

AGENDA
AIRPORTS COMMISSION -- SAN BERNARDINO COUNTY

January 19, 2023, 10:00 A.M.

Meeting Location
Airports Administrative Office
268 W. Hospitality Lane
1st Floor, Conference Room C
San Bernardino, Ca 92415

Visitors are requested to make comments or ask questions only on those items not identified in the agenda.

There is a 3-minute time limit per visitor

<https://zoom.us>

Join Zoom Meeting

<https://us06web.zoom.us/j/83563110524?pwd=OWtEZWdrdFVGU2J1QUhuVkhDRHpKUT09>

Meeting ID: 835 6311 0524

Passcode: 737573

Dial by your location

+1 669 900 6833 US (San Jose)

1. Call To Order – Chairman Mark Alvarez

Larry Asmus, Valley At Large	_____
Jim Bagley, Desert at Large	_____
Dillon Lesovsky, First District, Vice Chair	_____
Christine Canepa, Second District	_____
William Smith, Third District	_____
Ray M. Marquez, Fourth District	_____
Mark Alvarez, Fifth District, Chair	_____

2. Pledge of Allegiance

3. Report on Posting of the Agenda

4. Awards, Guest Introductions and Announcements

- 5. Action Item:** Approval of Commission Meeting Minutes, December 1, 2022.
Motion: _____ Second: _____

6. **Commissioner's Reports/Comments**

7. **Public Comments**

Public questions/comments can be e-mailed to: Outreach@airports.sbcounty.gov

8. **Information Item:** Fire Damaged Hangar & Water Damaged Office at Chino Airport; Barstow-Daggett Airport Nose Dock.
Presented by Director Jenkins

9. **Information Item:** Chino Airport Traffic Circulation / Right of Way Dedications.
Presented by Director Jenkins

10. **Information Item:** Department of Airports Video.
Presented by Tammy Gann

11. **Director's Reports**

- **Tab 1 Capital Improvement Program:** Maureen A. Snelgrove, Assistant Director
- **Tab 2 Board of Supervisors Activity:** James E. Jenkins, Director
- **Tab 3 Real Estate:** Lorraine Davila, Real Property Agent III
- **Tab 4 Finance:** Erin Johnson, Staff Analyst
- **Tab 5 Monthly Staff Reports:** Assistant Director Snelgrove
- **Tab 6 CNO Operations:** Director Jenkins
- **Tab 7 Other Business**

12. **Time and Date of Next Meeting:** 10:00 a.m., February 16, 2023 - Barstow-Daggett Airport – 39500 National Trails Hwy. Daggett, CA 92327.

13. **Adjournment**

IF ASSISTIVE LISTENING DEVICES OR OTHER AUXILIARY AIDS OR SERVICES ARE NEEDED IN ORDER TO PARTICIPATE IN THE PUBLIC MEETING REQUESTS SHOULD BE MADE THROUGH THE SAN BERNARDINO COUNTY DEPARTMENT OF AIRPORTS AT LEAST THREE (3) BUSINESS DAYS PRIOR TO THE MEETING. THE DEPARTMENT OF AIRPORTS TELEPHONE NUMBER IS (909) 387-8810 AND THE OFFICE IS LOCATED AT 268 W. HOSPITALITY LANE, SUITE 302, SAN BERNARDINO, CA 92415-0831.

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING
December 1, 2022.**

1. Meeting Called to Order

Called to order at 10:00 a.m. by Commissioner Ray Marquez.

Commission Members Present:

Jim Bagley, Desert at Large
Larry Asmus, Valley at Large
Dillan Lesovsky, First District, Vice Chair
Christine Canepa, Second District
William Smith, Third District
Ray Marquez, Fourth District
Mark Alvarez, Fifth District, Chair

Commission Members Absent

Staff Present:

James E. Jenkins, Director
Maureen Snelgrove, Assistant Director
Erin Johnson, Staff Analyst II
Nicole Leyden, Secretary I
Agnes Cheng, Deputy County Counsel
Tammy Gann, Communications Officer
Lorraine Davila, Real Property Agent III
Audrey Roque, Real Property Agent II

Department of Airports
Department of Airports
Department of Airports
Department of Airports
County Counsel
Department of Airports
Real Estate Services
Real Estate Services

Public Participation:

Bob Velker
Karl Higgins
Garren Swager
Matt Nightingale
Carl Scholl
Charlie McBride
Rob Mangold & Mother
Roxanne Stanche
Harvey Luth
Chuck and Sharon Stuewe
Chuck McCormick

Chino Development League
Montecito Development
California Aerosport
California Aerofab/Aerosport
Aero Trader
McBride's RV Storage
Family of Mike Mangold
Flo's Café
Chino Valley Fire Dept.
Chino Airports Tenants
Mead & Hunt Engineering

2. Pledge of Allegiance

Led by Jim Bagley.

3. Report on Posting of Agenda:

Mr. Jenkins stated that the agenda had been posted as required.

4. Awards, Guest Introductions and Announcements:

Commissioners and guests introduced themselves.

5. Action Item - Approval of Commission Meeting Minutes, October 26, 2022

Motion: Commissioner Lesovsky
Abstained: n/a

Second: Commissioner Canepa
Minutes approved.

6. Action Item – Nominations and Election of Airport Commission Chairman for 2023
Moved by Commissioner Marquez, seconded by Commissioner Asmus to nominate Commissioner Mark Alvarez for Chairman. Ayes – 7, Nays – 0, Absent – 0.

7. Action Item – Nominations and Election of Airport Commission Vice Chairman for 2023
Moved by Commissioner Canepa, seconded by Commissioner Alvarez to nominate Commissioner Dillan Lesovsky for Vice Chairman. Ayes – 7, Nays – 0, Absent – 0.

8. Action Item – Review and Approval of 2023 Airports Commission Meeting Schedule
Motion: Commissioner Canepa Second: Commissioner Smith
Abstained: n/a Calendar approved.

9. Commissioner Reports/Comments

Commissioner Bagley expressed concern for pilots who are not informed when fuel is not in service at Twentynine Palms Airport.

Mr. Jenkins said that the Department is in the process of acquiring a new Airport Caretaker to assist when situations arise. Also, staff will ensure that signage for the Department 24-hour phone number is posted by the fuel pumps and other locations on the airport.

Commissioner Bagley commented that the piles of dirt along Merrill Avenue are creating dust, which is a serious matter. It is impacting the tenants financially, as well as a safety concern. Mr. Jenkins encouraged the commissioners to voice their concerns to the Supervisors of their individual districts.

Commissioner Asmus inquired about the possibility of the County purchasing the land next to Apple Valley Airport which may have additional functions along with the utilization for airshow parking.

Mr. Jenkins pointed out that other options are being explored for airshow parking.

Commissioner Marquez shared that Flo's restaurant owner was concerned about the construction on Merrill Avenue, so he reached out to Linda Wright, Chino City Manager and Ontario City Manager, Scott Ochoa. He was informed that once a schedule is made it will be distributed. This schedule will show the timing of the improvement and if there will be closures on Merrill Avenue.

