

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING**  
**January 23, 2025**

**1. Meeting Called to Order**

Called to order at 10:02 a.m. by Commissioner Larry Asmus

**Commission Members Present:**

Jim Bagley, Desert at Large, Chair  
 Larry Asmus, Valley at Large, Vice Chair  
 Bill Waddingham, Second District  
 Mark Alvarez, Fifth District

**Commission Members Absent:**

Dillon Lesovsky, First District  
 Ray Marquez, Fourth District

**Staff Present:**

Brett J. Godown, Director  
 Maureen Snelgrove, Assistant Director  
 Soledad Seely, Executive Admin Asst. III  
 Vince Corona, Airport Manager  
 Greg Zarco, Airport Manager  
 Erin Johnson, Admin. Supervisor  
 Joy Forbes, Real Property Agent

Department of Airports  
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**Public Participation:**

Robert Emmett  
 Harvey Luth  
 Chuck McCormick  
 Eric Hausin  
 Linda Shrader  
 Bob Velker

Guest, Vitol Aviation  
 Guest, Chino Valey Fire District  
 Guest, Mead & Hunt  
 Guest  
 Guest  
 Guest

**2. Pledge of Allegiance**

Led by Commissioner, Mark Alvarez

**3. Report on Posting of Agenda:**

Mr. Godown stated that the agenda had been posted in accordance with the Brown Act.

**4. Awards, Guest Introductions and Announcements:**

Commissioners and guests introduced themselves.  
 Robert Emmett, Vitol Aviation

**5. Action Item –Approval of Minutes for December 19, 2024**

Motion: Commissioner Alvarez  
 Abstained: N/A

Second: Commissioner Asmus  
 Minutes: Approved

**6. Commissioner Reports/Comments**

Commissioner Waddingham questioned the range of G100UL. Mr. Waddingham asked if the temperature stays the same using. Mr. Waddingham also asked if there were any issues with vapor lock using G100UL.

Commissioner Bagley asked if there was any fouling with plugs using G100UL.

Commissioner Bagley stated that his plane is approved to run 80 Octane gas and is happy to hear anything removing lead from products. He went on to state he is most concerned about the cost of G100UL as he is always shopping around for gas. Commissioner Bagley stated that cost is a big driver is aviation and the main reason aviation is struggling and hopes the

cost of G100UL will stay under control.

Commissioner Alvarez stated that he has been reappointed by Supervisor Baca Jr. and he will serve on the Airport Commission for four more years.

Commissioner Bagley stated there has been fuel issues at Twentynine Palms Airport. Commissioner Bagley also stated Mr. Wells with Mojavi Wi-Fi is ready to put internet access at Twentynine Palms Airport.

## **7. Public Comments**

Mr. Godown asked Mr. Emmett what the STC Cost was for G100UL.

Robert Emmett replied to Mr. Godown stating the STC cost was variable based on aircraft and horsepower rating of it. Gammy controls the STC's price typically at the same price of a tank of gas.

Mr. Godown asked is Vitol was working with any other Airports in the County of San Bernardino, or FBO operators.

Mr. Emmett stated he has contacted several airports in the County most demand does come from and pilots and operators.

Mr. Godown asked if there were any issues with G100UL as a replacement for 100LL

Mr. Emmett replied stating there were no issues, it is a drop-in replacement and conforming.

Mr. Hausin asked if there were any performance changes using G100UL.

Mr. Emmett responded stating the G100UL is denser so per gallon you have roughly 3% more power. You may go faster and a higher rise range but is insignificant.

Mr. Hausin asked if there is any fouling or change in maintenance and if TBO's will be extended.

Mr. Emmett replied that the TBO's will be down the road and there are significant benefits to maintenance stating wear levels are noticeably lower.

Mr. Velker asked if there was any pushback from and destroying the sealants of fuel bladders.

Robert Emmett replied that the G100UL does stain the paint of planes and has found sealant complaints are from seals that have not been replaced during regular maintenance. Mr. Emmet went on to say that the age of fleets cannot be predicted in use.

