

SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING
May 25, 2023

1. Meeting Called to Order

Called to order at 10:00 a.m. by Commissioner Mark Alvarez

Commission Members Present:

Larry Asmus, Valley at Large
 Jim Bagley, Desert at Large
 William Smith, Third District
 Dillan Lesovsky, First District, Vice Chair
 William Waddingham, Second District
 Ray Marquez, Fourth District
 Mark Alvarez, Fifth District, Chair

Commission Members Absent

Staff Present:

James E. Jenkins, Director
 Maureen A. Snelgrove, Assistant Director
 Erin Johnson, Staff Analyst II
 Vince Corona
 Lorraine Davila, Real Property Agent II
 Audrey Roque, Real Property Agent I
 Tammy Gann, Communications Officer

Department of Airports
 Department of Airports
 Department of Airports
 Department of Airports
 Real Estate Services
 Real Estate Services
 Department of Airports

Public Participation:

Chuck McCormick
 Karl Higgins
 Rob Mangold
 Don Spence
 James Barkan

Mead & Hunt
 Montecito Development
 Visitor, Mike Mangold's Brother
 Chino Airport Tenant
 Apple Valley Airport Tenant

2. Pledge of Allegiance

Led by Jim Bagley.

3. Report on Posting of Agenda:

Mr. Jenkins stated that the agenda had been posted as required.

4. Awards, Guest Introductions and Announcements:

Commissioners and guests introduced themselves.

Recognized Christine Canepa with a Certificate of Appreciation from the Airports Department and a Resolution from the Airports Advisory Commissioners for her contributions to the Airports Advisory Commission as the first female to service on the commission.

5. Action Item - Approval of Commission Meeting Minutes, March 25, 2023

Motion: Commissioner Smith
 Abstained: n/a

Second: Commissioner Marquez
 Minutes approved.

6. Commissioner Reports/Comments

Mr. Bagley reported the soda machine has been removed. There are issues with the fueling system, grounding needs to be replaced. Placement of the Gulf Stream was creating interest.

Mr. Jenkins addressed this a new tenant for temporary use of the ramp while the owner is undertaking restoration for non-flying purposes.

Mr. Marquez discussed the Annual City/County Conference in Lake Arrowhead and providing the commission the opportunity to attend.

Mr. Marquez brought up the status of Merrill Avenue area street closures and access to Flo's. Mr. Jenkins responded that an update has been provided by the developer. The airport is suffering the pains of the current development and the current changing detours for infrastructure improvements.

Mr. Marquez informed the attendees that he has reached out the both the Cities of Chino and Ontario for updates, but no information was provided.

Mr. Marquez thanked Tammy Gann for her professionalism in filming for his contribution of the Airport Video.

Mr. Waddingham asked for clarification about the Needles and Twentynine Palms fueling. Mr. Jenkins responded that both are operational.

Mr. Waddingham inquired about information he received regarding Planes of Fame leaving Chino Airport. Mr. Jenkins responded that as it has been conveyed to him the Santa Maria location is a place of operational expansion. Planes of Fame is currently in conversation with the County regarding the renewal of the lease.

7. Public Comments

Bob Velker – Tour with City of Chino Chamber of Commerce Business Leaders Consortium update.

- o The tour was successful, and attendees were able to experience the POF Constellation project start engines for the first time.

8. Information Item: Chino Airport Traffic Circulation / Right of Way Dedications.

Presented by Mr. Jenkins

The Department has entered cooperative agreement with the City of Chino for the installation of a storm water conveyance under Kimball Avenue north to south. Inflow and outflow structures have been installed however the connection was put on hold. The conflicts in Kimball Avenue have been addressed and complete. The City of Chino is ready to install the installation of the conveyance, bids are \$1.2 million a 25% increase in costs from when the cooperative agreement was originally entered. The increase has been reviewed and vetted by the County Public Works Department if considered reasonable, an amendment will be presented to the Board of Supervisors for consideration.

Balance of right of way dedications are still under review. Research is underway to understand the 1994 action and what the result of the judication to determine or provide guidance regarding the dedication of public property around the airport.

9. Information Item: Department of Airports Video.

Presented by Tammy Gann

There is one video remaining for filming.

10. Director's Reports

Mr. Jenkins recognizes Mr. Spence interest and proposal to third party manage the hangar Building B-340 and his interest in re-habilitating the structure. His proposal and two others are pending the onboarding of the brokerage partner pending Board of Supervisors approval. The consideration of Mr. Spence's and other proposals are delayed in part due to the extended process of negotiations and process for preparation of items for Board of Supervisors consideration. Mr. Marquez requested clarification if there was a Request for Proposals on this building. Mr. Jenkins clarified there was not, the proposals received have been unsolicited. There will be a public process by the brokerage firm to solicitate proposals for management of B-340.