Commissioner Marquez shared information which he received from Art Bishop, Mayor of Apple Valley. A high-speed train is planned, which will travel from Apple Valley to Las Vegas and also to Rancho Cucamonga. Construction is expected to start within the next year and will be completed in 2-3 years.

10. Public Comments

Ms. Stanch pointed out that a representative from the City of Chino shared a schedule for street closures with her. This schedule states that Merrill Avenue at Euclid will be closed for two months starting December 12th.

Mr. Mangold commented that he is happy with the display at Apple Valley Airport exhibiting Mike Mangold's memorabilia. He requested an update on any further display areas.

Ms. Snelgrove shared that a selection on material for the café patio was made recently. This will be brought before the Board in January. This project is moving forward slowly and is expected to be completed in the next six months. This month the Department will be working on the additional enhancements for the current display.

Mr. Stuewe requested an update on the progress of the paving project in front of the hangars.

Mr. Jenkins explained that the Department is currently developing the paving schedule with the FAA and will have an update in February.

Mr. Scholl requested to be referred to someone to speak to regarding the traffic problems on Merrill and the scheduled closure on Merrill and Euclid Avenue. He would also like to get confirmation that Bonview and Grove Avenue will remain open for access to the airport. Mr. Jenkins stated that the Cities of Ontario and Chino give the Department information sporadically. The Department is trying to get the best information possible, on a daily basis. The Department website has a banner notice on the homepage of any updates that have been received. In regard to right of way dedication, the County has agreed to give the cities of Chino and Ontario authorization to move forward with whatever they need for their construction along Merrill Avenue. This will be a revokable right until the FAA approves.

Mr. Scholl inquired about the pile of dirt just north of Merrill Avenue.

Mr. Jenkins pointed out that Commissioner Marquez had previously discussed the matter with The Cities of Chino and Ontario. The pile of dirt was then sprayed down with a dust palliative material. Mr. Jenkins does not believe that this has been maintained for dust control. He suggested that tenants call the Cities of Chino and Ontario to voice their concerns.

Mr. Scholl also inquired on status about the Solicitation of Proposal (SOP) on Hangar A490. Ms. Davila pointed out that Real Estate Services will be working on several SOP's in January. Mr. Jenkins added that interviews have started to contract a developer company with a brokerage team to manage the upcoming development opportunities at Chino Airport. Once a developer company has been chosen, an item will be taken before the Board to approve the selected company.

Mr. Nightingale explained the extensive cleaning bills that he has incurred due to the wind blowing dust into his hangars from the dirt pile on Merrill Avenue. He shared that on the website, ForeFlight, it shows on windy days, a visibility of only three miles at Chino Airport. He also shared that he has been awaiting SOP's so he can continue to grow his business on the airport.

Mr. Nightingale also commented how the American flag at the airport should be taken to the top of the flagpole before taken down to flying it at half-staff.

Mr. McBride commented on how he is trying to expand his business and how he has been trying to get a piece of land next to him, but In and Out Burger was approved to have this land for their use.

Mr. Jenkins explained that In and Out Burger utilized the land for construction storage on a temporary basis and that Mr. McBride's utilization would be on a permanent basis for his business. This is not possible due to the area has runway protection zone issues and the FAA requirement is to keep it as an unoccupied space for persons and property.

Mr. Jenkins pointed out that there are many business owners on Chino Airport who wish to expand their business, but since the airport is fully occupied, they have to compete for space.

11. Discussion Item: Bi-Annual Airport Tour of Designated Airports and Meeting Locations

Commissioners discussed visits to all airports.

Commissioners to continue airport tours at each airport on the day which the scheduled commission meetings occur.

12. Information Item: Chino Airport Traffic Circulation / Right of Way Dedications

Mr. Jenkins shared the topics being discussed with the City of Chino as traffic around the airport, Kimball Avenue and Bonview Avenue not considered truck routes, and how the public can enter the airport to conduct business. The traffic circulation issue is one that is currently managed to some degree but will need to be addressed further as Kimball Avenue is

developed into an industrial corridor. The City of Chino has completed their analysis and study regarding what property rights they need around the perimeter of the airport. This report is now under quality assurance review with one of their contractors. When the report is sent to the Department, it will then be submitted to the FAA with a modified Section 163 application, showing a municipal need for roadway expansion and infrastructure improvements around the airport. This will give the City permanent property rights. Also, the Department is currently working with the City of Chino on the expansion of Kimball Avenue to the north with one more lane.

13. Information Item: Department of Airports Video

Tammy shared that headway is being made on the videos. She is finishing editing Baker Airport but is still waiting for some video footage from the Sheriff's Department. When that is complete, she will begin editing Twentynine Palms and Needles Airport. The three remaining videos to be completed are Apple Valley, Barstow-Daggett, and Chino Airport. She expects to have them ready for review by January's commission meeting, as she will have assistance from Multi-Media Services from the County Administrative Office.

14. Director's Reports

Tab 1 - Capital Improvements – Assistant Director Snelgrove

- Apple Valley
 - Terminal Parking Lot – Southern California Edison decided that the charging station conduit project for CHP doesn't meet the minimum number of requirement watts to be delivered. The Department will still move forward and put the conduits in the ground and then continue to complete the paving project.
 - Café Patio – Fabric selection made. Construction standards to be worked through with Project Management.
- Chino
 - A-550 Phase II Construction Project – All Department administrative staff are accommodated with a desk.
- Admin
 - Relocation of Administrative Office to 268 W. Hospitality Lane, Suite 302 – complete.

Tab 2 - Board of Supervisors Activity – Director Jenkins

- November 15 – Approval of routine short-term lease agreements.

Tab 3 - Real Estate – Director Jenkins

- Flo's Airport Café – scheduled for commencement on 1/1/23.
- McBride's RV Storage – tentatively to go before the Board February 2023.

Tab 4 - Financial Report – Erin Johnson

The Department is at 40% of the fiscal year. The expenditures for the Department are at 12% and revenue is at 25%. This is for all airports, including Apple Valley. For all airports excluding Apple Valley, expenditures are at 36% and revenue is at 27%. Expenditures for Apple Valley Airport are at 5% and the revenue is at 19%. The bulk of the expenditures include asphalt, paint, hangar and fence repair, and other maintenance costs. Taxes received to date are at 17% and the Department expects disbursements in January and in June 2023.

Mr. Jenkins added that the low revenue for Apple Valley will level out once the tax increment is disbursed.

*Tab 5 - Monthly Report**Assistant Director Snelgrove*

- **Admin**
 - 11/7 – 11/18 Administration staff coordinated the relocation of the department administration office from Rialto Avenue to Hospitality Lane.
 - 11/15/22 Participated in the Pre-Bid Meeting for the Chino Remediation On-Site Wells Construction Project.

