

AGENDA
AIRPORTS COMMISSION -- SAN BERNARDINO COUNTY

August 18, 2022, 10:00 A.M.

Meeting Location
Chino Airport
Threshold Technologies
8352 Kimball Ave
Chino, Ca 91708

Visitors are requested to make comments or ask questions only on those items not identified in the agenda.

There is a 3-minute time limit per visitor

<https://zoom.us>

Join Zoom Meeting

<https://us06web.zoom.us/j/81045336644?pwd=QlByYjk0VlBCU2ozbDZrZ00xaXNsQT09>

Meeting ID: 810 4533 6644

Passcode: 867649

Dial by your location

+1 669 900 6833 US (San Jose)

1. Call To Order – Chairman Ray M. Marquez

Larry Asmus, Valley At Large

Jim Bagley, Desert at Large

Dillon Lesovsky, First District

Christine Canepa, Second District,

William Smith, Third District

Ray M. Marquez, Fourth District, Chair

Mark Alvarez, Fifth District, Vice Chair

2. Pledge of Allegiance

3. Report on Posting of the Agenda

4. Awards, Guest Introductions and Announcements

5. Action Item: Approval of Commission Meeting Minutes, June 16, 2022

Motion:

Second:

6. **Commissioner's Reports/Comments**

7. **Public Comments**

8. **Information Item:** Solicitation of Proposal for Twentynine Palms Airport.
Presented by Director Jenkins

9.. **Information Item:** Chino Airport Traffic Circulation / Right of Way Dedications.
Presented by Director Jenkins

10. **Information Item:** Department of Airports Video.
Presented by Tammy Gann

11. **Director's Reports**

- **Tab 1 Capital Improvement Program:** Maureen A. Snelgrove, Assistant Director
- **Tab 2 Board of Supervisors Activity:** James E. Jenkins, Director
- **Tab 3 Real Estate:** Lorraine Davila, Real Property Agent III
- **Tab 4 Finance:** Erin Johnson, Staff Analyst
- **Tab 5 Monthly Staff Reports:** Assistant Director Snelgrove
- **Tab 6 CNO Operations:** Director Jenkins
- **Tab 7 Other Business**

12. **Time and Date of Next Meeting:** 10:00 a.m., September 15, 2022, at Apple Valley Airport 21600
Corwin Rd. Apple Valley, Ca 92307.

13. **Adjournment**

IF ASSISTIVE LISTENING DEVICES OR OTHER AUXILIARY AIDS OR SERVICES ARE NEEDED IN ORDER TO PARTICIPATE IN THE PUBLIC MEETING REQUESTS SHOULD BE MADE THROUGH THE SAN BERNARDINO COUNTY DEPARTMENT OF AIRPORTS AT LEAST THREE (3) BUSINESS DAYS PRIOR TO THE MEETING. THE DEPARTMENT OF AIRPORTS TELEPHONE NUMBER IS (909) 387-8810 AND THE OFFICE IS LOCATED AT 777 EAST RIALTO AVENUE, SAN BERNARDINO, CA 92415-0831.

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING
June 16, 2022.**

1. Meeting Called to Order

Called to order at 10:00 a.m. by Commissioner Ray Marquez.

Commission Members Present:

Jim Bagley, Desert at Large
Dillan Lesovsky, First District
Christine Canepa, Second District
William Smith, Third District
Ray Marquez, Fourth District, Chair
Mark Alvarez, Fifth District, Vice Chair

Commission Members Absent

Larry Asmus, Valley at Large

Staff Present:

James E. Jenkins, Director
Maureen A. Snelgrove, Assistant Director
Erin Johnson, Staff Analyst II
Tammy Gann, Communications Officer
Lorraine Davila, Real Property Agent II

Department of Airports
Department of Airports
Department of Airports
Department of Airports
Real Estate Services

Public Participation:

Michael Miller
Chuck McCormick
Doug Crowther
Nicole Duran
Tom Bressan
Harvey Luth
Bob Velker
Donna Hughes
Roxanne Stache
Scott Benham
Mike & Linda Rizzo
Suhail Faizmira

4th District Board of Supervisors Office
Mead & Hunt Engineering
Threshold Technologies
Threshold Technologies
Threshold Technologies
Chino Valley Fire Dept.
Chino Development League
Flo's Café
Flo's Café
Flo's Café
Chino Airport Tenants
Chino Airport Tenant

2. Pledge of Allegiance

Led by Michael Miller.

3. Report on Posting of Agenda:

Mr. Jenkins stated that the agenda had been posted as required.

4. Awards, Guest Introductions and Announcements:

Commissioners and guests introduced themselves.

5. Action Item - Approval of Commission Meeting Minutes, April 21, 2022

Motion: Commissioner Marquez
Abstained: n/a

Second: Commissioner Bagley
Minutes approved.

6. Commissioner Reports/Comments

Nothing to report.

7. Public Comments

Concerns voiced regarding construction around the Chino Airport. Request made to place signage by Flo's Café with a message to the public stating that the airport is still open.

Mr. Jenkins pointed out that the Department is working with the City of Chino regarding what the City's needs are for the perimeter of the airport, specifically the right of way. Mr. Jenkins stated that the suggested signage for Flo's Café is welcome; a permit from the City of Chino for a temporary sign is required.

Mr. Miller announced that Supervisor Hagman assisted the Chino Valley Fire District with funding for fire apparatus.

Threshold Technologies announced that they recently signed a new contract with Cielo-Blu, an aircraft manufacturing company. They will have a dealership on Chino Airport representing California and Arizona.

