

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING
October 26, 2023**

1. Meeting Called to Order

Called to order at 10:00 a.m. by Commissioner Mark Alvarez

Commission Members Present:

Bill Waddingham, Second District
Mark Alvarez, Fifth District, Vice Chair
William Smith, Third District
Larry Asmus, Valley at Large
Jim Bagley, Desert at Large

Commission Members Absent

Dillan Lesovsky, First District
Ray Marquez, Fourth District

Staff Present:

James E. Jenkins, Director
Maureen A. Snelgrove, Assistant Director
Erin Johnson, Staff Analyst II
Jared Green, Maintenance Supervisor
Eddie Trujillo, Operations Tech. I
Audrey Roque, Real Property Agent II

Department of Airports
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Department of Airports
Department of Airports
Department of Airports
Real Estate Services

Public Participation:

Bob Velker	Visitor
William J. Turner	Visitor
Neil Whelcha	Visitor
Chris Young	Visitor

2. Pledge of Allegiance

Led by Jim Bagley.

3. Report on Posting of Agenda:

Mr. Jenkins stated that the agenda had been posted as required.

4. Awards, Guest Introductions and Announcements:

Commissioners and guests introduced themselves.

Jared Green has been promoted to Maintenance Supervisor of the High Desert Airports (Barstow - Daggett, Needles, & Twentynine Palms Airports). We have also been successful in hiring a new Chino Airport Manager. His name is Kyle Benoit, he will be starting on November 11th. He comes to us by way of Illinois, most of his experience is from the Southwest and/or East Coast.

5. Action Item – no action taken.

6. Commissioner Reports/Comments

Mr. Bagley – Complimented staff on the Apple Valley Airshow and the success of the VIP parking.

Mr. Smith – The Apple Valley Airshow has a good crowd and performances.

Mr. Asmus – Enjoyed the Apple Valley Airshow.

Mr. Alvarez – the Facebook page for the Apple Valley Airshow was very active.

7. Public Comments

8. Information Item: Chino Traffic Circulation / Right of Way Dedications

Presented by Mr. Jenkins

Right of Entry for Construction has been forwarded to the City of Chino for Merrill Avenue Improvements. Right of Way (RoW) easements have been provided “At Risk” prior to the City of Chino prior to FAA approval. Outside Counsel has been engaged to prepare the County’s position on Federally obligated property conveyance to the City for RoW easements/property rights for street improvements.

Kimball Avenue Stormwater Conveyance. There is an existing and amended MOU with the City of Chino. The conveyance will allow water to traverse from the Airports north stormwater basin to the south basin on the other side of Kimball Avenue.

Kimball Avenue Widening. The County is coordinating with the city for the street widening of one westbound lane on a portion of Kimball Avenue.

9. Information Item: Barstow-Dagget Nose Dock. 150’ of the structure has collapsed. The County is considering options for future removal or partial repair of the structure that is not damaged.

10. Director’s Reports

Tab 1 - Capital Improvements – Assistant Director Snelgrove

- Apple Valley
- Chino
- Admin

Tab 2 - Board of Supervisors Activity – Director Jenkins

- No activity reported.

Tab 3 - Real Estate – Audrey Roque, Real Property Agent II

- Chino Airport Hangar B-295 contract scheduled for Board consideration 12/17/2023.
- Chino Airport Yancey Enterprises contract amendment scheduled for Board consideration 12/17/2023.

Tab 4 - Financial Report – Erin Johnson, Staff Analyst

Tab 5 - Monthly Report

Assistant Director Snelgrove

- Admin
 - 10/2023 Annual FAA Airport Capital Improvement Program (ACIP) was submitted.
 - Chino Airport Manager has a scheduled start date of November 4, 2023.
 - 10/19/2023 Attended the County Leadership Retreat.

- 10/27/2023 Attended the State of the County.
- **Chino Airport**
 - Building A-435 remediation and clean-up anticipated for January 2024.
 - Kimball Stormwater Conveyance construction commenced 9/11/2023.
 - 10/20/2023 "Draft Final" Airport Layout Plan (ALP) submitted to the FAA for initial review and comment.
- **Desert Airports**
 - DAG/TNP – Draft Airport Pavement Management Studies have been reviewed and submitted back to consultant for final draft.
- **Apple Valley Airport**
 - 10/7/2023 Apple Valley Airshow.
 - 10/20/2023 Reviewed the Apple Valley Master Plan/ALP Update and Initial Study, comments provided to consultant for edit and submittal of Draft Final.

Tab 6 - Chino Airport Operations – Director Jenkins

Air traffic counts continue to stabilize and are approaching the 2019 numbers. The increased activity does result in noise complaints from the surrounding communities.

Tab 7 - Other Business

The EPA released a decision regarding unleaded fuel in the airport environment. This has created the potential for an unfunded mandate for compliance and the need to potentially study and monitor particulates.

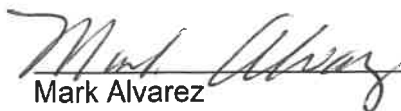
Mr. Waddingham inquired if AQMD or CARB are involved. Mr. Jenkins replied, that the AQMD or CARB have not weighed in and expected guidance is forthcoming.

11. Date, Time, and Place of Next Meeting

The next meeting will be held on Thursday, December 14, 2023, 10:00 a.m. at Chino Airport, 8352 Kimball Ave, Chino, CA 91708

12. Adjournment: Meeting was adjourned by Commissioner Alvarez at 10:58 a.m.

Respectfully submitted,



Mark Alvarez
Airports Commission



James E. Jenkins, Director
Department of Airports

SNA

Secretary
Department of Airports