- **Chino Airport**
 - 11/21/22 – Dome 4 Building A435 has been returned to the County from the Chino Valley Fire Department. Risk Management is coordinating with insurance investigators.
 - 11/20/22 – Construction is complete at A550 Chino Administration.
 - 11/4/2022 – Merrill Avenue construction markings have been placed. Roadway paving started 11/17 with traffic control, roadway enhancements are now underway.

- **Desert Airports**
 - TNP – Ongoing maintenance.
 - DAG – Ongoing coordination with Risk Management for the removal of the Nose Dock and old CHP building.
 - EED – Ongoing maintenance.

- **Apple Valley Airport**
 - Ongoing runway maintenance and signage improvements.

Tab 6 - Chino Airport Operations – Director Jenkins

The Department is in the process of commissioning an electronic monitoring system for the outlying airports for the traffic counts. Mr. Jenkins expects by this time next year to have some reportable data of at least what their quarterly operations are, if not daily. For Chino Airport the operational count is compiled by the FAA. Chino is likely to reach 200,000 operations count by the end of the year.

Tab 7 - Other Business

None

15. Date, Time and Place of Next Meeting

The next meeting will be held on Thursday, January 19, 2023, at 10:00 a.m. at Airports Administrative Office, 268 W. Hospitality Lane, Suite 302 San Bernardino, Ca 92415.

16. Adjournment: Meeting was adjourned by Commissioner Alvarez at 11:44 a.m.

Respectfully submitted,

Mark Alvarez
Airports Commission

James E. Jenkins, Director
Department of Airports

Nicole Leyden, Secretary
Department of Airports

DRAFT



Interoffice Memo

DATE: January 17, 2023

PHONE: (909) 387-8810

FROM: **MAUREEN A. SNELGROVE**, Assistant Director
Department of Airports

TO: **JAMES E. JENKINS**, Director
Department of Airports

SUBJECT: **CIP UPDATE – MONTHLY REPORT**

AIRPORT	PROJECT	PHASE	STATUS
APV	Terminal Parking Lot Pavement and Drainage Improvement	DESIGN	SCE has determined the proposed project does meet cost thresholds. The design will require updating.
APV	Taxiway Reconstruction and Drainage Improvements	DESIGN	Bid package scheduled for Board approval January 25, 2023
APV	Wash Rack	DESIGN	Bid package scheduled for Board approval January 25, 2023.
APV	Café Patio	DESIGN	Plans and specifications are under review by County Land Use Planning.
APV	Perimeter Fence Improvements	DESIGN	Design & Environmental

FAA ACIP submittal is complete.

Caltrans ACIP submittal is due 01/31/2023.



Interoffice Memo

DATE: January 17, 2023

PHONE: 909 387-8810

FROM: JAMES E. JENKINS
Director of Airports

MAIL CODE: 0831

TO: AIRPORT COMMISSIONERS

SUBJECT: BOARD OF SUPERVISORS ACTIVITY – DECEMBER 2, 2022 – JANUARY 19, 2023

APPROVED BOARD AGENDA ITEMS			
Board Date	Agenda Item No.	Subject	Recommendation
12/13/22	#85	Approve Short-Term Real Estate Leases	Approve short-term real estate leases for the Department of Airports.
1/10/23	#59	Approve Short-Term Real Estate Leases	Approve short-term real estate leases for the Department of Airports.

INTEROFFICE MEMO



DATE: January 19, 2023

PHONE: 387-8810

FROM: JAMES E. JENKINS, Director
Department of Airports

MAIL CODE: 0831

TO: AIRPORT COMMISSIONERS

SUBJECT: PROPERTY LEASING ACTIVITY

The following is a summary of current property leasing activity.

No.	Airport	Tenant	Location	Square Foot	Monthly Rent/ Cost Per Square Foot	Status
1	CNO-1121	Flo's Airport Care	Bldg. A-315 Rms 4, 6, 7A, 7B, 8	4,168 sq ft (retail) 400 sq ft (office)	\$1,817.00	Currently with County Counsel. Scheduled for 2/1/2023 commencement.
2	CNO-02-1082	A-240 Partners, LLC	A portion of Parcel A-240	Approximately 12,760 sq ft (A-240 hangar)	\$6,000.00	Pending documents from LEA (exhibit and sublease).
3	CNO-2975	SBCADG	Hangar B-295	10,000 sq ft of hangar space and 1,500 sq ft of office space	\$4,805.00	Pending release of SOP.
4	CNO	M.I. Air Corporation	The western portion of Hangar A-230 (Dome Hangar No. 1)	10,000 sq ft of hangar space, 3,602 sq ft of office space, and 945 sq ft of shop space	TBD	Tentative for 4/25/2023 Board Date.
5	APV-1603	Chalk 2, Inc	Hangar A-250	Approximately 13,200 sq ft of hangar space	TBD	TBD.
6	CNO-1142	McBride's RV Storage, LLC	Approx. 1.3 acres adjacent to 15709 Euclid Avenue	Approximately 56,628 square feet of ground area	N/A	Tentative for 4/25/2023 Board Date.

OTHERS:

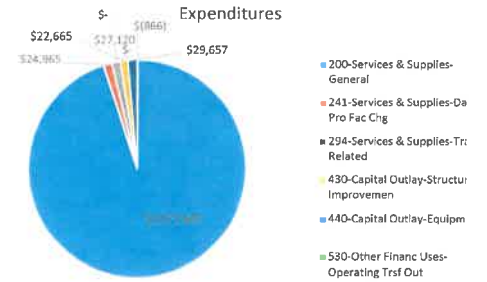
Airports and RESD anticipate the following:

- Chino Airport – RFP for Professional Real Estate Firm to Provide Commercial Brokerage Services concluded October 21, 2022. RESD has coordinated dates for presentations for Evaluation Panel.
- Chino Airport – RFP for Ground Lease for Development of 54 Acres of the North East Section for Truck, Trailer, and Cargo Van Parking Facilities on Portions of APN 1054-401-01, -02, and 1026-081-12 has concluded. Parkcrest Construction, Inc is being advanced to lease negotiations.

