies-Travel Related	\$ 2,150	\$ 1,339	62%	
54404040 EQUIPMENT	\$ 9,985	\$ 9,159	92%	
* 440-Capital Outlay-Equipment	\$ 9,985	\$ 9,985	100%	
** EXPENDITURES	\$ 218,326	\$ 166,659	76%	

Revenue	Budget	Expended/Received	% Expended Received	Notes
40308525 RENTS & CONCESSIONS	\$ -	\$ 28,439	0%	
* 030-Revenue From Use of Money & Property	\$ -	\$ 28,439	0%	
40509094 FEDERAL - GRANTS	\$ 14,816	\$ 103	1%	
* 050-Intergovernmt Revenue-Federal	\$ 14,816	\$ 103	1%	
40709745 FUEL FLOWAGE	\$ 200	\$ -	0%	
* 070-Charges for Current Services	\$ 200	\$ -	0%	
40758350 FEE ORD-OTHER PERMITS	\$ 250	\$ -	0%	
40758365 FEE ORD-WATER	\$ -	\$ -	0%	
	\$ 53,434	\$ -	0%	
40759745 FEE ORD-FUEL FLOWAGE	\$ 10,000	\$ 18,037	180%	
40759970 FEE ORD-OTHER	\$ 5,000	\$ 59,296	1186%	
* 075-Charges for Current Services-Fee Ord	\$ 68,684	\$ 77,333	113%	
40909975 OP TRANSFERS IN	\$ 76,919	\$ -	0%	
* 090-Other Financing Sources	\$ 76,919	\$ -	0%	
** REVENUES	\$ 160,619	\$ 107,295	67%	
*** NET	\$ 367,089	\$ 59,364	16%	

Budget Report FY 21/22 - EED

Monday, May 16, 2022

Appropriations	Budget	87%		Percentage of the year	Notes
		Expended/Received		% Expended/Received	
52002030 SAFETY EQUIP	\$ 100	\$ -		0%	
52002070 FOOD	\$ 100	\$ -		0%	
52002075 MEMBERSHIPS	\$ 100	\$ -		0%	
52002116 COMPUTER HARDWARE EXPENSE	\$ 250	\$ 100		40%	
52002120 SMALL TOOLS & INSTRUMENTS	\$ 1,000	\$ -		0%	
52002135 SPECIAL DEPT EXPENSE	\$ 2,500	\$ 4,460		178%	
52002176 STREET MAINTENANCE	\$ 5,000	\$ -		0%	
52002177 ROAD DESIGN & IMPROVEMENT PROJ	\$ 5,000	\$ 753		15%	
52002180 UTILITIES	\$ 500	\$ -		0%	
52002181 CELL PHONES - OUTSIDE	\$ 150	\$ -		0%	
52002305 GENERAL OFFICE EXPENSE	\$ 100	\$ 116		116%	
52002323 COURIER & PRINTING (ISF ONLY)	\$ 350	\$ -		0%	
52002400 PROF & SPECIALIZED SERVICES	\$ 5,000	\$ 7,640		153%	
52002419 REAL ESTATE SERVICES -SVC CHGS	\$ 3,000	\$ 594		20%	
52002441 EXTERMINATOR	\$ 250	\$ 110		44%	
52002445 OTHER PROFESSIONAL & SPEC SVCS	\$ 9,073	\$ 16,276		179%	
52002835 GENERAL HOUSEHOLD EXPENSES	\$ 500	\$ 192		38%	
52002855 GENERAL MAINTENANCE-EQUIPMENT	\$ 500	\$ -		0%	
52002860 AUTOMOTIVE REPAIRS & MAINT	\$ -	\$ 20		0%	
52002870 GEN MAINT-STRUCT,IMP & GROUNDS	\$ 47,000	\$ 47,417		101%	
52002895 RENTS & LEASES - EQUIPMENT	\$ 10,000	\$ -		0%	
52002953 FUEL	\$ 3,250	\$ -		0%	
* 200-Services & Supplies-General	\$ 91,900	\$ 77,678		85%	
52942940 PRIVATE MILEAGE NON-TAXABLE	\$ 1,000	\$ -		0%	
52942942 HOTEL - NON-TAXABLE	\$ 1,500	\$ -		0%	
52942943 MEALS - NON-TAXABLE	\$ 750	\$ -		0%	
* 294-Services & Supplies-Travel Related	\$ 3,250	\$ -		0%	
** EXPENDITURES	\$ 95,150	\$ 77,678		82%	

