

SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING
May 16, 2024

1. Meeting Called to Order

Called to order at 10:00 a.m. by Commissioner Jim Bagley
Noting a lack of quorum and the meeting will proceed on an informational basis.

Commission Members Present:

Jim Bagley, Desert at Large, Chair
Bill Waddingham, Second District
William Smith, Third District

Commission Members Absent:

Mark Alvarez, Fifth District
Larry Asmus, Valley at Large, Vice Chair
Dillan Lesovsky, First District
Ray Marques, Fourth District

Staff Present:

Maureen A. Snelgrove, Assistant Director
Soledad Seely, Executive Admin Asst. III
Greg Zarco, Airport Manager
Vince Corona, Airport Manager
Erin Johnson, Staff Analyst II
Tammy Gann, Communications Officer
Joy Forbes, Real Property Agent III
Audrey Roque, Real Property Agent II

Department of Airports
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Real Estate Services
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Public Participation:

Bob Velker
Rob Mangold
Chuck McCormick
Doug Crowther

Chino Development League
Visitor, Mike Mangold's Brother
Mead Hunt
Threshold Technologies

2. Pledge of Allegiance

Led by Commissioner, Jim Bagley

3. Report on Posting of Agenda:

Ms. Snelgrove stated that the agenda had been posted in accordance with the Brown Act.

4. Awards, Guest Introductions and Announcements:

Commissioners and guests introduced themselves.

Ms. Snelgrove introduced the new Assistant to Airport Executives, Soledad Seely.

5. Action Item – None

6. Commissioner Reports/Comments

Commissioner Waddingham shared Mike Gallo's passing, one of the first airport tenants and active member of flight development and inventions.

Commissioner Waddingham offered efforts to bring cell service and fiber to desert airports through his contacts at AT&T.

Commissioner Bagley commented on the 2024 City County Conference to have Commissioners and Chino Airport in attendance at future events.

Commissioner Bagley went on to say he appreciates the F-86 and Mitch McConnel's helmet at Apple Valley Airport on display.

Commissioner Bagley stated his airplane was damaged at Needles Airport due to high winds.

Commissioner Bagley also states cameras and safety need to be a priority at Needles.

7. Public Comments

Visitor Bob Velker stated he is saddened to hear of Mike Gallo's passing and commented he was aware of Mike's aerospace efforts since the early 1990's.

8. Information Item: Chino Airport Traffic Circulation / Right of Way Dedications.

Ms. Snelgrove reported,

- Norstar has Surveyed Bon View/Merrill storm drain junction and will begin excavation Monday May 20, 2024. Excavation will last 4 to 6 weeks, excavation will not impact airport traffic.
- All American Asphalt is currently working on street improvements on Eucalyptus Ave, West of Sultana.
- All signal improvements are currently on hold while conflicts are addressed, no start date has been determined.
- Improvement work is currently being performed on the north side of Merrill. No date to shift work to south side due to City of Chino and the City of Ontario working through funding issues. When work does shift to the south side it is recommended to travel access of airport from the west side of Merrill due potential hazards of turning into Chino Airport.

9. Director's Reports***Tab 1 - Capital Improvements – Assistant Director Snelgrove***

- Apple Valley
 - Wash Rock - Construction to begin early August, will go to Board June 25, 2024.
 - Terminal Remodel - Construction to begin June 10, 2024, and will complete prior to Apple Valley Airshow in October.
 - Café Patio Extension - Construction to begin after Terminal completion to allow safe customer access and extensive materials lead times.
- Chino
 - Building A-435 Clean Up and Remediation - Work will commence in June of 2024.
 - Kimball Avenue Stormwater Conveyance - Construction is 90% complete. The City and County met on May 6, 2024, to review punch list items in preparation of project close out.
 - Perimeter Fence Replacement and Monument Signage - Monument signage has been constructed and is being installed in two pieces. The perimeter fence is undergoing construction survey verification and will not begin until the City of Chino completes their work of remediation and Merrill Ave.

Tab 2 - Board of Supervisors Activity – None***Tab 3 - Real Estate – Joy Forbes, Real Property Agent III***

- A successful candidate to lease Chino Hangar A490 has been selected and the leasing proposals are currently under review.
- Maureen Snelgrove's errors contract for the west side of Chino Dome 1 will be going to the board June 11, 2024.

Tab 4 - Financial Report – Erin Johnson, Staff Analyst

- The Department is processing year end and will close the fiscal year with a balanced budget.

Tab 5 - Monthly Reports**Administration - Assistant Director Snelgrove**

- Chino Airport still has a vacancy for 1 General Services Worker
- Dagget Operations Technician Ester will start in June of 2024
- May 9, 2024, airport staff participated in a meeting with the FAA Los Angeles Airports District Office and FAA runway safety for ACIP and for Grants for overall airport concerns.

Chino Airport - *Greg Zarco, Airport Manager*

- Chino Airport sent members to AAAE's Basic Airport Safety and Operations School for compliance and regulation requirement.
- The second round of hangar inspections to begin late June and continue to the end of the month.
- Weed abatement was performed throughout the month. Taxiways are undergoing painting service.

Desert Airports - *Jared Green, Maintenance Supervisor*

- Twentynine Palms Airport - On April 26, 2024 a weather event resulting in a damaged aircraft occurred. Updates to camera and DVR recording system are being explored to update existing obsolete equipment.
- Barstow-Daggett Airport - Received a successful stormwater inspection with only minor updates required in SWPPP report.
- Baker Airport - Ongoing weed abatement
- Needles Airport - Ongoing weed abatement

Apple Valley Airport - *Vince Corona, Airport Manager*

- Hosted homeschooled students field trips with parent participation and was a huge success. The event created participation of upcoming organization events throughout the year with new sign ups.
- Weed abatement of runway and taxiway islands are complete.
- The stormwater inspection was successful with only minor updates required in SWPPP report.

Tab 6 - Chino Airport Operations – Maureen Snelgrove, Assistant Director
Ms. Snelgrove stated March 2024 operations are at 22,662

Tab 7 - Other Business - None

10. Date, Time and Place of Next Meeting

June 20, 2024, at 10:00 a.m. - County of San Bernardino - Department of Airports
268 Hospitality Lane 1st Floor Conference Room C, San Bernardino, California 92408

11. Adjournment: Meeting was adjourned by Commissioner Bagley at 10:46 a.m.

Respectfully submitted,


Jim Bagley, Chair
Airports Commission


Maureen Snelgrove, Assistant Director
Department of Airports

Soledad Seely, Executive Administrative Assistant III

Department of Airports