8. Information Item: Chino Airport Traffic Circulation / Right of Way Dedications.

Mr. Jenkins shared that the City of Chino has received their analysis of right of way property rights, specifically along Merrill Avenue. The City of Chino has requested the County to consider alignment of a stormwater conveyance along Highway 83 between Merrill Avenue and Kimball Avenue. The County will review the plan set of the open channel concept; however, the County did inform the City that the FAA regulations, in relation to the Runway Protection Zone (RPZ) will require an underground box structure.

Chino Development League is facing right away challenges in their development. The County has worked through these issues with the City of Chino as the County has given Chino Development League administrative authority to build the required improvements. to The County will also convey a Right-of-Way dedication to the City of Chino of whatever it is that they are seeking to have as a right of way along Merrill Avenue.

9. Information Item: Department of Airports Video

Ms. Gann gave an update. She is currently working with Commissioner Lesovsky to set up the video recording for Barstow-Daggett Airport. This will be done in front of a green screen due to the weather in Daggett.

10. Director's Reports***Tab 1 - Capital Improvements – Assistant Director Snelgrove***

- Apple Valley
 - Café patio – 30% plans submitted for review. The next submittal will be in approximately three weeks.
 - Taxiway – reconstruction and drainage improvements – Bid package going before the Board August 9, 2022.
 - Terminal Parking Lot – Southern California Edison charging station locations approved. Design will be amended and finalized.
 - Wash Rack – item going before the Board July 26th or later, due to updates to be added to the Board item.

Tab 2 - Board of Supervisors Activity – Director Jenkins

- Monthly short-term lease agreements.
- County's 2022-23 budget.

Tab 3 - Real Estate – Lorraine Davila, Real Property Agent III

- Threshold Technologies, Inc. – lease going before the Board for review.
- Flo's Airport Café – lease going before the Board for review.
- Military Aircraft Restoration Corp. – Real Estate Services to prepare lease renewal.

Tab 4 - Financial Report – Erin Johnson, Staff Analyst

The Department is at 94% of the annual budget year for Fiscal Year 2022. Overall revenue, including Apple Valley Airport is 115 % and expenditures are 35 %. The Department will continue to monitor expenditures to ensure that they remain within their budget constraints.

Annual federal funding from DOT (Department of Transportation) was received in May for Apple Valley, Baker, Barstow-Daggett, Needles, and Twentynine Palms Airports

The 2022-2023 Fee Ordinance was approved by the Board of Supervisors in April and will be effective on July 1st.

Mr. Jenkins offered some clarity on the revenue percentages. He pointed out that these numbers were based on expectation for revenue generation during the Covid period. Some projections were depressed, so the Department is receiving more revenue than anticipated. In addition, the Department is receiving Federal money which was not anticipated either. These revenues will go back into the Department's reserves for the upcoming cycle.

*Tab 5 - Monthly Report**Assistant Director Snelgrove*

- **Admin**
 - 5/25/22 & 6/1/22. Administration office relocation and coordination meeting. Some staff being relocated to the new location on Hospitality Lane, with most staff being relocated to Chino Airport.
 - 6/6/22-6/7/22 Maureen Snelgrove and Erin Johnson attended the AAE Conference in Seattle, Washington.
 - Ongoing coordination meetings with FAA staff for Airport Capital Improvement Plan (ACIP) grant submittals.
- **Chino Airport**
 - 5/23/22 Chino Enhancements unveiling event. Signs are on Cal Aero Dr. and on the north and south corners of Euclid. A new sign will be constructed and some fence improvements to come in the next year.
 - Week of 27th of June – Airport Manager interviews.
 - Hangar inspections of larger hangar developments continued.
- **Desert Airports**
 - Twentynine Palms Airport – painting and asphalt crack sealing continued.

Tab 6 - Chino Airport Operations – Director Jenkins

The operational count for Chino Airport through April was 63,000. The count will most likely be at 18,000 to 185,000 by the end of the year. The operational count for March 2022 was significantly higher than March 2021. Operations numbers are counted from the number of

aircraft landing or taking off, tracked by the air traffic control tower. There is an extrapolation based on after-hours activities. The Department's new subscription program for the outlying airports and Chino Airport, will be able to capture the after-hour activities accurately.

Tab 7 - Other Business
None

11. Date, Time and Place of Next Meeting

The next meeting will be held on Thursday, August 18, 2022, at 10:00 a.m. at Department of Airports, 777 E. Rialto Avenue, San Bernardino, Ca 92415.

12. Adjournment: Meeting was adjourned by Commissioner Marquez at 10:48 a.m.

Respectfully submitted,

Ray Marquez
Airports Commission

James E. Jenkins, Director
Department of Airports

Nicole Leyden, Secretary
Department of Airports

DRAFT



Interoffice Memo

DATE: August 15, 2022

PHONE: (909) 387-8810

FROM: **MAUREEN A. SNELGROVE**, Assistant Director
Department of Airports

TO: **JAMES E. JENKINS**, Director
Department of Airports

SUBJECT: **CIP UPDATE – MONTHLY REPORT**

AIRPORT	PROJECT	PHASE	STATUS
APV	Terminal Parking Lot Pavement and Drainage Improvement	DESIGN	SCE charging station locations approved. Design will be amended and finalized. SCE easements to be finalized.
APV	Taxiway Reconstruction and Drainage Improvements	DESIGN	Bid package scheduled for Board approval Tuesday, August 9, 2022. Postponed to September.
APV	Wash Rack	DESIGN	Bid package scheduled for Board approval Tuesday, July 26, 2022. Postponed to September.
APV	Café Patio	DESIGN	Plans reviewed. Pending 50% submittal.
APV	Perimeter Fence Improvements	DESIGN	Design & Environmental
CNO	A-550 Phase II	DESIGN	Project Manager Assigned, will proceed in parallel with Admin move to Hospitality Lane.