Appropriations	Budget	Expended/Received	% Expended/Received	Notes
40108365 WATER	\$ 150	\$ 1,598	1065%	
40108370 ELECTRICITY	\$ 400	\$ -	0%	
* 010-Licenses, Permits, & Franchises	\$ 550	\$ 1,598	291%	
40308525 RENTS & CONCESSIONS	\$ 5,000	\$ 6,105	122%	
* 030-Revenue From Use of Money & Property	\$ 5,000	\$ 6,105	122%	
40509094 FEDERAL - GRANTS	\$ 20,000	\$ -	0%	
* 050-Intergovernmt Revenue-Federal	\$ 20,000	\$ -	0%	
40758365 FEE ORD-WATER	\$ 500	\$ 376	75%	
40758525 FEE ORD-RENTS & CONCESSIONS	\$ 2,000	\$ 855	43%	
40759745 FEE ORD-FUEL FLOWAGE	\$ 500	\$ 3,218	644%	
40759970 FEE ORD-OTHER	\$ 20	\$ -	0%	
* 075-Charges for Current Services-Fee Ord	\$ 3,020	\$ 4,449	147%	
40909975 OP TRANSFERS IN	\$ 42,000	\$ -	0%	
* 090-Other Financing Sources	\$ 42,000	\$ -	0%	
** REVENUES	\$ 70,570	\$ 12,152	17%	
*** NET	\$ 24,580	\$ 59,610	243%	

Budget Report FY 21/22 - TNP

Monday, May 16, 2022

Appropriation	Budget	87%		Notes
		Expended/Received	Percentage of the year % Expended/Received	
* 200-Services & Supplies-General	\$ 198,077	\$ 56,921	29%	
52942940 PRIVATE MILEAGE NON-TAXABLE	\$ 300	\$ -	0%	
52942942 HOTEL - NON-TAXABLE	\$ 500	\$ -	0%	
52942943 MEALS - NON-TAXABLE	\$ 200	\$ -	0%	
* 294-Services & Supplies-Travel Related	\$ 1,000	\$ -	0%	
54404040 EQUIPMENT	\$ 8,135	\$ -	0%	
* 440-Capital Outlay-Equipment	\$ 8,135	\$ 3,135	39%	
** EXPENDITURES	\$ 207,213	\$ 60,056	29%	

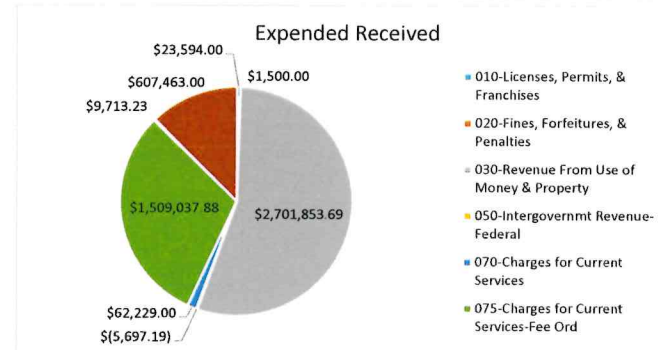
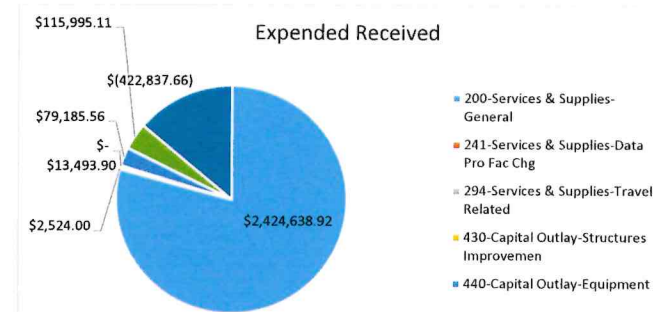
Appropriation	Budget	Expended/Received	% Expended/Received	Notes
40208480 PENALTIES	\$ -	\$ -	0%	
* 020-Fines, Forfeitures, & Penalties	\$ -	\$ -	0%	
40308525 RENTS & CONCESSIONS	\$ 600	\$ -	0%	
* 030-Revenue From Use of Money & Property	\$ 600	\$ -	0%	
40509094 FEDERAL - GRANTS	\$ 20,000	\$ -	0%	
* 050-Intergovernmt Revenue-Federal	\$ 20,000	\$ -	0%	
40709745 FUEL FLOWAGE	\$ 500	\$ -	0%	
40709800 OTHER SERVICES	\$ -	\$ 1	0%	
* 070-Charges for Current Services	\$ 500	\$ 1	0%	
40758365 FEE ORD-WATER	\$ 100	\$ -	0%	
40758480 FEE ORD-PENALTIES	\$ -	\$ 120	0%	
40758525 FEE ORD-RENTS & CONCESSIONS	\$ 8,464	\$ 7,941	94%	
40759745 FEE ORD-FUEL FLOWAGE	\$ 20,000	\$ 52,293	261%	
40759750 FEE ORD-LANDING FEES	\$ 200	\$ 396	198%	
40759930 FEE ORD-OTHER SALES	\$ 3,500	\$ 2,320	66%	
40759970 FEE ORD-OTHER	\$ 50	\$ -	0%	
40759990 FEE ORD-TRUST TRANSACTIONS	\$ 50	\$ -	0%	
* 075-Charges for Current Services-Fee Ord	\$ 32,364	\$ 63,069	195%	
40809930 OTHER SALES	\$ 200	\$ 10	0%	
40809970 OTHER	\$ -	\$ 7,175	0%	
40809990 TRUST TRANSACTIONS	\$ -	\$ -	0%	
* 080-Other Revenue	\$ 200	\$ 7,185	3592%	
** REVENUES	\$ 53,664	\$ 70,254	131%	
*** NET	\$ 149,361	\$ 10,198	7%	