Mr. Velker suggested Vitol to publish test criteria done on sealants so users understand the risks or benefits of G100UL and would gain confidence in Vitol's product.

Mr. Emmett stated he has met with Gammy and are working with attaining public information for release on G100UL criteria.

Mr. Godown asked what the weight per gallon was.

Mr. Emmett responded G100UL is just over six pounds per gallon and can vary from 6.2 to 6.3 pounds per gallon.

Mr. Emmett stated there have been no known issues with vapor lock that he is aware of using G100UL.

Mr. Emmett stated G100UL runs cleaner and has not seen fouling of plugs.

Mr. Emmett stated Jet is and should be cost effective and stated G100UL is cost competitive with low lead fuels.

## **8. Information Item: Chino Airport Traffic Circulation / Right of Way Dedications.**

Mr. Godown reported,

- Kimball Ave. street widening is completed, now two lanes both ways all the way down to the County of Riverside. The left-hand turn into Threshold is the only remaining construction on Kimball Ave. The City of Chino and County of San Bernardino are finalizing a cost sharing agreement to complete the work.
- Euclid Ave. is complete to Merrill Ave. and the contractor is working to complete concrete work the week of December 23rd. expecting to complete before Christmas.
- Merrill Ave street widening is complete, and pending final approvals are underway. Once the abutting roadway at Chino Airport is complete, construction will continue into the City of Ontario, expecting completion by January 5<sup>th</sup>, 2025. Once this work completes the

Right-of-Way work will begin consisting of landscaping, sidewalk and street lighting and relocation of fencing. Completion is expected mid-year 2025.

## 9. Director's Reports

### *Tab 1 - Capital Improvements – Assistant Director Snelgrove*

- Apple Valley
  - Terminal Parking Lot Pavement and Drainage Improvement – Construction began in November.
  - Taxiway Reconstruction and Drainage Improvements to be renamed Taxiway A Drainage Improvements 2025 – Scheduled for Board approval to release for bids 01/28/2025.
  - Wash Rock – Construction commenced on 10/15/2024. The project is 40% complete.
  - Café Patio – Project is expected to begin in January 2025.
- Chino
  - Building A-435 – Two-week delay for Procedure 5 to be updated.
  - Perimeter Fence Replacement Project and Monument Signage – Euclid Ave Fence Installation is 100% complete. All Monument signs have been installed except for Merrill Ave and is pending City of Chino street improvements.
  - Airport Roof Replacement – A-340 Rood is complete. F-350 will begin 12/16/2024.
  - Lighting Vault Improvements – Materials have a long lead time. Project to begin in March 2025.

### *Tab 2 - Board of Supervisors Activity – Brett Godown, Director*

- Commissioner Waddingham has been reappointed by Second District Supervisor Armendarez.

### *Tab 3 - Real Estate – Joy Forbes, Real Property Agent III*

- Apple Valley Airport Café SOP with details is forthcoming.
- A-240 Ramp SOP has been awarded to Leading Edge Avionics, Inc. Currently in lease negotiations.
- C-100 NOI Ramp to lease SOP for 1.5 Acres of ramp space was posted 10/7/24 with submittal expiration on 12/9/24. Respondent proposals currently under review.

### *Tab 4 - Financial Report – Erin Johnson, Administrative Supervisor I*

- The Department is 46% through the year.
- Apple Valley is at 8% for the year and working with Fleet to purchase new equipment necessary for operations.
- Revenue is at 30% and is expected to jump significantly in January due to mid-year budget approval.
- Expenditures are at 59% that includes onetime costs at the beginning of the year.
- Mid-Year adjustments were submitted to Board of Supervisors. Airports included Apple Valley, Desert Airports and Chino Airport in these adjustments.
- Rental concessions are at 60% and are based on Fee Ordinance.
- Recommendations of Fees by Airports have been made based on market study and industry standards and is expected to get Board approval in May 2025.