Interoffice Memo

DATE: August 16, 2022

PHONE: 909 387-8810

FROM: **JAMES E. JENKINS**
Director of Airports

MAIL CODE: 0831

TO: **AIRPORT COMMISSIONERS**

SUBJECT: **BOARD OF SUPERVISORS ACTIVITY – JUNE 16, 2022 – AUGUST 18, 2022**

APPROVED BOARD AGENDA ITEMS			
Board Date	Agenda Item No.	Subject	Recommendation
7/12/22	#48	Approve Short-Term Real Estate Leases	Approve short-term real estate leases for the Department of Airports.
8/9/22	#45	Approve Lease with Threshold Technologies, Inc.	Approve a 10-year revenue lease with Threshold Technologies, Inc. for 44,060 square feet of hangar space, 7,098 fee of shop space and 1,062 square feet of office space for the total amount of \$2,132,433
8/9/22	#50	Approve the filing of an application with the California Department of Transportation	Approve the filing of an application with CALTRANS for an Airport Improvement Program Matching Grant in the amount of \$5,410 for the design and engineering of a perimeter fence for Apple Valley Airport.
8/9/22	#56	Approve acceptance of a Grant Award from the Federal Aviation Administration	Approve acceptance of grant award from the FAA Airport Improvement Program for the Airport Pavement Management System for \$79,470 at Barstow-Daggett Airport, \$79,547 for Twentynine Palms Airport, and accept a grant for \$97,394 for the design and engineering of a perimeter fence for Apple Valley Airport.
8/9/22	#57	Approve Short-Term Real Estate Leases	Approve short-term real estate leases for the Department of Airports.

INTEROFFICE MEMO



DATE: August 18, 2022
FROM: JAMES E. JENKINS, Director
Department of Airports
TO: AIRPORT COMMISSIONERS

PHONE: 387-8810
MAIL CODE: 0831

SUBJECT: PROPERTY LEASING ACTIVITY

The following is a summary of current property leasing activity.

No.	Airport	Tenant	Location	Square Foot	Monthly Rent/ Cost Per Square Foot	Status
1	CNO-1121	Flo's Airport Care	Bldg. A-315 Rms 4, 6, 7A, 7B, 8	4,168 sq ft (retail) 400 sq ft (office)	TBD	RESD to prepare the lease for County Counsel review for 10/1/22 commencement.
2	CNO-02-1082	A-240 Partners, LLC	Portion of Parcel A-240	Approximately 12,760 sq ft (A-240 hangar)	\$6,000.00	Pending documents from LEA (exhibit and sublease).
3	CNO-3179	M.I. Air Corporation	The western portion of Hangar A-230 (Dome Hangar No. 1)	10,00 sq ft of hangar space, 3,602 sq ft of office space, and 945 sq ft of shop space	\$3,200.00	Pending County Counsel/Leadership direction.
4	TNP	Vacant	Hangar 1	2,700 sq ft	\$1,215.00	DOA to announce on 8/16/2022.
5	APV-1603	Chalk 2, Inc	Hangar A-250	Approximately 13,200 sq ft of hangar space	TBD	RESD to draft SOP and anticipate release in September 2022.
6	CNO-1142	McBride's RV Storage, LLC	Approx. 1.3 acres adjacent to 15709 Euclid Avenue	Approximately 56,628 square feet of ground area	N/A	Scheduled for 11/15/2022 BOSM.

OTHERS:

Airports and RESD anticipate the following:

- RESD prepared Ad and SOP for Parcel 7b (40,000 square feet of unimproved land). Initial release on 7/5/2022. Revised and released on 8/11/22.
- Chino Airport – Building A-490 pending County possession.
- Chino Airport – Building B-340 RESD to draft SOP and anticipate release in August 2022.

Budget Report FY 22/23 Summary (ALL Airports)

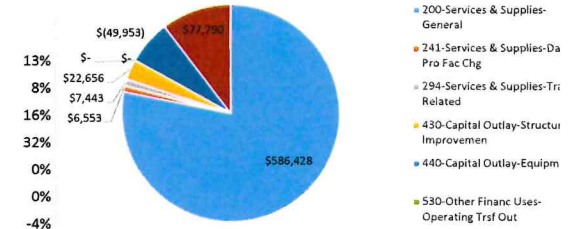
Monday, August 15, 2022

Appropriations	Budget	12%		Percentage of the year	
		Expended/Received		% Expended/Received	
200-Services & Supplies-General	\$	4,670,484	\$	586,428	
241-Services & Supplies-Data Pro Fac Chg	\$	77,883	\$	6,553	
294-Services & Supplies-Travel Related	\$	46,900	\$	7,443	
430-Capital Outlay-Structures Improvemen	\$	70,000	\$	22,656	
440-Capital Outlay-Equipment	\$	675,000	\$	-	
530-Other Financ Uses-Operating Trsf Out	\$	8,896,107	\$	-	
540-Intra Entity Reimbursement Out	\$	1,159,906	\$	(49,953)	
541-Intra Entity Reimbursement In	\$	(798,285)	\$	77,790	
TOTAL EXPENDITURES	\$	14,797,995	\$	650,917	4%

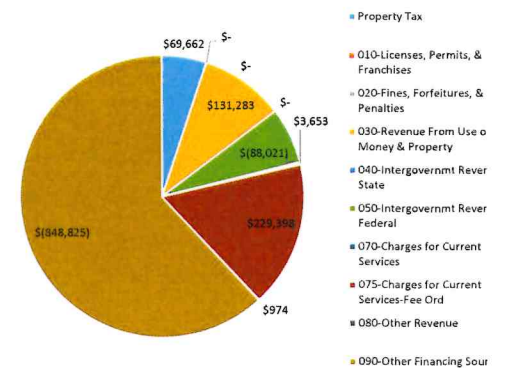
Revenues	Budget	Expended/Received	% Expended/Received
Property Tax	\$	2,020,449	\$ 69,662 3%
010-Licenses, Permits, & Franchises	\$	200	\$ - 0%
020-Fines, Forfeitures, & Penalties	\$	110	\$ - 0%
030-Revenue From Use of Money & Property	\$	2,854,332	\$ 131,283 5%
040-Intergovernmt Revenue-State	\$	15,000	\$ - 0%
050-Intergovernmt Revenue-Federal	\$	1,759,599	\$ (88,021) *
070-Charges for Current Services	\$	33,700	\$ 3,653 11%
075-Charges for Current Services-Fee Ord	\$	1,771,910	\$ 229,398 13%
080-Other Revenue	\$	7,300	\$ 974 13%
090-Other Financing Sources	\$	3,147,627	\$ (848,825) *
REVENUES	\$	11,610,227	\$ (501,875) -4%