Budget Report FY 21/22 - SUMMARY 631 (ADM, BKR, CNO, DAG, EED, TNP)

Monday, May 16, 2022

Appropriations	Budget	Expended Received	87%	Percentage of the year % Expended/Received
200-Services & Supplies-General	\$ 3,443,456.00	\$ 2,424,638.92		70%
241-Services & Supplies-Data Pro Fac Chg	\$ 43,977.00	\$ 2,524.00		6%
294-Services & Supplies-Travel Related	\$ 20,150.00	\$ 13,493.90		67%
430-Capital Outlay-Structures Improvemen	\$ 29,000.00	\$ -		0%
440-Capital Outlay-Equipment	\$ 85,919.00	\$ 79,185.56		92%
540-Intra Entity Reimbursement Out	\$ 228,195.00	\$ 115,995.11		51%
541-Intra Entity Reimbursement In	\$ (703,300.00)	\$ (422,837.66)		60%
EXPENDITURES	\$ 3,147,397.00	\$ 3,022,881.99		96%

Revenue	Budget	Expended Received	% Expended/Received
010-Licenses, Permits, & Franchises	\$ 6,050.00	\$ 23,594.00	290%
020-Fines, Forfeitures, & Penalties	\$ 100.00	\$ 1,500.00	1340%
030-Revenue From Use of Money & Property	\$ 2,599,332.00	\$ 2,701,853.69	104%
050-Intergovernmt Revenue-Federal	\$ 141,142.00	\$ (5,697.19)	-4%
070-Charges for Current Services	\$ 63,700.00	\$ 62,229.00	98%
075-Charges for Current Services-Fee Ord	\$ 1,515,638.00	\$ 1,509,037.88	100%
080-Other Revenue	\$ 6,500.00	\$ 9,713.23	155%
090-Other Financing Sources	\$ 1,565,161.00	\$ 607,463.00	39%
REVENUES	\$ 5,891,573.00	\$ 4,909,693.61	83%
NET		\$ (1,886,811.62)	





Interoffice Memo

DATE: May 13, 2022

PHONE: 387-8810

A handwritten signature in blue ink that reads "Maureen A. Snelgrove".

FROM: **MAUREEN A. SNELGROVE**, Assistant Director
Department of Airports

TO: **JAMES E. JENKINS**, Director
Department of Airports

SUBJECT: **MONTHLY REPORT**

ADMIN

- New website update: Launch date is May 23rd. Would Commissioners like their photos on the website with personal contact information?
- 4/25 attended the Prado Regional Park Future Enhancement unveiling.
- Ongoing coordination with HR for an Airport Manager recruitment video.
- 4/26/22 Supervisorial staff attended a Performance Counseling Skills training.
- 4/28/22 Airport staff hosted a table at the County Take Your Child to Work Day event.
- 5/3/22 attended the Aviation Technical Advisory Committee (ATAC) via Zoom.
- Ongoing coordination meetings with FAA staff for ACIP grants submittals.

CHINO

- CNO Branding and Beatification – planning 5/23/2022 Supervisor Hagman unveiling event of improvements for Chino Airport.
- Hangar Inspections continue.
- 5/18/2022 – Film Shoot
- All vacant Operations Tech positions have been filled.
- Multiple meetings with tenants regarding business expansion and leasing opportunities.

DESERT AIRPORTS

- DAG 4/28 Install of new service wire for Well 1 building.
- EED 5/3 Remove and install 18 capacitors for regulator 11/29.
- EED 5/11 Remove and install 6 capacitors for regulator 02/20.

APPLE VALLEY

- Crackfill and aquapahalt projects underway: Bravo completed, 80% complete on Rnwy 08/26.
- Centerline striping complete on Rnwy 08/26.
- F-86 paint and vinyl logos replacement underway.

CHINO AIRPORT OPERATIONS

Month	2018	2019	2020	2021	2022
January	17892	13452	21607	12811	14589
February	16439	14957	19644	14178	14373
March	17611	16760	13354	14437	17304
April	18493	19014	8606	17029	0
May	20200	17680	13571	16325	0
June	20163	18774	13881	18796	0
July	16071	18565	15261	18367	0
August	17683	20322	13840	18555	0
September	16313	19351	14344	16939	0
October	16123	19405	14716	16891	0
November	13413	19629	16104	16724	0
December	13880	19272	12063	13049	0
Total	204,281	217,181	176,991	194,101	46,266
Total Audited by TAF	215,768	202,291	192,414	190,604	

Current Year Monthly Breakdown

<u>Itinerant</u>	<u>Local</u>	<u>AC</u>	<u>AT</u>	<u>GA</u>	<u>MI</u>	<u>Civil</u>	<u>Mil</u>	<u>IFR</u>
4325	10264	0	7	4,254	64	10,136	128	937
5017	9356	3	44	4,833	137	9,265	91	859
5757	11547	10	43	5,507	197	11,409	138	1051
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15,099	31,167	13	94	14594	398	30810	357	2847

