

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING
December 1, 2022.**

1. Meeting Called to Order

Called to order at 10:00 a.m. by Commissioner Ray Marquez.

Commission Members Present:

Jim Bagley, Desert at Large
Larry Asmus, Valley at Large
Dillan Lesovsky, First District, Vice Chair
Christine Canepa, Second District
William Smith, Third District
Ray Marquez, Fourth District
Mark Alvarez, Fifth District, Chair

Commission Members Absent

Staff Present:

James E. Jenkins, Director
Maureen Snelgrove, Assistant Director
Erin Johnson, Staff Analyst II
Nicole Leyden, Secretary I
Agnes Cheng, Deputy County Counsel
Tammy Gann, Communications Officer
Lorraine Davila, Real Property Agent III
Audrey Roque, Real Property Agent II

Department of Airports
Department of Airports
Department of Airports
Department of Airports
County Counsel
Department of Airports
Real Estate Services
Real Estate Services

Public Participation:

Bob Velker
Karl Higgins
Garren Swager
Matt Nightingale
Carl Scholl
Charlie McBride
Rob Mangold & Mother
Roxanne Stanche
Harvey Luth
Chuck and Sharon Stuewe
Chuck McCormick

Chino Development League
Montecito Development
California Aerosport
California Aerofab/Aerosport
Aero Trader
McBride's RV Storage
Family of Mike Mangold
Flo's Café
Chino Valley Fire Dept.
Chino Airports Tenants
Mead & Hunt Engineering

2. Pledge of Allegiance

Led by Jim Bagley.

3. Report on Posting of Agenda:

Mr. Jenkins stated that the agenda had been posted as required.

4. Awards, Guest Introductions and Announcements:

Commissioners and guests introduced themselves.

5. Action Item - Approval of Commission Meeting Minutes, October 26, 2022

Motion: Commissioner Lesovsky
Abstained: n/a

Second: Commissioner Canepa
Minutes approved.

6. Action Item – Nominations and Election of Airport Commission Chairman for 2023

Moved by Commissioner Marquez, seconded by Commissioner Asmus to nominate Commissioner Mark Alvarez for Chairman. Ayes – 7, Nays – 0, Absent – 0.

7. Action Item – Nominations and Election of Airport Commission Vice Chairman for 2023

Moved by Commissioner Canepa, seconded by Commissioner Alvarez to nominate Commissioner Dillan Lesovsky for Vice Chairman. Ayes – 7, Nays – 0, Absent – 0.

8. Action Item – Review and Approval of 2023 Airports Commission Meeting Schedule

Motion: Commissioner Canepa
Abstained: n/a

Second: Commissioner Smith
Calendar approved.

9. Commissioner Reports/Comments

Commissioner Bagley expressed concern for pilots who are not informed when fuel is not in service at Twentynine Palms Airport.

Mr. Jenkins said that the Department is in the process of acquiring a new Airport Caretaker to assist when situations arise. Also, staff will ensure that signage for the Department 24-hour phone number is posted by the fuel pumps and other locations on the airport.

Commissioner Bagley commented that the piles of dirt along Merrill Avenue are creating dust, which is a serious matter. It is impacting the tenants financially, as well as a safety concern. Mr. Jenkins encouraged the commissioners to voice their concerns to the Supervisors of their individual districts.

Commissioner Asmus inquired about the possibility of the County purchasing the land next to Apple Valley Airport which may have additional functions along with the utilization for airshow parking.

Mr. Jenkins pointed out that other options are being explored for airshow parking.

Commissioner Marquez shared that Flo's restaurant owner was concerned about the construction on Merrill Avenue, so he reached out to Linda Wright, Chino City Manager and Ontario City Manager, Scott Ochoa. He was informed that once a schedule is made it will be distributed. This schedule will show the timing of the improvement and if there will be closures on Merrill Avenue.

Commissioner Marquez shared information which he received from Art Bishop, Mayor of Apple Valley. A high-speed train is planned, which will travel from Apple Valley to Las Vegas and also to Rancho Cucamonga. Construction is expected to start within the next year and will be completed in 2-3 years.