* Accrual processes have not yet been completed at the County level. Accrual xfers are pending

Expenditures



Revenue



Budget Report FY 22/23 - Apple Valley Airport

Monday, August 15, 2022

12% Percentage of the year

Appropriations	Budget	Expended/Received	% Expended/Received	Notes
* 200-Services & Supplies-General	\$ 1,685,803	\$ 92,728	6%	
* 241-Services & Supplies-Data Pro Fac Chg	\$ 30,200	\$ -	0%	
* 294-Services & Supplies-Travel Related	\$ 23,250	\$ -	0%	
* 440-Capital Outlay-Equipment	\$ 650,000	\$ -	0%	
* 530-Other Financ Uses-Operating Trsf Out	\$ 8,896,107	\$ -	0%	
* 540-Intra Entity Reimbursement Out	\$ 798,285	\$ (76,749)	-10%	Accrued 21/22
* 541-Intra Entity Reimbursement In	\$ -	\$ -	0%	
** EXPENDITURES	\$ 12,083,645	\$ 15,979	0%	

Revenues	Budget	Expended/Received	% Expended/Received	Notes
40008015 PROP TAXES-CURR SEC 1% TAX LVY	\$ 1,350,280	\$ 40,242	3%	
40008025 PROP TX CUR UNSEC 1% GEN TAX	\$ 59,500	\$ (70)	0%	
40008035 PROP TX CUR UNITARY 1% LEVY	\$ 40,519	\$ -	0%	
40008115 PROP TX PRI SEC 1% GEN TAX LVY	\$ 50	\$ 284	0%	
40008125 PROP TX PRI UNSEC 1% GEN TAX	\$ 2,500	\$ 81	3%	
40008145 INT & PEN DELINQUENT TAXES	\$ 1,385	\$ 330	24%	
40008161 NEGOTIATED PASS-THRU	\$ 327,185	\$ -	0%	
40008166 RESIDUAL BALANCE	\$ 175,000	\$ -	0%	
40008172 STATUTORY PASS THRU	\$ 34,336	\$ -	0%	
40008176 5% SUPPLEMENTAL ADMIN CHARGES	\$ -	\$ -	0%	
40008230 SUPP ROLL CURRENT	\$ 15,300	\$ -	0%	
40008235 SUPP ROLL PRIOR	\$ 14,394	\$ 28,796	200%	
* 000-Taxes	\$ 2,020,449	\$ 69,662	3%	
40108365 WATER	\$ 200	\$ -	0%	
* 010-Licenses, Permits, & Franchises	\$ 200	\$ -	0%	
40208480 PENALTIES	\$ 10	\$ -	0%	
* 020-Fines, Forfeitures, & Penalties	\$ 10	\$ -	0%	
40308500 INTEREST	\$ 100,000	\$ -	0%	
40308525 RENTS & CONCESSIONS	\$ 120,000	\$ 4,825	4%	
* 030-Revenue From Use of Money & Property	\$ 220,000	\$ 4,825	2%	
40408800 GENERAL TAX LEVY HOMEOWNER EXM	\$ 15,000	\$ -	0%	
* 040-Intergovernmt Revenue-State	\$ 15,000	\$ -	0%	
40509094 FEDERAL - GRANTS	\$ 378,688	\$ -	0%	
* 050-Intergovernmt Revenue-Federal	\$ 378,688	\$ -	0%	DOT Funding received 5/20/22
40709247 PTAF ADMIN CHARGES	\$ -	\$ -	0%	
40709800 OTHER SERVICES	\$ 5,000	\$ -	0%	
* 070-Charges for Current Services	\$ 5,000	\$ -	0%	
40758350 FEE ORD-OTHER PERMITS	\$ 500	\$ -	0%	
40758365 FEE ORD-WATER	\$ 2,000	\$ -	0%	
40758480 FEE ORD-PENALTIES	\$ 100	\$ -	0%	
40758525 FEE ORD-RENTS & CONCESSIONS	\$ 300,000	\$ 42,558	14%	
40759745 FEE ORD-FUEL FLOWAGE	\$ 10,000	\$ -	0%	
40759750 FEE ORD-LANDING FEES	\$ 200	\$ 40	20%	
40759930 FEE ORD-OTHER SALES	\$ 500	\$ -	0%	
40759970 FEE ORD-OTHER	\$ 300	\$ -	0%	
40759990 FEE ORD-TRUST TRANSACTIONS	\$ 500	\$ (310.00)	0%	
* 075-Charges for Current Services-Fee Ord	\$ 314,100	\$ 42,288.3	13%	
40808147 PRP TX SA LIQUIDATION OF ASSET	\$ -	\$ -	0%	
40809949 INSURANCE RECOVERIES	\$ -	\$ -	0%	
40809970 OTHER	\$ 400	\$ 14.00	4%	
40809973 OTHER - STALE DATED ITEMS	\$ -	\$ -	0%	
40809978 CONSOLIDATED BANKING CLEARING	\$ 200	\$ -	0%	
* 080-Other Revenue	\$ 600	\$ 14	2%	
** REVENUES	\$ 2,954,047	\$ 116,790	4%	
*** NET	\$ 9,129,698	\$ (100,810)	-1%	

