

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING
May 19, 2022.**

1. Meeting Called to Order

Called to order at 10:00 a.m. by Commissioner Christine Canepa.

Commission Members Present:

Larry Asmus, Valley at Large
Jim Bagley, Desert at Large
Dillan Lesovsky, First District
Christine Canepa, Second District
William Smith, Third District
Ray Marquez, Fourth District, Chair

Commission Members Absent:

Mark Alvarez, Fifth District, Vice Chair

Staff Present:

James E. Jenkins, Director
Maureen A. Snelgrove, Assistant Director
Erin Johnson, Staff Analyst II
Nicole Leyden, Secretary
James Beck, Operations Tech II
David Eisenbeisz, Operations Tech I
Tammy Gann, Communications Officer
Lorraine Davila, Real Property Agent II

Department of Airports
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Department of Airports
Real Estate Services

Public Participation:

Aaron Liang, Sr Planner
Chuck McCormick
Bob Velker
Rob Mangold

Land Use Services Department
Mead & Hunt Engineering
Chino Development League
Visitor, Mike Mangold's Brother

2. Pledge of Allegiance

Led by Commissioner Bagley.

3. Report on Posting of Agenda:

Mr. Jenkins stated that the agenda had been posted as required.

4. Awards, Guest Introductions and Announcements:

Commissioners and guests introduced themselves.

Mr. Jenkins presented (5 year) service pins to Airport Operations Technicians James Beck and David Eisenbeisz.

Mr. Jenkins announced that the Department's Fiscal Specialist, Emmili Penn had been awarded the 2022 Annual Service Award.

5. Action Item - Approval of Commission Meeting Minutes, April 21, 2022

Motion: Commissioner Bagley
Abstained: n/a

Second: Commissioner Smith
Minutes approved.

6. Commissioner Reports/Comments

Nothing to report.

7. Public Comments

Mr. Mangold asked for an update on the display dedicated to his brother Mike Mangold at Apple Valley Airport. Mr. Jenkins explained that the Department is planning on rehabilitating the Apple Valley Airport terminal. There will be a dedicated space for a rotating display to include items of memorabilia and information on Mike Mangold. Mr. Jenkins will give updates as the display planning moves forward.

Mr. Velker, representing Chino Development League stated that the City of Chino will soon be granting permits for the hangar development.

8. Information Item: Chino Airport Traffic Circulation / Right of Way Dedications.

Mr. Jenkins stated that the Department had a productive conversation with the City of Chino regarding their effort in identifying the right of way needs around the perimeter of the airport. The City has stated that their effort is now complete with the property title searches and they have the information that is required to fully identify what will be needed for roadway improvement dedications. There was also a productive conversation regarding the two lanes on the west bound corridor of Kimball Avenue. The street reduces to one lane between Rincon Meadows and Main Street and then returns to two lanes. The Department will dedicate whatever is required so that it can be two lanes of the full length of the corridor between Flight and Highway 83. The City of Chino has been receptive and will make two lanes going both directions. Pre-planning is underway for a future four-way intersection at Rincon Meadows and Kimball Avenue. The City is moving forward on all of these planning efforts.

9. Information Item: Department of Airports Video

Ms. Gann provided an update. The video footage for Needles Airport has been scheduled. Chino, Apple Valley, and Barstow-Daggett are still needing to be completed. Tammy will schedule a time in June to do video footage of Commissioner Lesovsky for Barstow-Daggett Airport.

10. Information Item: Johnson Valley Shared Use Operations

Mr. Jenkins stated that the Department has done outreach to the military but has not received a response from them. Mr. Jenkins stated that he will attempt to get some information from the FAA when the Department meets next month with them.

11. Information Item: Barstow-Daggett Solar Project

Aaron Liang, Sr Planner of Land Use Services Department presenting. A hand-out of the Barstow-Daggett Soar Power facility site plan was distributed. Mr. Jenkins re-introduced the project stating that this is a development of 3500-acre solar harvesting farm project around the airport. He stated that there are some properties that have executed purchase agreements. Several independent analysis studies have been done regarding the effect that the solar power facility has on the airport. It is possible that there may a heat island effect with air currents around the airport and there could also be impacts of pilots being disoriented or distracted by the glare of the solar panels. It is unknown how the pilot community will be affected by this environment, so the Department is tracking the situation very carefully as this development moves forward. The Department will document any aircraft incident that may occur associated with the solar power facility.

Mr. Liang presented that the project had been approved, as it had gone through the Planning Commission and the Board of Supervisors. Also, the environmental impact report was completed. There are six phases including permits issued to begin construction, verifying condition compliance requirements in terms of street dedication, street improvement, and any issues pertaining to the site.

Mr. Jenkins pointed out that the developer, Clearway has been a responsible party by being responsive. They have met their CEQA requirements, and they have met with stakeholders in the area and have been responsive to those stakeholders' requests, needs or requirements.