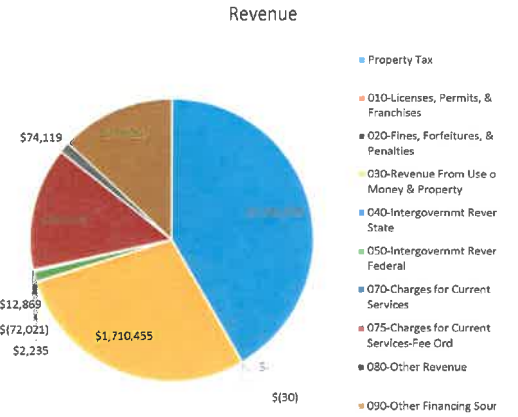
Budget Report FY 22/23 Summary (ALL Airports)

Thursday, January 12, 2023

Appropriations	Budget	Expended/Received	53%	Percentage of the year	% Expended/Received
200-Services & Supplies-General	\$	5,065,077	\$	1,971,647	39%
241-Services & Supplies-Data Pro Fac Chg	\$	77,883	\$	24,965	32%
294-Services & Supplies-Travel Related	\$	46,900	\$	27,120	58%
430-Capital Outlay-Structures Improvemen	\$	70,000	\$	22,665	32%
440-Capital Outlay-Equipment	\$	675,000	\$	-	0%
530-Other Financ Uses-Operating Trsf Out	\$	8,896,107	\$	-	0%
540-Intra Entity Reimbursement Out	\$	1,159,906	\$	29,657	3%
541-Intra Entity Reimbursement In	\$	(798,285)	\$	(866)	0%
TOTAL EXPENDITURES	\$	15,192,588	\$	2,075,188	14%



Revenues	Budget	Expended/Received	% Expended/Received
Property Tax	\$	2,020,449	\$ 2,503,539 124%
010-Licenses, Permits, & Franchises	\$	200	\$ - 0%
020-Fines, Forfeitures, & Penalties	\$	110	\$ (30) -27%
030-Revenue From Use of Money & Property	\$	2,854,332	\$ 1,710,455 60%
040-Intergovernmt Revenue-State	\$	15,000	\$ 2,235 15%
050-Intergovernmt Revenue-Federal	\$	1,759,599	\$ (72,021) *
070-Charges for Current Services	\$	33,700	\$ 12,869 38%
075-Charges for Current Services-Fee Ord	\$	1,771,910	\$ 848,938 48%
080-Other Revenue	\$	7,300	\$ 74,119 1015%
090-Other Financing Sources	\$	3,147,627	\$ 786,907 25%
REVENUES	\$	11,610,227	\$ 5,867,010 51%



*Funds will be drawn down as grant funds become available and expenditures qualify for reimbursement.

Budget Report FY 22/23 - Apple Valley Airport

Thursday, January 12, 2023
53% Percentage of the year

Appropriations	Budget	Expended/Received	% Expended/Received	Notes
* 200-Services & Supplies-General	\$ 1,573,005	\$ 634,983	40%	
* 241-Services & Supplies-Data Pro Fac Chg	\$ 30,200	\$ -	0%	
* 294-Services & Supplies-Travel Related	\$ 23,250	\$ 4,740	20%	
* 440-Capital Outlay-Equipment	\$ 650,000	\$ -	0%	
* 530-Other Financ Uses-Operating Trsf Out	\$ 8,896,107	\$ -	0%	
* 540-Intra Entity Reimbursement Out	\$ 798,285	\$ 1,041	0%	
* 541-Intra Entity Reimbursement In	\$ -	\$ -	0%	
** EXPENDITURES	\$ 11,970,847	\$ 640,765	5%	
Revenues	Budget	Expended/Received	% Expended/Received	
40008015 PROP TAXES-CURR SEC 1% TAX LVY	\$ 1,350,280	\$ 1,253,463	93%	
40008025 PROP TX CUR UNSEC 1% GEN TAX	\$ 59,500	\$ 76,351	128%	
40008035 PROP TX CUR UNITARY 1% LEVY	\$ 40,519	\$ -	0%	
40008115 PROP TX PRI SEC 1% GEN TAX LVY	\$ 50	\$ 284	0%	
40008125 PROP TX PRI UNSEC 1% GEN TAX	\$ 2,500	\$ 1,865	75%	
40008145 INT & PEN DELINQUENT TAXES	\$ 1,385	\$ 1,853	134%	
40008161 NEGOTIATED PASS-THRU	\$ 327,185	\$ 626,044	191%	
40008166 RESIDUAL BALANCE	\$ 175,000	\$ 423,789	242%	
40008172 STATUTORY PASS THRU	\$ 34,336	\$ 56,051	163%	
40008176 5% SUPPLEMENTAL ADMIN CHARGES	\$ -	\$ -	0%	
40008230 SUPP ROLL CURRENT	\$ 15,300	\$ 13,040	85%	
40008235 SUPP ROLL PRIOR	\$ 14,894	\$ 50,791	355%	
* 000-Taxes	\$ 2,020,449	\$ 2,503,539	124%	
40108365 WATER	\$ 200	\$ -	0%	
* 010-Licenses, Permits, & Franchises	\$ 200	\$ -	0%	
40208480 PENALTIES	\$ 10	\$ -	0%	
* 020-Fines, Forfeitures, & Penalties	\$ 10	\$ -	0%	
40308500 INTEREST	\$ 100,000	\$ -	0%	
40308525 RENTS & CONCESSIONS	\$ 120,000	\$ 108,276	90%	
* 030-Revenue From Use of Money & Property	\$ 220,000	\$ 168,276	49%	
40408300 GENERAL TAX LEVY HOMEOWNER EXM	\$ 15,000	\$ 2,235	15%	
* 040-Intergovemt Revenue-State	\$ 15,000	\$ 2,235	15%	
40509094 FEDERAL - GRANTS	\$ 378,688	\$ -	0%	
* 050-Intergovemt Revenue-Federal	\$ 378,688	\$ -	0%	
40709247 PTAF ADMIN CHARGES	\$ -	\$ -	0%	
40709800 OTHER SERVICES	\$ 5,000	\$ 5,581	112%	
* 070-Charges for Current Services	\$ 5,000	\$ 5,581	112%	
40758350 FEE ORD-OTHER PERMITS	\$ 500	\$ 6,453	1291%	
40758305 FEE ORD-WATER	\$ 2,000	\$ 94	5%	
40758480 FEE ORD-PENALTIES	\$ 100	\$ 210	0%	
40758525 FEE ORD-RENTS & CONCESSIONS	\$ 300,000	\$ 169,546	57%	
40759745 FEE ORD-FUEL FLOWAGE	\$ 10,000	\$ 6,184	62%	
40759750 FEE ORD-LANDING FEES	\$ 200	\$ 617	309%	
40759930 FEE ORD-OTHER SALES	\$ 500	\$ -	0%	
40759970 FEE ORD-OTHER	\$ 300	\$ 325	108%	
40759990 FEE ORD-TRUST TRANSACTIONS	\$ 500	\$ (255.00)	0%	Trust Transactions will not be recorded here
* 075-Charges for Current Services-Fee Ord	\$ 314,100	\$ 183,174.08	58%	
40808147 PRP TX SA LIQUIDATION OF ASSET	\$ -	\$ -	0%	
40809949 INSURANCE RECOVERIES	\$ -	\$ -	0%	
40809970 OTHER	\$ 400	\$ 63,060.80	15765%	
* 080-Other Revenue	\$ 600	\$ 63,061	10510%	
** REVENUES	\$ 2,954,047	\$ 2,865,866.21	97%	
*** NET	\$ 9,016,800	\$ (2,225,102)	-25%	