Budget Report FY 22/23 -ADMINISTRATION

Monday, August 15, 2022

12%

Percentage of the year

Appropriations	Budgets	Expended/Received	% Expended Received	Notes
* 200-Services & Supplies-General	\$ 1,357,704	\$ 350,397	26%	
* 241-Services & Supplies-Data Pro Fac Chg	\$ 47,683	\$ -	0%	
52942940 PRIVATE MILEAGE NON-TAXABLE	\$ 500	\$ -	0%	
52942941 CONF/TRNG/SEMINAR FEES	\$ 1,500	\$ 1,910	127%	
52942942 HOTEL - NON-TAXABLE	\$ 1,500	\$ 3,742	249%	
52942943 MEALS - NON-TAXABLE	\$ 350	\$ 66	19%	
52942944 CAR RENTAL - NON-TAXABLE	\$ 500	\$ -	0%	
52942945 AIR TRAVEL	\$ 500	\$ 979	196%	
52942946 OTHER TRAVEL - NON-TAXABLE	\$ 250	\$ 641	256%	
52942948 MOTOR POOL DAILY RENTAL(ISF)	\$ 750	\$ 40	5%	
* 294-Services & Supplies-Travel Related	\$ 5,850	\$ 7,443	127%	
55405010 SALARIES & BENE TRANFERS OUT	\$ 145,922	\$ -	0%	
55405012 SERVS & SUPPLY TRANFERS OUT	\$ 140,699	\$ 4,720	3%	
* 540-Intra Entity Reimbursement Out	\$ 286,621	\$ 4,720	2%	
55415011 SALARIES & BENE TRANSFERS IN	\$ (734,770)	\$ 77,789.60	-11%	
55415013 SRVCS & SUPPLIES TRANSFERS IN	\$ (63,515)	\$ -	0%	
* 541-Intra Entity Reimbursement In	\$ (798,285)	\$ 77,789.60	-10%	
** EXPENDITURES	\$ 899,573	\$ 512,992.39	57%	
Revenue				
40759930 FEE ORD-OTHER SALES		\$ -	0%	
* 075-Charges for Current Services-Fee Ord		\$ -	0%	
40809955 NSF CHECKS	\$ -		#DIV/0!	
40809978 CONSOLIDATED BANKING CLEARING	\$ -		#DIV/0!	
* 080-Other Revenue	\$ -		#DIV/0!	
40909975 OP TRANSFERS IN	\$ -	\$ -	#DIV/0!	
40909980 SALE OF FIXED ASSETS		\$ -	0%	
* 090-Other Financing Sources	\$ -	\$ -	#DIV/0!	
** REVENUES	\$ -	\$ -	#DIV/0!	
*** NET	\$ 2,017,292.00	\$ 512,992.39	25%	

Budget Report FY 22/23 - BAKER

Monday, August 15, 2022

12%

Percentage of the year

Appropriations	Budget	Expended/Received	% Expended/Received	Notes
52002130 NONINVENTORABLE EQUIPMENT	\$ 500	\$ -	-	0%
52002135 SPECIAL DEPT EXPENSE	\$ 250	\$ -	-	0%
52002176 STREET MAINTENANCE	\$ 2,500	\$ -	-	0%
52002177 ROAD DESIGN & IMPROVEMENT PROJ	\$ 6,000	\$ -	-	0%
52002180 UTILITIES	\$ 500	\$ 475	94	19%
52002660 PENALTIES	\$ 5	\$ -	-	0%
52002855 GENERAL MAINTENANCE-EQUIPMENT	\$ 1,000	\$ -	-	0%
52002870 GEN MAINT-STRUCT,IMP & GROUNDS	\$ 8,000	\$ -	-	0%
52002875 SEPTAGE DUMP MAINTENANCE	\$ 100	\$ -	-	0%
52002895 RENTS & LEASES - EQUIPMENT	\$ 2,000	\$ -	-	0%
* 200-Services & Supplies-General	\$ 20,855	\$ 19,590	94	0%
** EXPENDITURES	\$ 20,855	\$ 19,590	94	0%

Revenue	Budget	Expended/Received	% Expended/Received	Notes
40308525 RENTS & CONCESSIONS	\$ -	\$ -	-	0%
* 030-Revenue From Use of Money & Property	\$ -	\$ -	-	0% 050-Intergovernment -Revenue DOT Funding held in RSV
40758525 FEE ORD-RENTS & CONCESSIONS	\$ -	\$ -	-	0%
40759745 FEE ORD-FUEL FLOWAGE	\$ -	\$ -	-	0%
40759750 FEE ORD-LANDING FEES	\$ 20.00	\$ 20.00	-	0%
40759970 FEE ORD-OTHER	\$ -	\$ -	-	0%
* 075-Charges for Current Services-Fee Ord	\$ 20.00	\$ 20.00	-	0%
** REVENUES	\$ 20.00	\$ 20.00	-	0%
*** NET	\$ 20,835.00	\$ 19,590.00	93.89	0%