Tab 1 - Capital Improvements – Assistant Director Snelgrove

- Apple Valley – All projects remain on hold.
 - Mr. R. Mangold proposed renaming the airport to recognize Mike Mangold. Mr. Jenkins replied this will require a public forum process through the Airport Master Plan update and be approved the Board of Supervisors.

Tab 2 - Board of Supervisors Activity – Director Jenkins

- *5/9/2023 Item No. 65 Department of Airports Short-Term Real Estate Leasing Activity*

Tab 3 - Real Estate – Lorraine Davila, Real Property Agent III

- SOP for Hangar B-295. Seven proposals have been received and are under review. The County will follow the established process and the reviewing body will make a recommendation to the Real Estate Services Director.

Tab 4 - Financial Report – Erin Johnson, Staff Analyst

- *The department is preparing for the year-end and accrual processes. Expenditures and revenues are on target at 87% of the fiscal year complete.*

*Tab 5 - Monthly Report**Apple Valley Airport Manager Zarco*

- Participating a various regulatory training.
- Conducted and coordinated the Annual Airport Asset Inventory

Assistant Director Snelgrove

- **Admin**
 - Ongoing interviews for a Staff Analyst, Fiscal Assistant and Chino Airport Manager
 - 5/18/2023 - Attended the City/County Conference in Lake Arrowhead.

- **Chino Airport**
 - 5/24/2023 - Building A-435, Dome 4 is a total loss due to fire. Insurance proceeds were received by Risk Management totaling \$8.1 million.
 - Construction coordination of the Chino Airport on-site wells for the Chino Remediation project.
 - 5/5/2023 Chino Valley Leadership Collaborative Tour.

- **Desert Airports**
 - Twentynine Palms Airport – Staff installed a new clock gauge and overflow sensor at the Fuel Dispensing Operator.
 - Barstow-Daggett Airport - Ongoing maintenance.

- **Apple Valley Airport**
 - Ongoing planning for the 2022 airshow.

Tab 6 - Chino Airport Operations – Director Jenkins

The operational count for Chino Airport through April is 66,830. The numbers are tracking towards 200,000, as they did last year. The activity at Chino Airport is robust and the fuel flow activity is consistent with the increased activity.

Public complaints of nighttime operations by a contractor with the State of California for firefighting. This is the third year Coulson Fire Fighting has been based at Chino. Coulson is required to conduct night training however the flight pattern has generated the complaints. The department engaged entity to provide an explanation and find a solution to the flight pattern. Five of the six complaints were resolved with the sixth not accepting the explanation and remedy.

Tab 7 - Other Business

- **FAA Hotline Complaints**
 - Fuel Vendor training of personnel. There are three fuel vendors; Flying Tigers, Threshold Technologies and Chino Fuel. An investigation request of eleven items was sent to the fuel vendors in preparation of the response to the FAA. Threshold Technologies was the first to respond; Flying Tigers in compiling the information and Chino Fuel has not yet responded.
 - Storage of Jet Fuel in a Hangar with fueling and de-fueling operations. The investigation will need to go through the lease holder to the sub-leasee. A ten day response is required to the lease holder. The response time is required as this could result in a default. If that were to occur this would be the third default for this significant lease holder.

- **Baker Airport**
 - There was vandalism to the CHP fuel facility. There was a 275-gallon discharge of fuel onto the ground as part of the vandalism. The department has approved the installation of a concrete enclosure and/or the relocation of the facility.

11. Date, Time and Place of Next Meeting

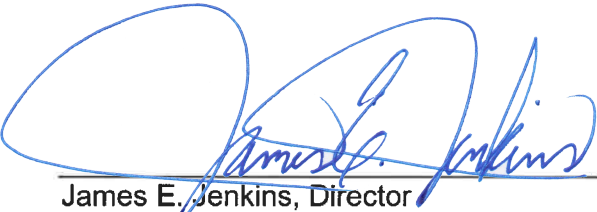
The next meeting will be held on Thursday, June 15, 2023, 10:00 a.m. at Chino Airport, Threshold Technologies, 8352 Kimball Avenue, Chino

12. Adjournment: Meeting was adjourned by Commissioner Alvarez at 11:40 a.m.

Respectfully submitted,



Mark Alvarez
Airports Commission



James E. Jenkins, Director
Department of Airports

SNA
Secretary
Department of Airports