Budget Report FY 22/23 -ADMINISTRATION

Thursday, January 12, 2023

53%

Percentage of the year

Appropriations	Budgets	Expended/Received	% Expended Received	Notes
* 200-Services & Supplies-General	\$ 1,399,262	\$ 563,260	40%	
* 241-Services & Supplies-Data Pro Fac Chg	\$ 47,683	\$ 1,177	2%	
52942940 PRIVATE MILEAGE NON-TAXABLE	\$ 500	\$ 104	21%	
52942941 CONF/TRNG/SEMINAR FEES	\$ 1,500	\$ 6,800	453%	
52942942 HOTEL - NON-TAXABLE	\$ 1,500	\$ 5,136	342%	
52942943 MEALS - NON-TAXABLE	\$ 350	\$ 201	57%	
52942944 CAR RENTAL - NON-TAXABLE	\$ 500	\$ 226	45%	
52942945 AIR TRAVEL	\$ 500	\$ 2,092	418%	
52942946 OTHER TRAVEL - NON-TAXABLE	\$ 250	\$ 926	371%	
52942948 MOTOR POOL DAILY RENTAL(ISF)	\$ 750	\$ 1,779	237%	
* 294-Services & Supplies-Travel Related	\$ 5,850	\$ 17,377	297%	
55405010 SALARIES & BENE TRANFERS OUT	\$ 145,922	\$ -	0%	
55405012 SERVS & SUPPLY TRANFERS OUT	\$ 140,699	\$ 4,983	4%	
* 540-Intra Entity Reimbursement Out	\$ 286,621	\$ 4,983	2%	
55415011 SALARIES & BENE TRANSFERS IN	\$ (734,770)	\$ -	0%	
55415013 SRVCS & SUPPLIES TRANSFERS IN	\$ (63,515)	\$ -	0%	
* 541-Intra Entity Reimbursement In	\$ (798,285)	\$ -	0%	
** EXPENDITURES	\$ 941,131	\$ 991,402.46	105%	
Revenue	Budgets	Expended/Received	% Expended Received	
40759930 FEE ORD-OTHER SALES		\$ 3,500.00		40509194 ARPA RECOVERY FUND 0% DISTRIBUTION- \$3,500
* 075-Charges for Current Services-Fee Ord			0%	
40809955 NSF CHECKS	\$ -		0%	
40809978 CONSOLIDATED BANKING CLEARING	\$ -		0%	
* 080-Other Revenue	\$ -	1,090	0%	
40909975 OP TRANSFERS IN	\$ -	\$ -	0%	
40909980 SALE OF FIXED ASSETS	\$ -	\$ -	0%	
* 090-Other Financing Sources	\$ -	\$ -	0%	
** REVENUES	\$ -	\$ 4,589.91	0%	
*** NET	\$ 2,058,850.13	\$ 983,312.55	48%	

Budget Report FY 22/23 - BAKER

Thursday, January 12, 2023

53% Percentage of the year

Appropriations	Budget	Expended/Received	% Expended/Received	Notes
52002130 NONINVENTORIABLE EQUIPMENT	\$ 500	\$ -	0%	
52002135 SPECIAL DEPT EXPENSE	\$ 250	\$ -	0%	
52002176 STREET MAINTENANCE	\$ 2,500	\$ -	0%	
52002177 ROAD DESIGN & IMPROVEMENT PROJ	\$ 6,000	\$ -	0%	
52002180 UTILITIES	\$ 500	\$ 94	19%	
52002660 PENALTIES	\$ 5	\$ -	0%	
52002855 GENERAL MAINTENANCE-EQUIPMENT	\$ 1,000	\$ -	0%	
52002870 GEN MAINT-STRUCT,IMP & GROUNDS	\$ 8,000	\$ -	0%	
52002875 SEPTAGE DUMP MAINTENANCE	\$ 100	\$ -	0%	
52002895 RENTS & LEASES - EQUIPMENT	\$ 2,000	\$ -	0%	
* 200-Services & Supplies-General	\$ 20,855	\$ 94	0%	
** EXPENDITURES	\$ 20,855	\$ 94	0%	
<hr/>				
Revenue	Budget	Expended/Received	% Expended/Received	
40308525 RENTS & CONCESSIONS	\$ -	\$ -	0%	
* 030-Revenue From Use of Money & Property	\$ -	\$ -	0%	050-Intergovernment -Revenue DOT Funding held in RSV
40758525 FEE ORD-RENTS & CONCESSIONS	\$ -	\$ -	0%	
40759745 FEE ORD-FUEL FLOWAGE	\$ -	\$ -	0%	
40759750 FEE ORD-LANDING FEES	\$ 20.00	\$ -	0%	
40759970 FEE ORD-OTHER	\$ -	\$ -	0%	
* 075-Charges for Current Services-Fee Ord	\$ 20.00	\$ -	0%	
** REVENUES	\$ 20.00	\$ -	0%	
*** NET	\$ 20,835.00	\$ 93.89	0%	