Budget Report FY 22/23- CHINO

Monday, August 15, 2022

Appropriations	Budget	12%		Percentage of the year % Expended Received	Notes
		Expended/Received			
* 100-Salaries & Benefits	\$	747,906	\$	60,037	8%
* 200-Services & Supplies-General	\$	1,241,762	\$	87,465	7%
52942940 PRIVATE MILEAGE NON-TAXABLE	\$	300	\$	-	0%
52942941 CONF/TRNG/SEMINAR FEES	\$	3,000	\$	-	0%
52942942 HOTEL - NON-TAXABLE	\$	1,500	\$	-	0%
52942943 MEALS - NON-TAXABLE	\$	500	\$	-	0%
52942944 CAR RENTAL - NON-TAXABLE	\$	1,000	\$	-	0%
52942946 OTHER TRAVEL - NON-TAXABLE	\$	100	\$	-	0%
52942948 MOTOR POOL DAILY RENTAL(ISF)	\$	3,500	\$	-	0%
* 294-Services & Supplies-Travel Related	\$	11,400	\$	-	0%
* 430-Capital Outlay-Structures Improvemen	\$	70,000	\$	18,007	26%
54404040 EQUIPMENT	\$	20,000	\$	-	0%
* 440-Capital Outlay-Equipment	\$	20,000	\$	-	0%
55405012 SERV & SUPPLY TRANSFERS OUT	\$	75,000	\$	17,311	23%
* 540-Intra Entity Reimbursement Out	\$	75,000	\$	17,311	23%
** EXPENDITURES	\$	2,166,068	\$	182,819	8%

Revenue	Budget	Expended/Received	% Expended Received		
40108365 WATER	\$	-	\$	-	#DIV/0!
40108370 ELECTRICITY	\$	-	\$	-	0%
* 010-Licenses, Permits, & Franchises	\$	-	\$	-	#DIV/0!
40208480 PENALTIES	\$	100	\$	-	0%
* 020-Fines, Forfeitures, & Penalties	\$	100	\$	-	0%
40308525 RENTS & CONCESSIONS	\$	2,593,732	\$	126,458	5%
* 030-Revenue From Use of Money & Property	\$	2,593,732	\$	126,458	5%
40509094 FEDERAL - GRANTS	\$	613,407	\$	(68,021)	-11%
* 050-Intergovernmt Revenue-Federal	\$	613,407	\$	(68,021)	-11%
40709680 PERMIT & INSPECTION FEES	\$	-	\$	-	0%
40709745 FUEL FLOWAGE	\$	3,000	\$	-	0%
40709750 LANDING FEES	\$	-	\$	-	0%
40709800 OTHER SERVICES	\$	25,000	\$	3,653	15%
* 070-Charges for Current Services	\$	28,000	\$	3,653	13%
40758315 FEE ORD-BUSINESS LICENSES	\$	2,000	\$	1,500	75%
40758350 FEE ORD-OTHER PERMITS	\$	5,000	\$	-	0%
40758365 FEE ORD-WATER	\$	10,000	\$	94	1%
40758480 FEE ORD-PENALTIES	\$	1,000	\$	-	0%
40758525 FEE ORD-RENTS & CONCESSIONS	\$	1,300,000	\$	176,472	14%
40758530 FEE ORD-RNT/CON VND	\$	50	\$	-	0%
40759680 FEE ORD-PERMIT & INSPECTION FEES	\$	3,000	\$	-	0%
40759745 FEE ORD-FUEL FLOWAGE	\$	80,000	\$	-	0%
40759750 FEE ORD-LANDING FEES	\$	5,000	\$	1,256	25%
40759930 FEE ORD-OTHER SALES	\$	1,000	\$	-	0%
40759970 FEE ORD-OTHER	\$	1,000	\$	25	3%
40759990 FEE ORD-TRUST TRANSACTIONS	\$	-	\$	-	#DIV/0!
* 075-Charges for Current Services-Fee Ord	\$	1,408,050	\$	179,347	13%
40809970 OTHER	\$	1,000	\$	25	3%
40809990 TRUST TRANSACTIONS	\$	-	\$	-	0%
* 080-Other Revenue	\$	5,000	\$	350	7%
40909975 OP TRANSFERS IN	\$	-	\$	-	#DIV/0!
* 090-Other Financing Sources	\$	-	\$	-	#DIV/0!
** REVENUES	\$	4,648,289	\$	241,787	5%
*** NET	\$	(2,482,221)	\$	(68,968)	2%

Budget Report FY 22/23 - DAG

Monday, August 15, 2022

12% Percentage of the year

Appropriations	Budget	Expended/Received	% Expended/Received	Notes
* 200-Services & Supplies-General	\$ 146,643	\$ 18,794	13%	
52942940 PRIVATE MILEAGE NON-TAXABLE	\$ 300	\$ -	0%	
52942941 CONF/TRNG/SEMINAR FEES	\$ 600	\$ -	0%	
52942943 MEALS - NON-TAXABLE	\$ 250	\$ -	0%	
52942948 MOTOR POOL DAILY RENTAL(ISF)	\$ 1,000	\$ -	0%	
* 294-Services & Supplies-Travel Related	\$ 2,150	\$ -	0%	
54404040 EQUIPMENT	\$ -	\$ -	0%	
* 440-Capital Outlay-Equipment	\$ -	\$ -	0%	
** EXPENDITURES	\$ 148,793	\$ 29,923	20%	Includes 55405012
Revenue				
	Budget	Expended/Received	% Expended Received	Notes
40308525 RENTS & CONCESSIONS	\$ 15,000	\$ -	0%	
* 030-Revenue From Use of Money & Property	\$ 15,000	\$ -	0%	
40509094 FEDERAL - GRANTS	\$ 295,504	\$ -	0%	
* 050-Intergovernmt Revenue-Federal	\$ 295,504	\$ -	0%	050-Intergovernment -Revenue DOT Funding held in RSV
40709745 FUEL FLOWAGE	\$ 200	\$ -	0%	
* 070-Charges for Current Services	\$ 200	\$ -	0%	
40758350 FEE ORD-OTHER PERMITS	\$ 250	\$ -	0%	
40758365 FEE ORD-WATER	\$ -	\$ 2,421	0%	
40759745 FEE ORD-FUEL FLOWAGE	\$ 10,000	\$ 992	10%	
40759970 FEE ORD-OTHER	\$ 5,000	\$ -	0%	
* 075-Charges for Current Services-Fee Ord	\$ 15,250	\$ 3,414	22%	
40909975 OP TRANSFERS IN	\$ -	\$ -	0%	
* 090-Other Financing Sources	\$ -	\$ -	0%	
** REVENUES	\$ 325,954	\$ 3,414	1%	
*** NET	\$ 119,477	\$ 63,850	53%	