12. Presentation: Department Website

Ms. Gann presented the new Department website. Quick Links are included on the page for maintenance requests, the Airport Commission, news updates, noise events, and questions about the tenants' accounts. There is also an option to choose the AOA driver training exam and for information on business services. There are videos regarding pilot safety and visitor points of interests. Alerts can be added to the top of the website home page to give important information quickly to the public.

Mr. Jenkins added that the Department also plans to include useful documents to the website for the public to utilize. This will include planning documents, airport master plans, and public records requests.

13. Director's Reports

Tab 1 - Capital Improvements – Assistant Director Snelgrove

- Apple Valley
 - Café patio – design progress.
 - Taxiway – reconstruction and drainage improvements – going before the Board August 9th – construction tentatively to start in October.
 - Terminal Parking Lot – pavement and drainage improvements – in discussion with Southern California Edison regarding charging stations.
 - Wash Rack – item going before the Board July 26th - construction tentatively to start in September.

Tab 2 - Board of Supervisors Activity – Director Jenkins

- Lease agreement with Fox Nurseries, LLC. for ten acres of unimproved land at Chino Airport.
- Lease agreement with Santiago Communities, Inc., a corporate jet management facility, for 16,000 square feet of hangar space and approximately 8,000 square feet of ramp space at Chino Airport.

Tab 3 - Real Estate – Lorraine Davila, Real Property Agent III

- Military Aircraft Restoration – no participation in the solicitation process, including the current leaseholder – lease negotiated with current tenant.
- MI Air Corporation, sublease of Flying Tigers – corporate responsibility being tracked - pending direction from County Counsel.
- Experimental Aircraft Association, Chapter 92 – an In-Kind lease for 946 square feet of office space – for services and support for airshow events and provide a community service to the airport environment.
- Flo's Airport Café – solicitation ad concluded and received no response.

Tab 4 - Financial Report – Erin Johnson, Staff Analyst

The Department is at 87% of the fiscal year. Expenditures are at 39% and revenues are at 124%. Apple Valley Airport expenditures are at 16% and revenue is 155%. The other airports, not including Apple Valley has its revenue at 83%. The expenditures are 70%, but there will be a slight increase due to necessary projects to be completed. The Department will, continue to monitor expenditures to ensure that they remain within their budget constraints.

Mr. Jenkins pointed out that the Department underspent this year due to staffing and due to other

County departments trying to organize their services to us. Originally other projects were planned to be underway by this time, but other County departments were not able to provide the level of service that was anticipated.

Tab 5 - Monthly Report

- *Assistant Director Snelgrove*
 - **Admin**
The Airport Management recruitment opened and will remain opened until it is filled. A list of qualified applicants has been requested from Human Resources.
 - **Chino Airport**
Chino Branding and Beautification – 5/23/22 Supervisor Hagman unveiling event of airport improvements.
 - **Desert Airports**
Removed and installed new capacitors for both runways at Needles Airport. This will make the runway lighting brighter.
Contract secured for Twentynine Palms Airport to put in new equipment and to revert back to the secondary well. Water is expected to be functional next month.
 - **Apple Valley Airport**
F-86 paint and vinyl logos replacement.

Tab 6 - Chino Airport Operations – Director Jenkins

The operational count for March is 17, 304, which is comparable to 2018 when the annual count was 200,000. The operations count is tracking much higher than the previous two years. Things are improving and training operations are up. The count is expected to be 200,000 by the end of the year.

The amount of fuel sold is also tracked for the airport; \$1.5million is routinely sold annually. Through the Covid period fuel sales have not fluctuated. Fuel sales are remaining constant, and the operational count is improving.

Tab 7 - Other Business

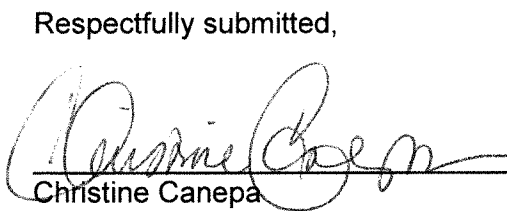
None

14. Date, Time and Place of Next Meeting

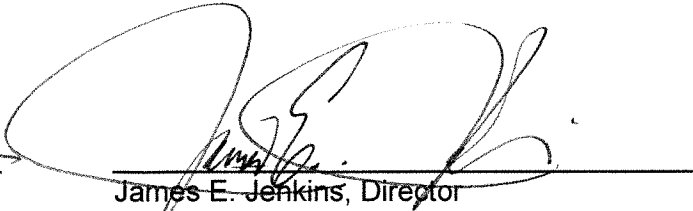
The next meeting will be held on Thursday, June 16, 2022, at 10:00 a.m. at Chino Airport – 7000 Merrill Avenue, Chino, Ca 91710

15. Adjournment: Meeting was adjourned by Commissioner Canepa at 11:33 a.m.

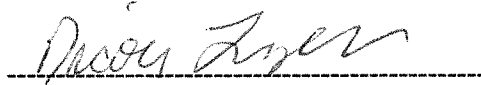
Respectfully submitted,



Christine Canepa
Airports Commission



James E. Jenkins, Director
Department of Airports



Nicole Leyden, Secretary
Department of Airports