Budget Report FY 22/23- CHINO

Thursday, January 12, 2023

Appropriations	Budget	53%		Percentage of the year % Expended Received	Notes
		Expended/Received			
* 100-Salaries & Benefits	\$	747,906	\$	277,855	37%
* 200-Services & Supplies-General	\$	1,241,762	\$	544,034	44%
52942940 PRIVATE MILEAGE NON-TAXABLE	\$	300	\$	-	0%
52942941 CONF/TRNG/SEMINAR FEES	\$	3,000	\$	1,823	61%
52942942 HOTEL - NON-TAXABLE	\$	1,500	\$	-	0%
52942943 MEALS - NON-TAXABLE	\$	500	\$	-	0%
52942944 CAR RENTAL - NON-TAXABLE	\$	1,000	\$	-	0%
52942946 OTHER TRAVEL - NON-TAXABLE	\$	100	\$	-	0%
52942948 MOTOR POOL DAILY RENTAL(ISF)	\$	3,500	\$	671	19%
* 294-Services & Supplies-Travel Related	\$	11,400	\$	4,569	40% Travel Card Clearing 52942901 \$2075.12
* 430-Capital Outlay-Structures Improvemen	\$	70,000	\$	18,015	26%
54404040 EQUIPMENT	\$	20,000	\$	-	0%
* 440-Capital Outlay-Equipment	\$	20,000	\$	-	0%
55405012 SERVS & SUPPLY TRANFERS OUT	\$	75,000	\$	17,411	23%
* 540-Intra Entity Reimbursement Out	\$	75,000	\$	17,296	23%
** EXPENDITURES	\$	2,166,068	\$	861,769	40%
Revenue	Budget	Expended/Received		% Expended Received	
40108365 WATER	\$	-	\$	-	0%
40108370 ELECTRICITY	\$	-	\$	-	0%
* 010-Licenses, Permits, & Franchises	\$	-	\$	-	0%
40208480 PENALTIES	\$	100	\$	30	0%
* 020-Fines, Forfeitures, & Penalties	\$	100	\$	30	0%
40308525 RENTS & CONCESSIONS	\$	2,593,732	\$	1,557,506	60%
* 030-Revenue From Use of Money & Property	\$	2,593,732	\$	1,557,506	60%
40509094 FEDERAL - GRANTS	\$	613,407	\$	68,021	11%
* 050-Intergovmmt Revenue-Federal	\$	613,407	\$	(62,521)	-10% 40509194 ARPA RECOVERY FUND DISTRIBUTION \$5,500
40709680 PERMIT & INSPECTION FEES	\$	-	\$	-	0%
40709745 FUEL FLOWAGE	\$	3,000	\$	-	0%
40709750 LANDING FEES	\$	-	\$	-	0%
40709800 OTHER SERVICES	\$	25,000	\$	7,288	29%
* 070-Charges for Current Services	\$	28,000	\$	7,288	26%
40758315 FEE ORD-BUSINESS LICENSES	\$	2,000	\$	9,000	450%
40758350 FEE ORD-OTHER PERMITS	\$	5,000	\$	11,030	221%
40758365 FEE ORD-WATER	\$	10,000	\$	544	5%
40758480 FEE ORD-PENALTIES	\$	1,000	\$	711	71%
40758525 FEE ORD-RENTS & CONCESSIONS	\$	1,300,000	\$	544,902	42%
40758530 FEE ORD-RNT/CON VND	\$	50	\$	-	0%
40759680 FEE ORD-PERMIT & INSPECTION FEES	\$	3,000	\$	-	0%
40759745 FEE ORD-FUEL FLOWAGE	\$	80,000	\$	46,576	58%
40759750 FEE ORD-LANDING FEES	\$	5,000	\$	15,992	320%
40759930 FEE ORD-OTHER SALES	\$	1,000	\$	-	0%
40759970 FEE ORD-OTHER	\$	1,000	\$	2,050	205%
40759990 FEE ORD-TRUST TRANSACTIONS	\$	-	\$	-	0%
* 075-Charges for Current Services-Fee Ord	\$	1,408,050	\$	650,805	45%
40809970 OTHER	\$	1,000	\$	22,770	2277%
40809990 TRUST TRANSACTIONS	\$	-	\$	-	0%
* 080-Other Revenue	\$	5,000	\$	22,770	455%
40909975 OP TRANSFERS IN	\$	-	\$	-	0%
* 090-Other Financing Sources	\$	-	\$	-	0%
** REVENUES	\$	4,648,289	\$	2,155,878	46%
*** NET	\$	(2,482,221)	\$	(1,284,108)	52%

Budget Report FY 22/23 - DAG

Thursday, January 12, 2023

Appropriations	Budget	53%		Percentage of the year	Notes
		Expended/Received	% Expended/Received		
* 200-Services & Supplies-General	\$ 146,643	\$ 143,667		98%	
52942940 PRIVATE MILEAGE NON-TAXABLE	\$ 300	\$ -		0%	
52942941 CONF/TRNG/SEMINAR FEES	\$ 600	\$ -		0%	
52942943 MEALS - NON-TAXABLE	\$ 250	\$ -		0%	
52942948 MOTOR POOL DAILY RENTAL(ISF)	\$ 1,000	\$ 434		43%	
* 294-Services & Supplies-Travel Related	\$ 2,150	\$ 434		20%	
54404040 EQUIPMENT	\$ -	\$ -		0%	
* 440-Capital Outlay-Equipment	\$ -	\$ -		0%	
** EXPENDITURES	\$ 148,793	\$ 155,230		104%	Includes 55405012
Revenue	Budget	Expended/Received	% Expended Received	Notes	
40308525 RENTS & CONCESSIONS	\$ 15,000	\$ 22,352		0%	
* 030-Revenue From Use of Money & Property	\$ 15,000	\$ 22,352		0%	
40509094 FEDERAL - GRANTS	\$ 295,504	\$ 3,000		1%	40509194 ARPA RECOVERY FUND DISTRIBUTION
* 050-Intergovernmt Revenue-Federal	\$ 295,504	\$ 3,000		1%	050-Intergovernment -Revenue DOT Funding held in RSV
40709745 FUEL FLOWAGE	\$ 200	\$ -		0%	
* 070-Charges for Current Services	\$ 200	\$ -		0%	
40758350 FEE ORD-OTHER PERMITS	\$ 250	\$ -		0%	
40758365 FEE ORD-WATER	\$ -	\$ 2,421		0%	
40759745 FEE ORD-FUEL FLOWAGE	\$ 10,000	\$ 3,263		33%	
40759970 FEE ORD-OTHER	\$ 5,000	\$ -		0%	
* 075-Charges for Current Services-Fee Ord	\$ 15,250	\$ 5,684		37%	
40909975 OP TRANSFERS IN	\$ -	\$ -		0%	
* 090-Other Financing Sources	\$ -	\$ -		0%	
** REVENUES	\$ 325,954	\$ 32,456		10%	includes 080
*** NET	\$ 119,477	\$ 300,911		252%	

Budget Report FY 22/23 - EED

Thursday, January 12, 2023

Appropriations	Budget	53%		Percentage of the year % Expended/Received	Notes
		Expended/Received			
52002120 SMALL TOOLS & INSTRUMENTS	\$ 800	\$ -		0%	
52002135 SPECIAL DEPT EXPENSE	\$ 6,000	\$ 204		3%	
52002176 STREET MAINTENANCE	\$ 10,000	\$ -		0%	
52002177 ROAD DESIGN & IMPROVEMENT PROJ	\$ 5,000	\$ -		0%	
52002180 UTILITIES	\$ 250	\$ 1,217		487%	
52002305 GENERAL OFFICE EXPENSE	\$ 100	\$ 209		209%	
52002323 COURIER & PRINTING (ISF ONLY)	\$ 200	\$ -		0%	
52002400 PROF & SPECIALIZED SERVICES	\$ 6,425	\$ -		0%	
52002419 REAL ESTATE SERVICES -SVC CHGS	\$ 1,500	\$ -		0%	
52002441 EXTERMINATOR	\$ 250	\$ -		0%	
52002445 OTHER PROFESSIONAL & SPEC SVCS	\$ 11,930	\$ 9,826		82%	
52002835 GENERAL HOUSEHOLD EXPENSES	\$ 350	\$ -		0%	
52002855 GENERAL MAINTENANCE-EQUIPMENT	\$ 500	\$ -		0%	
52002860 AUTOMOTIVE REPAIRS & MAINT	\$ 100	\$ -		0%	
52002870 GEN MAINT-STRUCT,IMP & GROUNDS	\$ 10,000	\$ 542		5%	
52002895 RENTS & LEASES - EQUIPMENT	\$ 4,000	\$ -		0%	
52002953 FUEL	\$ 1,000	\$ -		0%	
* 200-Services & Supplies-General	\$ 58,955	\$ 13,217		22%	52002075 memberships & 5200244 security included
52942940 PRIVATE MILEAGE NON-TAXABLE	\$ 1,000	\$ -		0%	
52942942 HOTEL - NON-TAXABLE	\$ 1,500	\$ -		0%	
52942943 MEALS - NON-TAXABLE	\$ 750	\$ -		0%	
* 294-Services & Supplies-Travel Related	\$ 3,250	\$ -		0%	
** EXPENDITURES	\$ 62,205	\$ 17,867		29%	includes 54304030 Stuct & Improv to Struc