### *Tab 5 - Monthly Reports*

#### Administration – Maureen Snelgrove, Assistant Director

- Staffing update:

- Vacancies: Apple Valley Manager opened for recruitment on December 14, 2024.
- Department Diversity Kick-off. The Diversity Committee Co-Chairs are Mrs. Seely and Mrs. Johnson.

### **TASKS**

- FAA ACIP preparation for pre-application grant submittals. This annual submittal outlines projects and funding for the next five years and is updated annually.
- On-going participation in Development Guideline preparations to be used for Chino Development projects.
- On-going participation in construction progress meetings at Apple Valley Airport and Chino Airport. Updates on projects are presented under the CIP report.
- Coordination with the CAO's office and County Counsel for revisions to the County Policy 05-13 Grants to streamline Airports' processes to meet the FAA guidelines.
- On-going participation in multiple Chino Remediation coordination meetings.
- 12/18/2024 Participation in the Chino Airport Development Opportunities Community Forum.
- Review of the Airports' Department Title 7 Ordinance in preparation for updates and revisions. This will be a long-term project that will include multiple parties and community input. Anticipated completion is early 2026.

### **Chino Airport - Greg Zarco, Airport Manager**

- Introduction of Taxiway/Runway Light Replacement Plan: Following a comprehensive assessment 172 lights were identified as damaged or requiring repair. To date, 50 lights have been replaced with a structured plan in place to address the remaining fixtures to ensure compliance and enhance airfield safety.
- Presumption of Hold Position Marking Removal: We have resumed the removal of hold position markings that were out of FAA compliance. Project is expected to be complete by 12/31/2024.
- Staff Member Earns ACE Certification: One of our staff members has successfully earned the prestigious Airport Certified Employee (ACE) designation, demonstrating advanced knowledge and expertise in Airport Operations.
- Attendance at the 2024 ICAS Conference – Greg Zarco attended the International Council of Air Shows (ICAS) Conference to support Apple Valley Airport in recruiting talent and securing additional information for the 2025 Apple Valley Airshow.

### **Apple Valley Airport - Vince Corona, Airport Manager**

- Apple Valley Airport hosted Mercy Air Anniversary Celebration.
- Terminal Remodel - Construction is 75% complete.
- Wash Rock – Construction commenced on 10/15/2024. The project is 25% complete.
- Vince Corona attended ICAS Convention, looking for new and upcoming performers for our upcoming Airshow.

### **Desert Airports – Vincent Corona, Airport Manager**

- EED – Staff repaired a 4-inch waterline and Windssocks were replaced.
- TNP – Fuel System has been serviced; Windssocks were replaced.
- DAG – Ongoing weed abatement for Airport safety and Windssocks were replaced.
- O02 – Windssock was replaced

*Tab 6 - Chino Airport Operations – Brett Godown, Director*  
Mr. Godown stated Chino Airport operations are currently at 189,000.

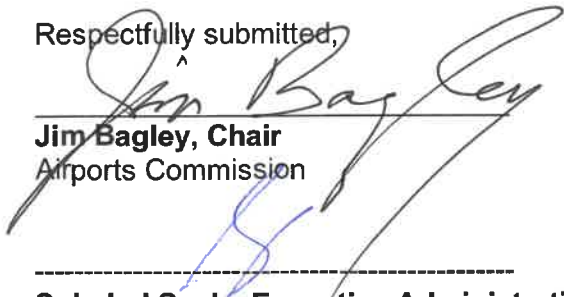
*Tab 7 - Other Business - None*

**10. Date, Time and Place of Next Meeting**

**February 20, 2025, at 10:00 a.m.** - County of San Bernardino – Department of Airports  
Barstow-Daggett Airport, Barstow, California 92327

**11. Adjournment:** Meeting was adjourned by Commissioner Bagley at 11:41 a.m.

Respectfully submitted,



**Jim Bagley, Chair**  
Airports Commission



**Brett J. Godown, Director**  
Department of Airports

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**Soledad Seely, Executive Administrative Assistant III**  
Department of Airports