Budget Report FY 22/23 - EED

Monday, August 15, 2022

Appropriations	Budget	12%		Percentage of the year % Expended/Received	Notes
		Expended/Received			
52002120 SMALL TOOLS & INSTRUMENTS	\$ 800	\$ -		0%	
52002135 SPECIAL DEPT EXPENSE	\$ 6,000	\$ 204		3%	
52002176 STREET MAINTENANCE	\$ 10,000	\$ -		0%	
52002177 ROAD DESIGN & IMPROVEMENT PROJ	\$ 5,000	\$ -		0%	
52002180 UTILITIES	\$ 250	\$ -		0%	
52002305 GENERAL OFFICE EXPENSE	\$ 100	\$ -		0%	
52002323 COURIER & PRINTING (ISF ONLY)	\$ 200	\$ -		0%	
52002400 PROF & SPECIALIZED SERVICES	\$ 5,000	\$ -		0%	
52002419 REAL ESTATE SERVICES -SVC CHGS	\$ 1,500	\$ -		0%	
52002441 EXTERMINATOR	\$ 250	\$ -		0%	
52002445 OTHER PROFESSIONAL & SPEC SVCS	\$ 7,500	\$ 2,471		33%	
52002835 GENERAL HOUSEHOLD EXPENSES	\$ 350	\$ -		0%	
52002855 GENERAL MAINTENANCE-EQUIPMENT	\$ 500	\$ -		0%	
52002860 AUTOMOTIVE REPAIRS & MAINT	\$ 10	\$ -		0%	
52002870 GEN MAINT-STRUCT,IMP & GROUNDS	\$ 10,000	\$ 542		5%	
52002895 RENTS & LEASES - EQUIPMENT	\$ 4,000	\$ -		0%	
52002953 FUEL	\$ 1,000	\$ -		0%	
* 200-Services & Supplies-General	\$ 53,100	\$ 3,217		6%	
52942940 PRIVATE MILEAGE NON-TAXABLE	\$ 1,000	\$ -		0%	
52942942 HOTEL - NON-TAXABLE	\$ 1,500	\$ -		0%	
52942943 MEALS - NON-TAXABLE	\$ 750	\$ -		0%	
* 294-Services & Supplies-Travel Related	\$ 3,250	\$ -		0%	
** EXPENDITURES	\$ 56,350	\$ 7,867		14%	includes 54304030 Stuct & Improv to Struc

Appropriations	Budget	Expended/Received	% Expended/Received	Notes
40308525 RENTS & CONCESSIONS	\$ 5,000	\$ -		0%
* 030-Revenue From Use of Money & Property	\$ 5,000	\$ -		0%
40509094 FEDERAL - GRANTS	\$ 170,000	\$ (20,000)		-12%
* 050-Intergovernmt Revenue-Federal	\$ 170,000	\$ (20,000)		-12% Funding held in RSV
40758365 FEE ORD-WATER	\$ 550	\$ -		0%
40758525 FEE ORD-RENTS & CONCESSIONS	\$ 1,000	\$ 855		86%
40759745 FEE ORD-FUEL FLOWAGE	\$ 1,000	\$ -		0%
40759970 FEE ORD-OTHER	\$ 20	\$ -		0%
* 075-Charges for Current Services-Fee Ord	\$ 2,570	\$ 855		33%
40909975 OP TRANSFERS IN	\$ -	\$ -		#DIV/0!
* 090-Other Financing Sources	\$ -	\$ -		#DIV/0!
** REVENUES	\$ 177,570	\$ (19,145)		-11%
*** NET	\$ (121,220)	\$ 27,012		-22%