Appropriations	Budget	Expended/Received	% Expended/Received	Notes
40308525 RENTS & CONCESSIONS	\$ 5,000	\$ 2,596	52%	
* 030-Revenue From Use of Money & Property	\$ 5,000	\$ 2,596	52%	
40509094 FEDERAL - GRANTS	\$ 170,000	\$ (20,000)	-12%	050-Intergovernment -Revenue DOT
* 050-Intergovernmt Revenue-Federal	\$ 170,000	\$ (20,000)	-12%	Funding held in RSV
40758365 FEE ORD-WATER	\$ 550	\$ 94	17%	
40758525 FEE ORD-RENTS & CONCESSIONS	\$ 1,000	\$ 855	86%	
40759745 FEE ORD-FUEL FLOWAGE	\$ 1,000	\$ 1,428	143%	
40759970 FEE ORD-OTHER	\$ 20	\$ 94	470%	
* 075-Charges for Current Services-Fee Ord	\$ 2,570	\$ 2,471	96%	
40909975 OP TRANSFERS IN	\$ -	\$ -	0%	
* 090-Other Financing Sources	\$ -	\$ -	0%	
** REVENUES	\$ 177,570	\$ (14,933)	-8%	
*** NET	\$ (115,365)	\$ 32,800	-28%	

Budget Report FY 22/23 - TNP

Thursday, January 12, 2023

Appropriation	Budget	53%		Percentage of the year	Notes
		Expended/Received	% Expended/Received		
* 200-Services & Supplies-General	\$ 144,417	\$ 65,636			45%
52942940 PRIVATE MILEAGE NON-TAXABLE	\$ 300	\$ -			0%
52942942 HOTEL - NON-TAXABLE	\$ 500	\$ -			0%
52942943 MEALS - NON-TAXABLE	\$ 200	\$ -			0%
* 294-Services & Supplies-Travel Related	\$ 1,000	\$ -			0%
54404040 EQUIPMENT	\$ 5,000	\$ -			0%
* 440-Capital Outlay-Equipment	\$ 5,000				0%
** EXPENDITURES	\$ 150,417	\$ 65,636			44%

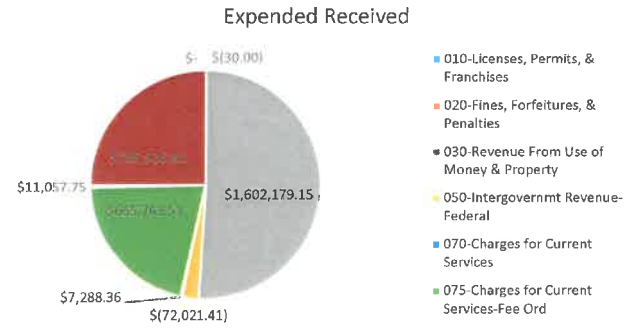
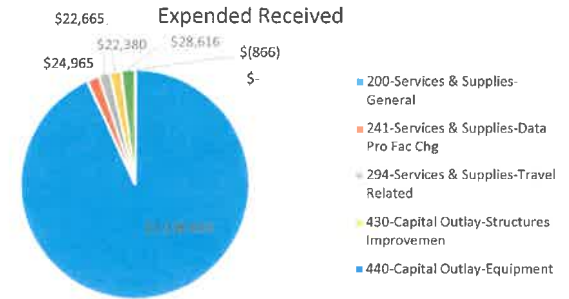
Appropriation	Budget	Expended/Received	% Expended/Received	Notes
40208480 PENALTIES	\$ -	\$ -		0%
* 020-Fines, Forfeitures, & Penalties	\$ -	\$ -		0%
40308525 RENTS & CONCESSIONS	\$ 600	\$ -		0%
* 030-Revenue From Use of Money & Property	\$ 600	\$ -		0%
40509094 FEDERAL - GRANTS	\$ 302,000	\$ -		0%
* 050-Intergovernmt Revenue-Federal	\$ 302,000	\$ -		0% RSV
40709745 FUEL FLOWAGE	\$ 500	\$ -		0%
40709800 OTHER SERVICES	\$ -	\$ -		0%
* 070-Charges for Current Services	\$ 500	\$ -		0%
40758365 FEE ORD-WATER	\$ 100	\$ -		0%
40758480 FEE ORD-PENALTIES	\$ 20	\$ -		0%
40758525 FEE ORD-RENTS & CONCESSIONS	\$ 8,500	\$ 6,938		82%
40759745 FEE ORD-FUEL FLOWAGE	\$ 20,000	\$ 19,524		98%
40759750 FEE ORD-LANDING FEES	\$ 200	\$ 5		3%
40759930 FEE ORD-OTHER SALES	\$ 3,000	\$ 60		2%
40759970 FEE ORD-OTHER	\$ 50	\$ -		0%
40759990 FEE ORD-TRUST TRANSACTIONS	\$ 50	\$ -		0%
* 075-Charges for Current Services-Fee Ord	\$ 31,920	\$ 26,527		83%
40809930 OTHER SALES	\$ 200	\$ 22		0%
40809970 OTHER	\$ 1,500	\$ 27		0%
40809990 TRUST TRANSACTIONS	\$ -	\$ -		0%
* 080-Other Revenue	\$ 1,700	\$ 49		3%
** REVENUES	\$ 336,720	\$ 26,576		8%
*** NET	\$ (186,303)	\$ 39,061		-21%

Budget Report FY 22/23 - SUMMARY 631 (ADM, BKR, CNO, DAG, EED, TNP)

Thursday, January 12, 2023

Appropriations	Budget	53%		Percentage of the year % Expended/Received
		Expended	Received	
200-Services & Supplies-General	\$ 3,492,072.00	\$ 1,336,663		38%
241-Services & Supplies-Data Pro Fac Chg	\$ 47,683.00	\$ 24,965		52%
294-Services & Supplies-Travel Related	\$ 23,650.00	\$ 22,380		95%
430-Capital Outlay-Structures Improvemen	\$ 70,000.00	\$ 22,665		32%
440-Capital Outlay-Equipment	\$ 25,000.00	\$ -		0%
540-Intra Entity Reimbursement Out	\$ 361,621.00	\$ 28,616		8%
541-Intra Entity Reimbursement In	\$ (798,285.00)	\$ (866)		0%
EXPENDITURES	\$ 3,221,741.00	\$ 1,434,423		45%

Revenue	Budget	53%		Percentage of the year % Expended/Received
		Expended	Received	
010-Licenses, Permits, & Franchises	\$ -	\$ -		0%
020-Fines, Forfeitures, & Penalties	\$ 100.00	\$ (30.00)		-30%
030-Revenue From Use of Money & Property	\$ 2,634,332.00	\$ 1,602,179.15		61%
050-Intergovernmt Revenue-Federal	\$ 1,380,911.00	\$ (72,021.41)		-5%
070-Charges for Current Services	\$ 28,700.00	\$ 7,288.36		25%
075-Charges for Current Services-Fee Ord	\$ 1,457,810.00	\$ 665,763.53		46%
080-Other Revenue	\$ 6,700.00	\$ 11,057.75		155%
090-Other Financing Sources	\$ 3,147,627.00	\$ 786,906.81		25%
REVENUES	\$ 8,696,180.00	\$ 3,001,144.19		35%





Interoffice Memo

DATE: January 17, 2023

PHONE: 387-8810

A handwritten signature in blue ink that reads "Maureen A. Snelgrove".

