

SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING
June 15, 2023

1. Meeting Called to Order

Called to order at 10:00 a.m. by Commissioner Mark Alvarez

Commission Members Present:

Larry Asmus, Valley at Large (Virtual)
 Jim Bagley, Desert at Large
 William Smith, Third District
 William Waddingham, Second District
 Mark Alvarez, Fifth District, (Virtual)
 Dillan Lesovsky, First District, Vice Chair (Virtual)
 Ray Marquez, Fourth District

Commission Members Absent

Staff Present:

Maureen A. Snelgrove, Assistant Director	Department of Airports
Erin Johnson, Staff Analyst II	Department of Airports
Lorraine Davila, Real Property Agent II	Real Estate Services
Audrey Roque, Real Property Agent I	Real Estate Services
Tammy Gann, Communications Officer	Department of Airports

Public Participation:

Linda Rizzo	Guest
Mike Rizzo	Guest
Doug Crowther	Threshold Technologies
Nicole Duran	Threshold Technologies
Tom Bressan	Threshold Technologies
Michael Miller	4 th District
Bob Velker	Guest
Christine Canepa	Guest
Chuck McCormick	Mead & Hunt
Scott Benham	Guest
Roxanne Stache	Flo's Cafe
Harvey Luth	Chino Valley Fire District
Jerry Steuve	California Dairy Herd Association
Carl Scholl	Aero Trader
Matt Nightingale	California Aero Fab
Brian Russo	Chino Fuel Services

2. Pledge of Allegiance

Led by Jim Bagley.

3. Report on Posting of Agenda:

Ms. Snelgrove stated that the agenda had been posted as required.

4. Awards, Guest Introductions and Announcements:

Commissioners and guests introduced themselves.

5. Action Item - Approval of Commission Meeting Minutes, May 25, 2023

Minutes not available for approval.

6. Commissioner Reports/Comments

No reports or comments.

7. Public Comments

Matt Nightingale – Introduces Cal Aero Fab Flight Academy.

8. Information Item: Chino Airport Traffic Circulation / Right of Way Dedications.

Presented by Mr. Jenkins

Right of Way Dedications continue to move forward.

Traffic Circulation: an ongoing concern for the airport. Information provided to the department is that the Merrill/Euclid intersection is anticipated to be open the end of July. Construction on Merrill will continue.

9. Information Item: Department of Airports Video.

Presented by Tammy Gann

Final videos were shown

10. Director's Reports*Tab 1 - Capital Improvements – Assistant Director Snelgrove*

- Apple Valley – All projects remain in pre-construction phase.
- Chino REILs and Vault project was not funded by the FAA for this year. They recommend submitting for Federal Fiscal Year 2024.

Tab 2 - Board of Supervisors Activity – Assistant Director Snelgrove

- No Items

Tab 3 - Real Estate – Lorraine Davila, Real Property Agent III

- SOP for Hangar B-295. Seven proposals have been received and are under review. The County will follow the established process and the reviewing body will make a recommendation to the Real Estate Services Director.
- APV Notice of Intent posted for the Apple Valley Aviation Fuel station.

Tab 4 - Financial Report – Erin Johnson, Staff Analyst

- The department is preparing for the year-end and accrual processes. Expenditures and revenues are on target at 95% of the fiscal year complete.

*Tab 5 - Monthly Report**Apple Valley Airport Manager Zarco*

- Participated in HazWopper training.

- o Continued coordination for the Apple Valley Airshow

Assistant Director Snelgrove

- **Admin**
 - o Ongoing interviews for a Staff Analyst, Fiscal Assistant and Chino Airport Manager, Chino Operations Tech, Chino General Services Worker and Secretary I.
- **Chino Airport**
 - o 5/24/2023 - Building A-435, Dome 4 is a total loss due to fire. Pending Board approval an allocation from the insurance proceeds of \$3.5 million for the remediation and clean-up of fire debris. If approved this work is expected to start late September.
 - o Ongoing construction coordination of the Chino Airport on-site wells for the Chino Remediation project.
- **Apple Valley Airport**
 - o Master Plan Update has been restarted.

Tab 6 - Chino Airport Operations – Assistant Director Snelgrove

The operational count for Chino Airport through April is 66,830. The numbers are tracking towards 200,000, as they did last year. The activity at Chino Airport is robust and the fuel flow activity is consistent with the increased activity.

Tab 7 - Other Business

11. Date, Time and Place of Next Meeting

The next meeting will be held on Thursday, August 17, 2023, 10:00 a.m. at Chino Airport, Yanks Air Museum, 15121 Stearman Drive, Chino

12. Adjournment: Meeting was adjourned by Commissioner Alvarez at 10:42 a.m.

Respectfully submitted,



 Mark Alvarez
 Airports Commission



 Maureen A. Snelgrove, Assistant Director
 Department of Airports

 SNA
 Secretary
 Department of Airports