10. Public Comments

Ms. Stanch pointed out that a representative from the City of Chino shared a schedule for street closures with her. This schedule states that Merrill Avenue at Euclid will be closed for two months starting December 12th.

Mr. Mangold commented that he is happy with the display at Apple Valley Airport exhibiting Mike Mangold's memorabilia. He requested an update on any further display areas.

Ms. Snelgrove shared that a selection on material for the café patio was made recently. This will be brought before the Board in January. This project is moving forward slowly and is expected to be completed in the next six months. This month the Department will be working on the additional enhancements for the current display.

Mr. Stuewe requested an update on the progress of the paving project in front of the hangars.

Mr. Jenkins explained that the Department is currently developing the paving schedule with the FAA and will have an update in February.

Mr. Scholl requested to be referred to someone to speak to regarding the traffic problems on Merrill and the scheduled closure on Merrill and Euclid Avenue. He would also like to get confirmation that Bonview and Grove Avenue will remain open for access to the airport. Mr. Jenkins stated that the Cities of Ontario and Chino give the Department information sporadically. The Department is trying to get the best information possible, on a daily basis. The Department website has a banner notice on the homepage of any updates that have been received. In regard to right of way dedication, the County has agreed to give the cities of Chino and Ontario authorization to move forward with whatever they need for their construction along Merrill Avenue. This will be a revokable right until the FAA approves.

Mr. Scholl inquired about the pile of dirt just north of Merrill Avenue.

Mr. Jenkins pointed out that Commissioner Marquez had previously discussed the matter with The Cities of Chino and Ontario. The pile of dirt was then sprayed down with a dust palliative material. Mr. Jenkins does not believe that this has been maintained for dust control. He suggested that tenants call the Cities of Chino and Ontario to voice their concerns.

Mr. Scholl also inquired on status about the Solicitation of Proposal (SOP) on Hangar A490. Ms. Davila pointed out that Real Estate Services will be working on several SOP's in January. Mr. Jenkins added that interviews have started to contract a developer company with a brokerage team to manage the upcoming development opportunities at Chino Airport. Once a developer company has been chosen, an item will be taken before the Board to approve the selected company.

Mr. Nightingale explained the extensive cleaning bills that he has incurred due to the wind blowing dust into his hangars from the dirt pile on Merrill Avenue. He shared that on the website, ForeFlight, it shows on windy days, a visibility of only three miles at Chino Airport. He also shared that he has been awaiting SOP's so he can continue to grow his business on the airport.

Mr. Nightingale also commented how the American flag at the airport should be taken to the top of the flagpole before taken down to flying it at half-staff.

Mr. McBride commented on how he is trying to expand his business and how he has been trying to get a piece of land next to him, but In and Out Burger was approved to have this land for their use.

Mr. Jenkins explained that In and Out Burger utilized the land for construction storage on a temporary basis and that Mr. McBride's utilization would be on a permanent basis for his business. This is not possible due to the area has runway protection zone issues and the FAA requirement is to keep it as an unoccupied space for persons and property.

Mr. Jenkins pointed out that there are many business owners on Chino Airport who wish to expand their business, but since the airport is fully occupied, they have to compete for space.

11. Discussion Item: Bi-Annual Airport Tour of Designated Airports and Meeting Locations

Commissioners discussed visits to all airports.

Commissioners to continue airport tours at each airport on the day which the scheduled commission meetings occur.

12. Information Item: Chino Airport Traffic Circulation / Right of Way Dedications

Mr. Jenkins shared the topics being discussed with the City of Chino as traffic around the airport, Kimball Avenue and Bonview Avenue not considered truck routes, and how the public can enter the airport to conduct business. The traffic circulation issue is one that is currently managed to some degree but will need to be addressed further as Kimball Avenue is

developed into an industrial corridor. The City of Chino has completed their analysis and study regarding what property rights they need around the perimeter of the airport. This report is now under quality assurance review with one of their contractors. When the report is sent to the Department, it will then be submitted to the FAA with a modified Section 163 application, showing a municipal need for roadway expansion and infrastructure improvements around the airport. This will give the City permanent property rights. Also, the Department is currently working with the City of Chino on the expansion of Kimball Avenue to the north with one more lane.