FROM: MAUREEN A. SNELGROVE, Assistant Director
Department of Airports

TO: JAMES E. JENKINS, Director
Department of Airports

SUBJECT: MONTHLY REPORT

ADMIN

- 1/17/23 Participated in the commercial broker review panel for Chino Airport real estate coordination.
- 1/12/23 attended the CEO Quarterly Department Head Business Meeting for the 2023 Outlook.
- 1/04/23 Coordination with County Archives for the scanning, and storage of department files.

CHINO

- 12/22/23 – Dome 4 Building A-435 additional inspections and planning for remediation. Emergency Board agenda item for action scheduled 1/24/23.
- 12/20, 21/2022 – Inspections and Haz Mat remediation planning for Building A-310. Emergency Board agenda item for action scheduled for 1/24/23.
- 12/15/22, 1/12/23 – Airport Manger II interviews. One candidate recommended for second interview.
- 1/12/2022 – Murow Construction has communicated future scheduled of Merrill Avenue closure is pending Caltrans Permit, coordination with the Cities of Ontario and Chino.

DESERT AIRPORTS

- TNP – Ongoing maintenance.
- DAG – 12/29/22 Nose Dock and ancillary buildings inspection with Risk Management. Emergency Board action item for action scheduled for 1/24/23.
- EED – Ongoing maintenance.

APPLE VALLEY

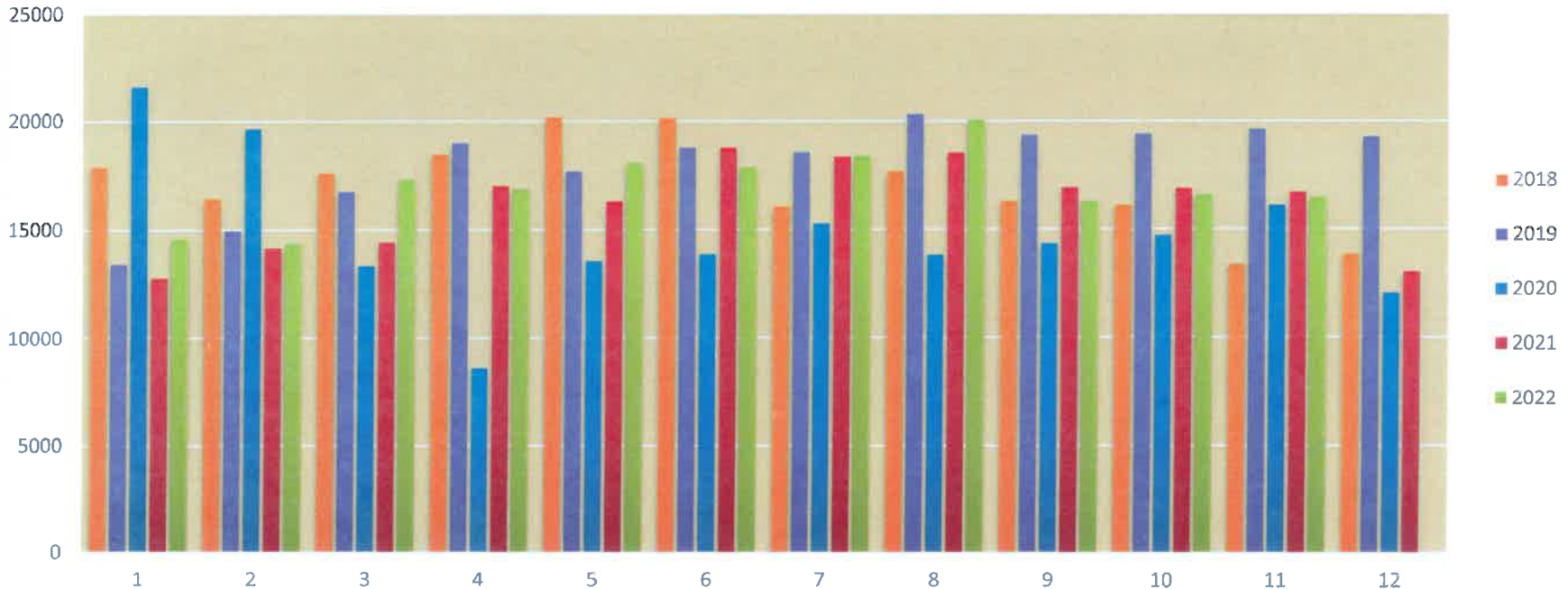
- 12/8/22 – RFP Job Walk with architects and engineers for the Apple Valley terminal remodeling project.
- 1/11/2023 – Discussion with Town of Apple Valley regarding new industrial development to the east of the Airport.

CHINO AIRPORT OPERATIONS

Month	2018	2019	2020	2021	2022
January	17892	13452	21607	12811	14589
February	16439	14957	19644	14178	14373
March	17611	16760	13354	14437	17304
April	18493	19014	8606	17029	16869
May	20200	17680	13571	16325	18078
June	20163	18774	13881	18796	17855
July	16071	18565	15261	18367	18381
August	17683	20322	13840	18555	20043
September	16313	19351	14344	16939	16285
October	16123	19405	14716	16891	16582
November	13413	19629	16104	16724	16466
December	13880	19272	12063	13049	0
Total	204,281	217,181	176,991	194,101	186,825
Total Audited by TAF	215,768	202,291	192,414	190,604	

Current Year Monthly Breakdown

Itinerant	Local	AC	AT	GA	MI	Civil	Mil	IFR
4325	10264	0	7	4,254	64	10,136	128	937
5017	9356	3	44	4,833	137	9,265	91	859
5757	11547	10	43	5,507	197	11,409	138	1051
5334	11535	16	35	5,138	145	11,446	89	1,050
6212	11866	9	36	5,997	170	11,818	48	1,170
5842	12013	23	51	5,599	169	11,918	95	1,106
5908	12473	2	39	5,750	117	12,432	41	949
6316	13727	0	52	6,126	138	13,606	121	1,103
5013	11272	0	33	4,846	134	11,111	161	873
5487	11095	7	39	5,339	102	11,030	65	1,020
5230	11236	2	40	5,057	131	11,178	58	871
60,441	126,384	72	419	58446	1504	125349	1035	10989



TAF (Terminal Area Forecast)