Budget Report FY 22/23 - TNP

Monday, August 15, 2022

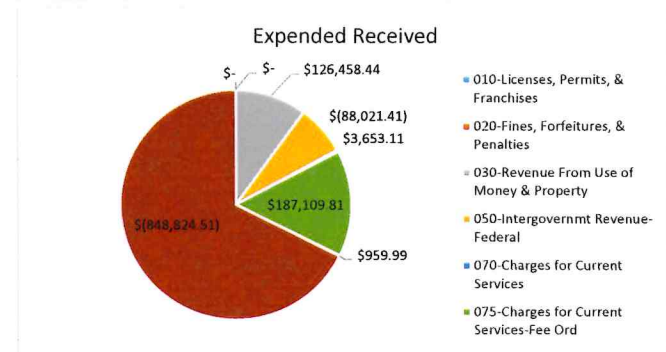
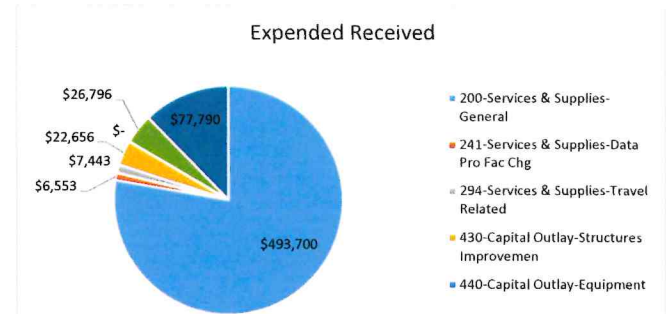
Appropriation	Budget	12%		Percentage of the year % Expended/Received	Notes
		Expended/Received			
* 200-Services & Supplies-General	\$ 144,417	\$ 33,686		23%	
52942940 PRIVATE MILEAGE NON-TAXABLE	\$ 300	\$ -		0%	
52942942 HOTEL - NON-TAXABLE	\$ 500	\$ -		0%	
52942943 MEALS - NON-TAXABLE	\$ 200	\$ -		0%	
* 294-Services & Supplies-Travel Related	\$ 1,000	\$ -		0%	
54404040 EQUIPMENT	\$ 5,000	\$ -		0%	
* 440-Capital Outlay-Equipment	\$ 5,000	\$ -		0%	
** EXPENDITURES	\$ 150,417	\$ 33,686		22%	
<hr/>					
Appropriation	Budget	Expended/Received	% Expended/Received	Notes	
40208480 PENALTIES	\$ -	\$ -		0%	
* 020-Fines, Forfeitures, & Penalties	\$ -	\$ -		0%	
40308525 RENTS & CONCESSIONS	\$ 600	\$ -		0%	
* 030-Revenue From Use of Money & Property	\$ 600	\$ -		0%	
40509094 FEDERAL - GRANTS	\$ 302,000	\$ -		0%	
					050-Intergovernment -Revenue DOT Funding held in
* 050-Intergovernmt Revenue-Federal	\$ 302,000	\$ -		0%	RSV
40709745 FUEL FLOWAGE	\$ 500	\$ -		0%	
40709800 OTHER SERVICES	\$ -	\$ -		0%	
* 070-Charges for Current Services	\$ 500	\$ -		0%	
40758365 FEE ORD-WATER	\$ 100	\$ -		0%	
40758480 FEE ORD-PENALTIES	\$ 20	\$ -		0%	
40758525 FEE ORD-RENTS & CONCESSIONS	\$ 8,500	\$ 3,430		40%	
40759745 FEE ORD-FUEL FLOWAGE	\$ 20,000	\$ -		0%	
40759750 FEE ORD-LANDING FEES	\$ 200	\$ 5		3%	
40759930 FEE ORD-OTHER SALES	\$ 3,000	\$ 60		2%	
40759970 FEE ORD-OTHER	\$ 50	\$ -		0%	
40759990 FEE ORD-TRUST TRANSACTIONS	\$ 50	\$ -		0%	
* 075-Charges for Current Services-Fee Ord	\$ 31,920	\$ 3,495		11%	
40809930 OTHER SALES	\$ 200	\$ 6		0%	
40809970 OTHER	\$ 1,500	\$ -		0%	
40809990 TRUST TRANSACTIONS	\$ -	\$ -		0%	
* 080-Other Revenue	\$ 1,700	\$ 6		0%	
** REVENUES	\$ 336,720	\$ 3,501		1%	
*** NET	\$ (186,303)	\$ 30,185		-16%	

Budget Report FY 22/23 - SUMMARY 631 (ADM, BKR, CNO, DAG, EED, TNP)

Monday, August 15, 2022

Appropriations	Budget	12%		Percentage of the year	
		Expended	Received	% Expended	% Received
200-Services & Supplies-General	\$ 2,984,681.00	\$	493,700		17%
241-Services & Supplies-Data Pro Fac Chg	\$ 47,683.00	\$	6,553		14%
294-Services & Supplies-Travel Related	\$ 23,650.00	\$	7,443		31%
430-Capital Outlay-Structures Improvemen	\$ 70,000.00	\$	22,656		32%
440-Capital Outlay-Equipment	\$ 25,000.00	\$	-		0%
540-Intra Entity Reimbursement Out	\$ 361,621.00	\$	26,796		7%
541-Intra Entity Reimbursement In	\$ (798,285.00)	\$	77,790		-10%
EXPENDITURES	\$ 2,714,350.00	\$	634,938		23%

Revenue	Budget	Expended	Received	% Expended/Received
010-Licenses, Permits, & Franchises	\$ -	\$	-	290%
020-Fines, Forfeitures, & Penalties	\$ 100.00	\$	-	1340%
030-Revenue From Use of Money & Property	\$ 2,634,332.00	\$	126,458.44	5%
050-Intergovernmt Revenue-Federal	\$ 1,380,911.00	\$	(88,021.41)	-6%
070-Charges for Current Services	\$ 28,700.00	\$	3,653.11	13%
075-Charges for Current Services-Fee Ord	\$ 1,457,810.00	\$	187,109.81	13%
080-Other Revenue	\$ 6,700.00	\$	959.99	155%
090-Other Financing Sources	\$ 3,147,627.00	\$	(848,824.51)	-27%
REVENUES	\$ 8,696,180.00	\$	(618,664.57)	-7%





Interoffice Memo

DATE: August 12, 2022

PHONE: 387-8810

A handwritten signature in blue ink that reads "Maureen A. Snelgrove".

FROM: **MAUREEN A. SNELGROVE**, Assistant Director
Department of Airports

TO: **JAMES E. JENKINS**, Director
Department of Airports

SUBJECT: **MONTHLY REPORT**

ADMIN

- Airport Administration relocation delayed until December 2022.
- Completed hangar inspections of The Hangars at Chino Complex.
- First set of Airport Manager interviews concluded, one candidate put forward to Senior County Leadership for consideration. Additional interviews scheduled for Tuesday, August 16, 2022.
- Attended P3 Conference with Airport, RESD staff and County Counsel.
- Three FAA AIP Grants received for APV Perimeter Fence Design/DAG and TNP Airport Pavement Management Study.

CHINO

- RWY 3/21 – staff have been weeding, painting and crack sealing is planned prior to the end of August.

DESERT AIRPORTS

- TNP – Asphalt crack sealing continues
- DAG – was hit by significant storms on 7/18, 7/30, 7/31 and 8/1. Major damage occurred to the Nose Dock, FBO Daggett Aviation and perimeter fence.

APPLE VALLEY

- Staff completing annual crack fill and runway sign replacement.