13. Information Item: Department of Airports Video

Tammy shared that headway is being made on the videos. She is finishing editing Baker Airport but is still waiting for some video footage from the Sheriff's Department. When that is complete, she will begin editing Twentynine Palms and Needles Airport. The three remaining videos to be completed are Apple Valley, Barstow-Daggett, and Chino Airport. She expects to have them ready for review by January's commission meeting, as she will have assistance from Multi-Media Services from the County Administrative Office.

14. Director's Reports

Tab 1 - Capital Improvements – Assistant Director Snelgrove

- Apple Valley
 - Terminal Parking Lot –Southern California Edison decided that the charging station conduit project for CHP doesn't meet the minimum number of requirement watts to be delivered. The Department will still move forward and put the conduits in the ground and then continue to complete the paving project.
 - Café Patio – Fabric selection made. Construction standards to be worked through with Project Management.
- Chino
 - A-550 Phase II Construction Project – All Department administrative staff are accommodated with a desk.
- Admin
 - Relocation of Administrative Office to 268 W. Hospitality Lane, Suite 302 – complete.

Tab 2 - Board of Supervisors Activity – Director Jenkins

- November 15 – Approval of routine short-term lease agreements.

Tab 3 - Real Estate – Director Jenkins

- Flo's Airport Café – scheduled for commencement on 1/1/23.
- McBride's RV Storage – tentatively to go before the Board February 2023.

Tab 4 - Financial Report – Erin Johnson

The Department is at 40% of the fiscal year. The expenditures for the Department are at 12% and revenue is at 25%. This is for all airports, including Apple Valley. For all airports excluding Apple Valley, expenditures are at 36% and revenue is at 27%. Expenditures for Apple Valley Airport are at 5% and the revenue is at 19%. The bulk of the expenditures include asphalt, paint, hangar and fence repair, and other maintenance costs. Taxes received to date are at 17% and the Department expects disbursements in January and in June 2023.

Mr. Jenkins added that the low revenue for Apple Valley will level out once the tax increment is disbursed.

*Tab 5 - Monthly Report**Assistant Director Snelgrove*

- **Admin**
 - 11/7 – 11/18 Administration staff coordinated the relocation of the department administration office from Rialto Avenue to Hospitality Lane.
 - 11/15/22 Participated in the Pre-Bid Meeting for the Chino Remediation On-Site Wells Construction Project.

- **Chino Airport**
 - 11/21/22 – Dome 4 Building A435 has been returned to the County from the Chino Valley Fire Department. Risk Management is coordinating with insurance investigators.
 - 11/20/22 – Construction is complete at A550 Chino Administration.
 - 11/4/2022 – Merrill Avenue construction markings have been placed. Roadway paving started 11/17 with traffic control, roadway enhancements are now underway.

- **Desert Airports**
 - TNP – Ongoing maintenance.
 - DAG – Ongoing coordination with Risk Management for the removal of the Nose Dock and old CHP building.
 - EED – Ongoing maintenance.

- **Apple Valley Airport**
 - Ongoing runway maintenance and signage improvements.

Tab 6 - Chino Airport Operations – Director Jenkins

The Department is in the process of commissioning an electronic monitoring system for the outlying airports for the traffic counts. Mr. Jenkins expects by this time next year to have some reportable data of at least what their quarterly operations are, if not daily. For Chino Airport the operational count is compiled by the FAA. Chino is likely to reach 200,000 operations count by the end of the year.

Tab 7 - Other Business

None

15. Date, Time and Place of Next Meeting

The next meeting will be held on Thursday, January 19, 2023, at 10:00 a.m. at Airports Administrative Office, 268 W. Hospitality Lane, Suite 302 San Bernardino, Ca 92415.

16. Adjournment: Meeting was adjourned by Commissioner Alvarez at 11:44 a.m.

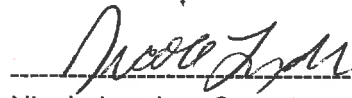
Respectfully submitted,



Mark Alvarez
Airports Commission



James E. Jenkins, Director
Department of Airports



Nicole Leyden, Secretary
Department of Airports